



Colonial Heights
City Council Regular Meeting
December 14, 2021

Colonial Heights City Council Meeting

December 14, 2021



- 1. Call to Order**
- 2. Roll Call**
- 3. Devotion – The Honorable Robert W. Wade**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declarations of Personal Interest**

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7. Commendations And Presentations:

A. *New City Employee Introductions*

Employees hired by the Police Department

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7. Commendations And Presentations:

B. Recognizing Mrs. Sheila Minor For Her Service As City Finance Director And Mrs. Harriet Frenier For Her Service As City Treasurer.

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7. Commendations And Presentations:

C. Recognition Of Councilman Michael A. Cherry For His Service To The City Of Colonial Heights While Serving As Councilman.

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7. Commendations And Presentations:

D. Presentation Of The Annual Comprehensive Financial Report

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8. Reading of Manner Addressing Council

ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, **AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER.** Unless further time is granted by the Council, **ANY MEMBER OF THE PUBLIC** shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. **PROVIDED** however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

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9. Written Petitions and Communications By Members of the Public and Council Members

A. Dr. Laura Poe To Address Council Requesting To Evaluate The Creation Of A 'Collection And Usage Policy Of Vaccination Status' For All City Departments That Will Provide Protection Of Confidential Medical Information, Protection Of Employee Medical Data, And Protection Against Discriminatory Litigation.

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9. Written Petitions and Communications By Members of the Public and Council Members

B. Dr. Laura Poe To Address Council Regarding Public School Mental Health Available Resources - Informational Update.

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9. Written Petitions and Communications By Members of the Public and Council Members

C. Receive And Open Bids For A Telecommunications Franchise

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10. Advertised Public Hearings

A. AN ORIDINANCE NO 21-21

(First Reading) To grant a non-exclusive franchise to Verizon Virginia LLC to operate a telecommunications system in the City of Colonial Heights, Virginia and to approve a Telecommunications Franchise Agreement.

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10. Advertised Public Hearings

B. AN ORDINANCE NO 21-22

(Second Reading) To adopt a revised General Pay Plan Class and Salary Range that increases the salary range for various part-time positions, including, but not limited to, those part-time positions affected by the Virginia legislative mandate effective January 1, 2022, for an \$11.00 per hour minimum wage.

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10. Advertised Public Hearings

C. AN ORDINANCE NO 21-24

*(First Reading) Amending §§ 286-202.10 and 286-310.04 of Chapter 286, Zoning, of the Colonial Heights City Code, and adding § 286-410.26 to Chapter 286, providing for the location of cannabis dispensing facilities in the GB – General Business District. **(The City Manager recommends postponing to a future meeting)***

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10. Advertised Public Hearings

D. AN ORDINANCE NO 21-25

(First Reading) Amending § 30-3 of Chapter 30, Finance, of the Colonial Heights City Code, by imposing a maximum convenience fee of 2% of the amount paid whenever a person uses, for any transaction with the City, except for a transaction with the Department of Recreation and Parks, a credit or debit card the City accepts; and further amending § 30-3 by allowing the imposition of a convenience fee whenever an accepted credit or debit card is used to pay a City utility bill.

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11. Hearing of Citizens Generally on Non-Agenda Items

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12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda

A. AN ORDINANCE NO 21-18

(Second Reading) To amend § 258-16 of Chapter 258, Taxation, of the Colonial Heights City Code to include income from all sources living in the household, including non-relatives of the owner, when calculating real estate tax relief for the elderly and disabled.

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12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda

B. AN ORDINANCE NO 21-FIN-15

(Second Reading) To adopt the Emergency Response Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, and deposit into such Fund \$630,000 in American Rescue Plan Act State and Local Fiscal Recovery Funds (SLFRF) for an assessment of the City's Sewer Infrastructure.

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12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda

C. August 13, 2012 Special Meeting Minutes

D. April 20, 2021 Special Meeting Minutes

E. May 11, 2021 Regular Meeting Minutes

F. November 9, 2021 Special Meeting Minutes

G. November 9, 2021 Regular Meeting Minutes

H. November 16, 2021 Special Meeting Minutes

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13. Introduction And Consideration Of Ordinances And Resolutions:

A. AN ORDINANCE NO 21-27

(First Reading) Awarding a \$500 bonus to each full-time sworn employee in the Police Department and awarding to certain police officers signing bonuses of \$1,500 and referral bonuses of \$1,000.

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13. Introduction And Consideration Of Ordinances And Resolutions:

B. AN ORDINANCE NO 21-FIN-16

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$128,542, consisting of 1) \$4,000 in Virginia Risk Sharing Association Grant funds to the Police Department; 2) \$3,700 in E Citation funds to the Police Department; 3) \$3,371 in Byrne Justice Assistance Grant Funds to the Police Department; 4) \$55,000 in assigned fund balance to reimburse the Contingency Fund for the purchase of a fire truck; 5) \$21,200 in Library of Virginia ARPA Grants to the Library; 6) \$2,961 in current and prior year litter control funds; 7) \$36,310 in prior year DCJS Grant funds to the Police Department; and 8) \$2,000 donation from Asset Protection Group, Inc. to the Sheriff's Department.

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13. Introduction And Consideration Of Ordinances And Resolutions:

C. A RESOLUTION NO 21-48

Appointing Kenneth B. Frenier to fill a vacancy on City Council, effective on January 1, 2022, until the City's qualified voters fill the vacancy by special election and the person so elected has qualified.

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14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda

None

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15. Reports of Officers and Documents Related Thereto:

A. City Manager

- 1. City Council Retreat Draft Agenda*

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15. Reports of Officers and Documents Related Thereto:

A. City Manager

2. Emergency Management Update

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15. Reports of Officers and Documents Related Thereto:

A. City Manager

3. General Activity Report

Dates of Interest

<u>January 2022</u>	<u>February 2022</u>	<u>March 2022</u>
<u>January 4th (7:00 pm)</u> - Planning Commission Meeting - Council Chambers	<u>February 1st (7:00 pm)</u> - Planning Commission Meeting - Council Chambers	<u>March 1st (7:00 pm)</u> - Planning Commission Meeting - Council Chambers
<u>January 11th (7:00 pm)</u> - City Council Regular Meeting-Council Chambers	<u>February 8th (7:00 pm)</u> - City Council Regular Meeting-Council Chambers	<u>March 8th (7:00 pm)</u> - City Council Regular Meeting-Council Chambers
<u>January 21st - 22nd, 2022</u> -City Council Retreat (Smithfield Station)	<u>February 15th (6:00 pm)</u> -City Council Special Meeting - Council Chambers	<u>March 15th (6:00 pm)</u> - City Council Special Meeting - Council Chambers

CITY HOLIDAYS

➤ **December** –

- Thursday, December 23rd – Friday, December 24th, 2021 (Government Offices Closed)
- Friday, December 31st (Government Offices Closed)

➤ **January** –

- Monday, January 17th – (Government Offices Closed)

➤ **February** –

- Monday, February 21st – (Government Offices Closed)

CITY ACTIVITIES/EVENTS

➤ **None Scheduled at this time.**

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15. Reports of Officers and Documents Related Thereto cont.:

B. City Attorney

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15. Reports of Officers and Documents Related Thereto cont.:

C. Director Of Planning And Community Development

1. Planning Boards And Commissions Summary

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16. Adjournment



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