

**ACTIONS**  
**COLONIAL HEIGHTS CITY COUNCIL**

**September 11, 2018**

**APPOINTMENTS:**

Fire Prevention Board of Appeals

Bryant Haydt (2-year term)  
Charles C. Townes, II

Senior Citizens Advisory Committee

Mark Form (2-year term)

**COMMENDATIONS AND PRESENTATIONS:**

Recognizing Richard Cuevas of Colonial Heights, for his Participation and winning two gold medals and one bronze medal at the Special Olympic Games in Seattle, Washington

New Employee Introductions

Introduction of New city Employees Hired by the Information Technology Department and Planning and Community Development Department

Brandi Payne – Assistant Director of Planning and Community Development  
Andrew Blais – Director of Information and Technology

Presentation of the Youth and Human Services Annual Report by Eileen Brown, Director of Youth and Human Services

Informational update by Fire Chief A. G. Moore on the City's Emergency Operations Center and preparations for the potential Hurricane Florence.

**WRITTEN PETITIONS AND COMMUNICATIONS:**

None

**ADVERTISED PUBLIC HEARINGS:**

None

**CONSENT AGENDA MINUTES, ORDINANCES AND RESOLUTIONS: (UNANIMOUS PASS)**

AN ORDINANCE NO 18-28 (UNANIMOUS PASS)

(*First Reading*) Awarding the Information Systems Coordinator a 6% bonus and awarding the Recreation superintendent a 5% bonus.

AN ORDINANCE NO 18-FIN-13 (UNANIMOUS PASS)

*(First Reading)* To amend the General Fund Budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019, to increase appropriations in the aggregate amount of \$18,545, consisting of 1) \$16,495 in additional state revenue from the Compensation Board for the Commonwealth Attorney resulting from the reclassification of two positions; and 2) \$2,050 in donations to the animal shelter.

To amend existing Capital Projects' budgets as previously adopted by Council, by appropriating a net \$22,735 by 1) appropriating \$1,340,000 for four school capital projects and associated debt issuance costs; and 2) reducing appropriations by \$917,265 to \$0 for projects where current appropriations exceed available funding.

April 10, 2018 Regular Meeting Minutes

July 10, 2018 Regular Meeting Minutes

August 14, 2018 Special Meeting Minutes

August 14, 2018 Special Council Meeting Minutes

August 28, 2018 Special Meeting Minutes

August 29, 2018 Special Meeting Minutes

### **INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS**

AN ORDINANCE NO 18-29 (UNANIMOUS PASS)

*(First Reading)* Amending §§ 32-1, 32-3, 32-6, and 32-13 of Chapter 32, fire Department, of the Colonial Heights City Code by updating the Fire Department's title, including the provision of emergency medical services as a main Departmental duty, and updating a Code of Virginia Legal Reference; and to amend Chapter 32 by adding a new section 32-14 relating to criminal background checks for employment applications.

AN ORDINANCE NO 18-FIN-14 (UNANIMOUS PASS)

*(First Reading)* To amend the General Fund Budget for the Fiscal year beginning July 1, 2017 and ending June 30, 2018, by transferring appropriations of 1) \$4,200 from the Circuit Court budget to the Board of Elections to cover employee leave payout; and 2) \$259,000 from the Contingency Fund to Health and Social Services for Comprehensive Services Act and Social Services expenditures.

To amend the Recreation Fund Budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018 by increasing expenditure appropriations by \$44,200 and revenue appropriations by \$13,500 to appropriate revenue collected for Senior Citizens programming that was spent during the fiscal year.

AN ORDINANCE NO 18-FIN-15 (UNANIMOUS PASS)

*(First Reading)* To amend the General Fund Budget for the fiscal year beginning July 1, 2018 and ending July 30, 2019, to increase appropriations in the aggregate amount of \$149,374, consisting of 1) a \$2,000 donation from Walmart for k9 expenses to the Police Department; 2) a \$3,963 VML grant to the Police Department; 3) an \$11,510 DMV Selective enforcement Grant to the Police Department; 4) a \$2,000 grant from Walmart for the Kids After School Program to Youth & Human Services; and 5) \$129,901 in encumbrances from the prior fiscal year.

To amend the Stormwater fund Budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019, to appropriate \$145,766 in encumbrances from the prior fiscal year.

A RESOLUTION NO 18-36 (UNANIMOUS PASS)

Consenting to and affirming the declaration of a local emergency and a disaster by the Director of emergency Services.

**UNFINISHED BUSINESS, CONTESTED ORDINANCES AND RESOLUTIONS, AND ITEMS REMOVED FROM THE CONSENT AGENDA:**

Discussion of Capital Improvement Projects Financing Options.

It was the consensus of Council with a 6-0 vote for staff to proceed with a bank loan option.

Submitted by:

Pamela B. Wallace, CMC  
City Clerk