

CITY OF COLONIAL HEIGHTS, VIRGINIA
Regular Meeting of City Council
Tuesday, July 11, 2023

1. Call to Order

The Regular Meeting of City Council was called to order by Mayor Kochuba at 7:00 P.M.

2. Roll Call

The following members of Council and Council's staff were present for roll call by the Clerk:

Present: Councilman Kenneth B. Frenier
Councilwoman Elizabeth G. Luck
Councilman John E. Piotrowski
Councilwoman Dr. Laura F. Poe
Councilman John T. Wood
Vice-Mayor Robert W. Wade
Mayor T. Gregory Kochuba

Absent: None

Also Present: Mr. Douglas E. Smith, City Manager
Mr. Hugh P. Fisher, III, City Attorney
Mrs. Pamela B. Wallace, Clerk

3. Devotion

A devotional prayer was led by the Mr. Wood.

4. Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Kochuba.

5. Adoption of Agenda

A motion was made by Vice-Mayor Wade, seconded by Dr. Poe, to approve the agenda as presented.

Vote: 7-0
Yes: Frenier
Luck
Piotrowski
Poe

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Wood
Wade
Kochuba
No: None
Absent: None
Abstained: None

Motion: UNANIMOUS PASS

6. Declarations of Personal Interest

A declaration was read by Dr. Poe and filed with the Clerk.

7. Commendations and Presentations

A. Presentation of House Resolution 377 by The Honorable Michael A. Cherry, Delegate, to the family of former Councilman Wilford Joseph Green, Jr., memorializing his life and contributions to the Citizens and City of Colonial Heights, Virginia.

B. Introduction of Senior K-9 Officer Andrew Fontain and his new partner, Sergeant Bane.

8. Reading of Manner of Addressing Council.

Mr. Fisher read the Manner of Addressing Council.

9. Written Petitions and Communications

There were none.

10. Advertised Public Hearing

There were none.

11. Hearing of Citizens Generally on Non-Agenda Items

There were none.

12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda

A. AN ORDINANCE NO 23-FIN-8

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(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2022, and ending June 30, 2023, by appropriating \$14,025 consisting of: 1) \$5,934 to the Police Department from State Forfeiture funds, 2) \$2,844 to the Police Department from K9 donations, and 3) \$5,247 in DMV Select revenue to the Treasurer's Office. Transferring \$414,000 from Non-Departmental to Health and Social Services to cover Comprehensive Service expenditures; and transferring \$72,023 from other Local Taxes to Intergovernmental Revenue for additional funds awarded through an SRO grant.

To amend the Recreation Fund for Fiscal Year beginning July 1, 2022 and ending June 30, 2023 by appropriating \$1,000 from the Beautification Fund Balance to cover the expenses from the Arbor Day commemoration.

A motion was made by Dr. Poe, seconded by Vice-Mayor Wade, to approve the Consent Agenda as presented.

Vote: 7-0
Yes: Frenier
Luck
Piotrowski
Poe
Wood
Wade
Kochuba
No: None
Absent: None
Abstained: None

Motion: UNANIMOUS PASS

13. Introduction and Consideration of Ordinances and Resolutions

A. AN ORDINANCE NO 23-FIN-12

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2023, and ending June 30, 2024, by appropriating \$5,418 in Local Law Enforcement Grant Funds from the Department of Criminal Justice Services to the Police Department

To amend the Emergency Response Fund Budget by appropriating \$418,000 in American Rescue Plan Act – Law

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Enforcement Equipment Grant Funds to the Police Department.

A motion was made by Vice-Mayor Wade, seconded by Mr. Piotrowski, to adopt Ordinance No. 23-FIN-12

At the request of Mr. Smith, Chief Anspach provided information relative to the American Rescue Plan Act – Law Enforcement Equipment Grant and the notification from the Attorney General’s Office alerting him that his department was in line for the purchase of equipment to combat rising crime. Chief Anspach advised the grant would allow for the purchase of “big ticket” items for the department now and in the future.

Chief Anspach also advised that neighboring localities also received such funding allowing for coordination between localities for purchasing of equipment so as not to duplicate.

Chief Anspach addressed specific questions from Council after which time Mayor Kochuba called for the vote.

Vote: 7-0
Yes: Frenier
Luck
Piotrowski
Poe
Wood
Wade
Kochuba
No: None
Absent: None
Abstained: None

Motion: UNANIMOUS PASS

B. A RESOLUTION NO 23-23
Amending the Circuit Court summary page of the City of Colonial Heights FY 2023-2024 Annual Operating Budget.

A motion was made by Dr. Poe, seconded by Vice-Mayor Wade, to adopt Resolution No. 23-23

Mr. Smith provided clarifying information relative to the request to amend the position listing on the Circuit Court Clerk summary page of the FY 23-24 Annual Operating Budget. Mr. Smith advised the change was to include an

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Administrative Assistant position and to reduce the number of Deputy I positions from three to two. Mr. Smith clarified that the total number of full-time positions would stay the same.

Vote: 7-0
Yes: Frenier
Luck
Piotrowski
Poe
Wood
Wade
Kochuba
No: None
Absent: None
Abstained: None

Motion: UNANIMOUS PASS

14. Unfinished Business, Contested Ordinances and Resolutions, And Items Removed from the Consent Agenda.

There was none.

15. Reports of Officers and Documents Related Thereto.

A. City Manager

1. Proposed City Logo Presentation

Mr. Smith provided information on a new proposed City logo concept as it would appear with the City Seal on the City Website. Mr. Smith provided additional visual examples of the proposed logo as it would appear on City signage, City vehicles, clothing, etc. Mr. Smith stated staff recommended approval of the proposed logo.

At the conclusion of Mr. Smith's presentation, discussion ensued with Council providing varying opinions. There being no definitive opinion from Council members, Mayor Kochuba polled Council as to their opinion to include both the proposed logo and the City Seal on the website, or just the City seal with the majority of Council members voting to leave the seal as the primary "logo" for the City. The logo concept will not move forward.

2. General Activity Report

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Mr. Smith advised of the change in the July work session date to July 19, 2023 to be held in the Multi-Purpose Room at the City Courthouse. Mr. Piotrowski advised he would not be able to attend due to a prior commitment.

Continuing, Mr. Smith provided information on the following:

- **National Night Out – August 1**
- **Back-to-School Festival – August 8**
- **City Employee Night with the Chili Peppers – July 13**
- **Sherwood Hills Pool**
- **Update on Police Department’s installation of FLOCK Cameras**
- **There will be no work session in August**

Mayor Kochuba requested an update on action items from the Council Retreat and Code Enforcement violations be presented at the August Regular Meeting.

B. City Attorney

Mr. Fisher reported on the following items:

- **Deeds associated with the Temple Avenue left-turn lane project have all been processed except for one which requires additional information to complete.**
- **Approximately twenty deeds have been completed for the High School Sidewalk Project.**
- **The new FOIA platform purchased by the City Attorney’s Office is working well and has significantly improved workflow, organization, and response time.**

C. Director of Planning and Community Development

Mr. Carter had nothing to report from the Planning Commission.

16. Adjournment

There being no further business, a motion was made by Vice-Mayor Wade, seconded by Mr. Piotrowski, and carried unanimously on voice vote to adjourn the meeting. The meeting was adjourned at 8:37 P.M.

APPROVED:

T. Gregory Kochuba, Mayor

ATTEST:

Pamela B. Wallace, City Clerk