



# COLONIAL HEIGHTS CITY COUNCIL AGENDA

## REGULAR MEETING CITY HALL

### Council Members

Kenneth B. Frenier  
John E. Piotrowski  
Dr. Laura F. Poe  
Robert W. Wade  
John T. Wood  
Elizabeth G. Luck, Vice-  
Mayor  
T. Gregory Kochuba,  
Mayor

**November 10, 2022**

**7:00 PM**

1. Call To Order
2. Roll Call
3. Devotion - The Honorable Kenneth B. Frenier
4. Pledge Of Allegiance
5. Adoption Of Agenda
6. Declarations Of Personal Interest
7. Commendations And Presentations
8. Reading Of Manner Of Addressing Council.  
ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. Unless further time is granted by the Council, ANY MEMBER OF THE PUBLIC shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. PROVIDED however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.
9. Written Petitions And Communications By Members Of The Public And Council Members
  - A. Presentation By Linda Hawkins Of Recover Hope  
Recover Hope is a non-profit offering awareness, restoration, and transition to victims and families affected by human trafficking.
  - B. INVITATION FOR BIDS  
To receive and open bids for a greenspace easement for beautification of 9,880 square feet of Cedar Lane between A Avenue and a Kentucky Fried Chicken restaurant.

Documents:

[EX SUMMARY INVITATION FOR BIDS.PDF](#)  
[INVITATION FOR BIDS.PDF](#)

10. Advertised Public Hearings:

- A. AN ORDINANCE NO 22-19  
(*First Reading*) Approving a Deed of Easement with RIO Prime, LLC, whereby the City grants RIO Prime, LLC a ten-year greenspace easement over approximately 9,880 square feet of Cedar Lane.

Documents:

[EX SUMMARY ORD 22-19.PDF](#)  
[DEED OF EASEMENT-RIO.PDF](#)  
[PLAT-EX.CONDITIONS-DEMO PLAN-RIO.PDF](#)  
[AN ORDINANCE NO 22-19.PDF](#)

- B. AN ORDINANCE NO 22-18  
(*First Reading*) To grant a special exception permit to Stallings Oil Company and Boddie-Noell Enterprises, Inc., to allow the construction of a new mini-warehouse/self-storage facility located on Temple Avenue, on parcel identification number 68035600003, which is zoned GB – General Business District.

Documents:

[EX SUM ORD 22-18.PDF](#)  
[PCRESO\\_22-12\\_SIGNED.PDF](#)  
[APPLICATION FOR SPECIAL EXCEPTION PERMIT - STALLINGS OIL.PDF](#)  
[BNE CO-OWNER PERMIT CONSENT LETTER.PDF](#)  
[ORD 22-18 PRESENTATION.PDF](#)  
[PC STAFF REPORT - ORD 22-18.PDF](#)  
[AN ORDINANCE NO 22-18.PDF](#)

11. Hearing Of Citizens Generally On Non-Agenda Items  
12. Consideration Of Uncontested Minutes, Ordinances, Resolutions, And Motions In Accordance With The Consent Agenda

- A. September 13, 2022 Regular Meeting Minutes

Documents:

[SEPTEMBER 13 REGULAR MTNGFINAL.PDF](#)

- B. September 20, 2022 Special Meeting Minutes

Documents:

[SEPTEMBER 20 SPECIAL MTNGFINAL.PDF](#)

- C. October 11, 2022 Special Meeting Minutes

Documents:

[OCTOBER 11 SPECIAL MTNGFINAL.PDF](#)

- D. October 11, 2022 Regular Meeting Minutes

Documents:

[OCTOBER 11 REGULAR MTNGFINAL.PDF](#)

E. October 18, 2022 Special Meeting Minutes

Documents:

[OCTOBER 18 SPECIAL MTNGFINAL.PDF](#)

13. Introduction And Consideration Of Ordinances And Resolutions

A. AN ORDINANCE NO 22-20

*(First Reading)* To adopt a revised General Pay Plan Class and Salary Range that increases to \$12.00 per hour, the starting salary for various part-time positions affected by the minimum wage increase effective January 1, 2023, mandated by the Virginia legislature; increases the maximum pay rate for various part-time positions; removes job titles no longer part of the plan; and adopts two separate job descriptions under the Financial Specialist II designation for Payroll and Accounts Payable.

Documents:

[EX SUM ORD 22-20.PDF](#)  
[GENERAL PAY PLAN CLASS AND SALARY RANGE.PDF](#)  
[FINANCIAL SPECIALIST II - ACCOUNTS PAYABLE.PDF](#)  
[FINANCIAL SPECIALIST II - PAYROLL.PDF](#)  
[AN ORDINANCE NO 22-20.PDF](#)

B. AN ORDINANCE NO 22-FIN-12

*(First Reading)* To amend the General Fund Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023, by appropriating \$80,096 consisting of 1) \$58,165 in settlement funds from the National Opioid Settlement; 2) \$15,348 in asset forfeiture funds to purchase tasers; 3) \$1,850 for shoe donations; and 4) \$4,733 from Department of Criminal Justice Services Local Law Enforcement grant to purchase tourniquets.

Documents:

[EX SUM 22-FIN-12.PDF](#)  
[NOVEMBER 10 2022 RECAP ORDINANCE.PDF](#)  
[ASSET FORFEITURES - TASERS.PDF](#)  
[SHOE FUND DONATION LETTERS.PDF](#)  
[OPIOD SETTLEMENT.PDF](#)  
[AN ORDINANCE NO 22-FIN-12.PDF](#)

C. A RESOLUTION NO 22-48

Authorizing the City Manager to enter into a Flood Mitigation Assistance Grant with the Virginia Department of Emergency Management; and approving the City Manager's execution of all necessary documents relating to the acquisition of 610 Lakeview Avenue.

Documents:

[EX SUMMARY RES 22-48.PDF](#)  
[GRANT AWARD PACKAGE.PDF](#)  
[A RESOLUTION NO 22-48.PDF](#)

D. A RESOLUTION NO 22-49

Authorizing the City Manager to execute a Real Estate Purchase Agreement concerning 211 James Avenue and any documents necessary to purchase the property.

Documents:

[EX SUMMARY RESO 22-49.PDF](#)  
[REAL ESTATE PURCHASE AGREEMENT.PDF](#)  
[A RESOLUTION NO 22-49.PDF](#)

- E. A RESOLUTION NO 22-50  
Extending the due date for the payment of real estate taxes.

Documents:

[EX SUMMARY RESOLUTION NO. 22-50.PDF](#)  
[A RESOLUTION NO 22-50.PDF](#)

- 14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda
- 15. Reports Of Officers And Documents Related Thereto

- A. City Manager

- 1. General Activity Report

- Documents:

- [EX SUM CM ACTIVITY REPORT.PDF](#)  
[DATES OF INTEREST - CM REPORT NOV. 2022.PDF](#)

- 2. Letter Of Support For Fall Line Trail

- Documents:

- [EX SUM FALL LINE TRAIL.PDF](#)  
[DRAFT VDOT LETTER REVISED 11-9-22.PDF](#)

- B. City Attorney

- C. Director Of Planning And Community Development

- 1. Planning Boards And Commissions Summary

- Documents:

- [EX SUM PLANNING SUM.PDF](#)  
[OCTOBER BZA MEETING SUMMARY.PDF](#)  
[NOVEMBER PC MEETING SUMMARY.PDF](#)

- 16. Adjournment

