



# COLONIAL HEIGHTS CITY COUNCIL AGENDA

## Council Members

Kenneth B. Frenier  
Elizabeth G. Luck  
John E. Piotrowski  
Dr. Laura F. Poe  
John T. Wood  
Rober W. Wade, Vice-  
Mayor  
T. Gregory Kochuba,  
Mayor

## REGULAR MEETING CITY HALL

September 12, 2023

7:00 PM

1. Call To Order
2. Roll Call
3. Devotion - The Honorable Robert W. Wade
4. Pledge Of Allegiance
5. Adoption Of Agenda
6. Declarations Of Personal Interest
7. Commendations And Presentations
8. Reading Of Manner Of Addressing Council.  
ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. Unless further time is granted by the Council, ANY MEMBER OF THE PUBLIC shall address the Council one time for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. PROVIDED however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.
9. Written Petitions And Communications By Members Of The Public And Council Members
10. Advertised Public Hearings:
11. Hearing Of Citizens Generally On Non-Agenda Items
12. Consideration Of Uncontested Minutes, Ordinances, Resolutions, And Motions In Accordance With The Consent Agenda
  - A. AN ORDINANCE NO 23-17  
(*Second Reading*) Amending § 273-37 of Chapter 273, Vehicles and Traffic, of the Colonial Heights City Code by authorizing the Chief of the Department of Fire and EMS, or his designee, to issue a citation for the illegal parking of a motor vehicle in a fire lane; and to increase the penalty from \$20 to \$50 for numerous parking violations.

Documents:

[EX SUM ORD 23-17 2ND READING.PDF](#)  
[AN ORDINANCE NO 23-17.PDF](#)

B. AN ORDINANCE NO 23-FIN-13

*(Second Reading)* To amend the General Fund Budget for the fiscal year beginning July 1, 2023, and ending June 30, 2024, by appropriating \$27,224, consisting of: 1) \$1,500 to the Police Department from the American Legion; 2) \$12,500 in grant funds to the Police Department from HEAT (Help Eliminate Auto Theft); 3) \$1,600 to the Police Department in state asset forfeiture funds; 4) \$8,000 to the Library from the Library Donation Fund balance; 5) \$1,381 to the Office on Youth from carryover Shoe Fund balance; 6) \$641 to the Office on Youth from lemonade stand donations; 7) \$1,602 to the Office on Youth from FY 23 carryover Youth Advisory Council funds along with a transfer of \$2,250 from the Contribution & Subsidies budget.

Documents:

[EX SUM 23-FIN-13 2ND READING.PDF](#)  
[FY24 HEAT FUNDING INITIATIVE.PDF](#)  
[LETTER FROM OOH.PDF](#)  
[LIBRARY REQUEST.PDF](#)  
[23-FIN-13 ORDINANCE RECAP.PDF](#)  
[AN ORDINANCE NO 23-FIN-13.PDF](#)

C. March 14, 2023 Regular Meeting Minutes

Documents:

[MARCH 14 REGULAR MTNGFINAL.PDF](#)

D. August 8, 2023 Special Meeting Minutes

Documents:

[AUGUST 8 SPECIAL MTNGFINAL.PDF](#)

E. August 8, 2023 Regular Meeting Minutes

Documents:

[AUGUST 8 REGULAR MTNGFINAL.PDF](#)

13. Introduction And Consideration Of Ordinances And Resolutions

A. AN ORDINANCE NO 23-FIN-14

*(First Reading)* To amend the General Fund Budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024, by appropriating \$600 from a donation made to the Office on Youth from the Knights of Columbus.

To amend the Capital Projects Fund Budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024, by appropriating \$502,567 from federal highway construction funds to the Route 1 Resurfacing Project.

Documents:

[EX SUMMARY 23-FIN-14.PDF](#)  
[RECAP ORDINANCE 23-FIN-14.PDF](#)  
[BLVD REPAVING PROJ-APPENDIX A.PDF](#)  
[BOULEVARD RESURFACING MAP.PDF](#)

[AN ORDINANCE NO 23-FIN-14.PDF](#)

B. A RESOLUTION NO 23-32

Approving a Sewer and Water Connection Agreement whereby the City will furnish a supply of public water and provide public sewer service for a residence in Chesterfield County; and authorizing the City Manager to execute the Agreement.

Documents:

[EX SUM RES 23-32 - NORWOOD WS AGRMNT.PDF](#)  
[624 NORWOOD DR-SW AGREEMENT.PDF](#)  
[MAP.PDF](#)  
[A RESOLUTION NO 23-32.PDF](#)

C. A RESOLUTION NO 23-33

Amending the Policy of the Colonial Heights City Council for Participation in Meetings by Electronic Communication.

Documents:

[EX SUMMARY RESO 23-33.PDF](#)  
[A RESOLUTION NO 23-33.PDF](#)

D. A RESOLUTION NO 23-35

Authorizing the City Manager to execute the First Amendment to Service Agreement Among South Central Wastewater Authority, Dinwiddie County Water Authority and the Incorporating Subdivisions.

Documents:

[EX SUM RES 23-35.PDF](#)  
[A RESOLUTION NO 01-27 \(PREVIOUSLY ADOPTED\).PDF](#)  
[SCWWA-1ST AMENDMENT-SVC.AGREEMENT.PDF](#)  
[A RESOLUTION NO 23-35.PDF](#)

14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda

15. Reports Of Officers And Documents Related Thereto

A. City Manager

1. Short-Term Rental Ordinance Update

Documents:

[EX SUM STR UPDATE.PDF](#)  
[\(FOR REVIEW ONLY\) AN ORDINANCE NO 23-21.PDF](#)  
[NEIGHBORHOOD MAP.PDF](#)

2. General Activity Report

Documents:

[EX SUM CM ACTIVITY REPORT.PDF](#)  
[DATES OF INTEREST - CM REPORT SEP 2023.PDF](#)

B. City Attorney

C. Director Of Planning And Community Development

1. Planning Boards And Commissions Summary

Documents:

[EX SUM PLANNING SUM 9\\_2023\\_FINAL.PDF](#)  
[202309\\_PC\\_PLANNING SUMMARY\\_FINAL.PDF](#)

16. Adjournment