



COLONIAL HEIGHTS CITY COUNCIL AGENDA

REGULAR MEETING CITY HALL

Council Members

Kenneth B. Frenier
John E. Piotrowski
Robert W. Wade
Dr. Laura F. Poe
John T. Wood
Elizabeth G. Luck, Vice-Mayor
T. Gregory Kochuba, Mayor

February 8, 2022

7:00 PM

1. Call To Order
2. Roll Call
3. Devotion - The Honorable Elizabeth G. Luck
4. Pledge Of Allegiance
5. Adoption Of Agenda
6. Declarations Of Personal Interest
7. Commendations And Presentations
 - A. Recognizing Lieutenant Horace Hines On His Retirement From The Colonial Heights Fire Department
 - B. Presentation Of The City's Annual Donation To The Colonial Heights High School After Prom Celebration.
8. Reading Of Manner Of Addressing Council.

ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. Unless further time is granted by the Council, ANY MEMBER OF THE PUBLIC shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. PROVIDED however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.
9. Written Petitions And Communications By Members Of The Public And Council Members
 - A. RECEIVE AND OPEN BIDS FOR A VARIABLE WIDTH DRIVEWAY MAINTENANCE EASEMENT TO AND FROM ELLERSLIE AVENUE

Documents:

[EX SUMMARY INVITATION FOR BIDS.PDF](#)
 - B. Request For A Special Use Permit Allowing For An Additional Companion Animal
Robert Trent, 225 Biltmore Drive requests approval to house one additional canine at his residence.

Documents:

[APPPLICATION.PDF](#)
[ANIMAL CONTROL REPORT.PDF](#)

- C. Request For A Special Use Permit Allowing For Additional Companion Animals
Carli McCurry, 110 Lexington Drive requests to temporarily house six foster canines.

Documents:

[APPLICATION.PDF](#)
[ANIMAL CONTROL REPORT.PDF](#)

10. Advertised Public Hearings:

A. AN ORDINANCE NO 22-1

(First Reading) To grant a special exception permit to Southpark Mall CMBS LLC to permit multi-family residential apartments at the site of the former Sears Building located at Southpark Circle, also known as parcel identification number 68204700013, which is zoned GB – General Business District.

Documents:

[EX SUMMARY ORD 22-1.PDF](#)
[PC RESOLUTION 22-1 SIGNED.PDF](#)
[STAFFREPORT_FINAL SPECIAL EXEMP PERMIT.PDF](#)
[SEP SOUTHPARK MALL APTS APPLICATION_RECEIPT.PDF](#)
[CONCEPT PLAN - SP MALL.PDF](#)
[PRESENTATION - SPECIAL EXCEPTION PERMIT.PDF](#)
[AN ORDINANCE NO 22-1.PDF](#)

B. AN ORDINANCE NO 22-2

(First Reading) To grant a special use permit to Southpark Mall CMBS LLC, located at Southpark Circle, also known as parcel identification number 68204700013, and zoned GB – General Business, to allow the redevelopment of the former Sears Building into multi-family residential apartments.

Documents:

[EX SUMMARY ORD 22-2.PDF](#)
[PC RESOLUTION SIGNED.PDF](#)
[STAFF REPORT_FINAL.PDF](#)
[SUP SOUTHPARK MALL APTS APPLICATION_RECEIPT.PDF](#)
[CONCEPT PLAN - SP MALL.PDF](#)
[PRESENTATION - SPECIAL USE PERMIT.PDF](#)
[AN ORDINANCE NO 22-2.PDF](#)

C. AN ORDINANCE NO 22-4

(First Reading) Approving a real property tax exemption for parcel identification number 69010000009, which is owned by Keystone Truck and Tractor Museum, Inc. and has a street address of 860 West Roslyn Road.

Documents:

[EX SUMMARY ORD 22-4.PDF](#)

[KEYSTONE TAX EXEMPT CERTIFICATION.PDF](#)
[VA CODE SECTION 58.1-3651.PDF](#)
[KEYSTONE RESPONSE LETTER.PDF](#)
[AN ORDINANCE NO 22-4.PDF](#)

D. AN ORDINANCE NO 22-FIN-1

(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$131,038, consisting of 1) \$6,000 in donations to the Police Department, 2) \$15,500 in assigned fund balance for the TMDL Placeholder Project 3) \$85,000 in assigned fund balance for the North Elementary Sidewalks Phase I Project, 4) \$2,587 in COVID ES DCJS Grant to the Police Department, 5) \$16,463 in Byrne JAG Grant Program FY22 Training and Equipment for the Police Department, and 6) \$5,488 in assigned fund balance to the Police Department from asset forfeiture funds, which is the local match requirement for the Byrne JAG Grant Program.

To amend the Emergency Response Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$479,646, consisting of 1) \$375,492 in American Rescue Plan Act State and Local Fiscal Recovery Funds (SLFRF) for utility lines on Lakeview Avenue associated with the Lakeview Avenue Modernization Project and 2) \$104,154 in ARPA SLFRF Municipal Utility Assistance Program funds to be applied to Residential Utility Customer Accounts.

To amend the Capital Projects Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$2,618,499, consisting of 1) \$2,142,507 of state and federal highway construction funds to the Lakeview Avenue Widening Project, 2) \$375,492 of SLFRF funds for utility lines on Lakeview Avenue associated with the Lakeview Avenue Modernization Project transferred from the Emergency Response Fund, 3) \$85,000 in transfer of assigned fund balance from the General Fund for the North Elementary Sidewalks Phase I Project, and 4) \$15,500 in transfer of assigned fund balance from the General Fund for TMDL Placeholder Project. Also, to amend the Capital Projects Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by transferring \$375,000 from the Lakeview Avenue Utilities Project to the Lakeview Avenue Modernization Project.

Documents:

[EX SUMMARY 22-FIN-1.PDF](#)
[JANUARY BUDGET SUMMARY.PDF](#)
[BYRNE JAG GRANT PROGRAM FY22 TRAINING AND EQUIPMENT AWARD.PDF](#)
[CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING CY22 AWARD.PDF](#)
[COVID-19 ARPA SLFRF MUNICIPAL UTILITY ASSISTANCE PROGRAM AWARD.PDF](#)
[PUBLIC WORKS SUMMARY SHEET.PDF](#)
[AN ORDINANCE NO 22-FIN-1.PDF](#)

11. Hearing Of Citizens Generally On Non-Agenda Items

12. Consideration Of Uncontested Minutes, Ordinances, Resolutions, And Motions In

Accordance With The Consent Agenda

A. AN ORDINANCE NO 21-23

(Second Reading) To grant a special use permit to Christian Life Center located at 505 Lakeview Avenue, also known as parcel identification number 1900010Y001, and Swearingen Realty Company, allowing for an addition to the existing religious assembly, on a consolidated parcel.

Documents:

[EX SUMMARY ORD 21-23.PDF](#)
[SIGNED PC RESOLUTION.PDF](#)
[PC STAFF REPORT.PDF](#)
[505 LAKEVIEW AVE SUP APPLICATION.PDF](#)
[CHRISTIAN LIFE PROJECT PRESENTATION OVERVIEW SLIDES.PDF](#)
[AN ORDINANCE NO 21-23.PDF](#)

B. AN ORDINANCE NO 22-3

(Second Reading) Approving a Deed of Easement granting Dunlop Station, LLC a variable width driveway maintenance easement across parcel identification number 670200001A, consisting of approximately 2,684 ± square feet, to allow for vehicles to make a right turn from Ellerslie Avenue into the Dunlop Village Shopping Center and a right turn onto Ellerslie Avenue from the Dunlop Village Shopping Center.

Documents:

[EX SUMMARY ORD 22-3.PDF](#)
[DEED OF EASEMENT-CITY TO DUNLOP STATION LLC.PDF](#)
[DUNLOP PLAT.PDF](#)
[AN ORDINANCE NO 22-3.PDF](#)

C. April 19, 2016 Special Meeting Minutes

Documents:

[04192016 SPECIAL MTNG MINUTESFINAL.PDF](#)

D. June 7, 2016 Special Meeting Minutes

Documents:

[06072016 SPECIAL MEETING MINUTESFINAL.PDF](#)

E. July 12, 2016 Regular Meeting Minutes

Documents:

[07122016 REGULAR MEETING MINUTESFINAL.PDF](#)

F. April 18, 2017 Special Meeting Minutes

Documents:

[04182017 SPECIAL MTNG MINUTESFINAL.PDF](#)

G. April 17, 2018 Special Meeting Minutes

Documents:

[04172018 SPECIAL MTNG MINUTESFINAL.PDF](#)

H. May 15, 2018 Special Meeting Minutes

Documents:

[05152018 SPECIAL MEETING MINUTESFINAL.PDF](#)

I. September 18, 2018 Special Meeting Minutes

Documents:

[09182018 SPECIAL MEETING MINUTESFINAL.PDF](#)

J. November 19, 2019 Special Meeting Minutes

Documents:

[11192019 SPECIAL MEETING MINUTESFINAL.PDF](#)

K. December 8, 2020 Special Meeting Minutes

Documents:

[12082020 SPECIAL MEETING MINUTESFINAL.PDF](#)

L. December 8, 2020 Regular Meeting Minutes

Documents:

[12082020 REGULAR MEETING MINUTESFINAL.PDF](#)

M. January 11, 2022 Special Meeting Minutes

Documents:

[JANUARY 11 SPECIAL MEETINGFINAL.PDF](#)

N. January 11, 2022 Regular Meeting Minutes

Documents:

[JANUARY 11 REGULAR MEETINGFINAL.PDF](#)

13. Introduction And Consideration Of Ordinances And Resolutions

A. AN ORDINANCE NO 22-FIN-2

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$32,300, consisting of 1) \$1,200 in assigned fund balance to Water and Sewer; 2) \$26,000 in assigned facility fund balance for the Courthouse HVAC Software upgrade; and 3) \$5,100 in donations to the Sheriff's Department.

To amend the Water and Sewer Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$125,712, consisting of 1) \$124,512

in refund from the South Central Wastewater Authority (SCWA) for emergency repairs of Crestwood Drive sewer lines; and 2) \$1,200 transferred from the General Fund Assigned Balance.

Documents:

[EX SUMMARY 22-FIN-2.PDF](#)
[FEBRUARY BUDGET SUMMARY.PDF](#)
[SHERIFF DONATIONS.PDF](#)
[COURTHOUSE HVAC SOFTWARE.PDF](#)
[AN ORDINANCE NO 22-FIN-2.PDF](#)

14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda

15. Reports Of Officers And Documents Related Thereto

A. City Manager

1. Discussion Regarding Debt Financing/Re-Financing

Documents:

[EX SUMMARY DEBT FINANCING.PDF](#)
[DEBT FINANCING CHARTS.PDF](#)

2. General Activity Report

Documents:

[EX SUM CM ACTIVITY REPORT.PDF](#)
[DATES OF INTEREST - CM REPORT FEB 2022.PDF](#)

B. City Attorney

C. Director Of Planning And Community Development

1. Planning Boards And Commissions Summary

Documents:

[EX SUM PLANNING SUM FEB.PDF](#)

16. Adjournment