



COLONIAL HEIGHTS CITY COUNCIL AGENDA

SPECIAL MEETING CITY HALL - 201 JAMES AVENUE

Council Members

Kenneth B. Frenier
Elizabeth G. Luck
John E. Piotrowski
Dr. Laura F. Poe
John T. Wood
Robert W. Wade, Vice-
Mayor
T. Gregory Kochuba,
Mayor

January 17, 2023

6:00 PM

1. Call To Order
2. Roll Call
3. Declarations Of Personal Interest
4. A Work Session On The Following Items:
 - A. Discussion Regarding Real Property Tax Exemption Request By Keystone Truck & Tractor Museum, Inc.

Documents:

[EX SUM TRACTOR MUSEUM.PDF](#)
[VA CODE SECTION 58.1-3651.PDF](#)
[KEYSTONE REQUEST AND CODE RESPONSE LETTER 12_2022.PDF](#)

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- B. Discussion Regarding Code Enforcement And Potential City Code Revisions

Documents:

[EX SUM CODE ENFORCEMENT.PDF](#)
[CODE ENFORCEMENT PRESENTATION.PDF](#)
[CITY CODE 244-7 TO 244-10 CUTTING OR REMOVAL OF VEGETATION AND ASSOCIATED PROVISIONS.PDF](#)
[CITY CODE 273-36 STORAGE OF INOPERABLE VEHICLES-VIOLATIONS AND PENALTIES.PDF](#)
[CITY CODE 244-11 1 EXTERIOR STORAGE OF OBJECTS AND EQUIPMENT.PDF](#)
[CITY CODE 244-14 SUPERVISION OF COLLECTION CANS AND CONTAINERS.PDF](#)
[CITY OF HAMPTON CODE SECTION - PARKING.PDF](#)
[TOWN OF LEESBURG CODE SECTION - CLUTTER.PDF](#)

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- C. Discussion Regarding Temporary Closure Of City Facilities

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- D. City Of Colonial Heights Audit Statement

In accordance with requirements in the Code of Virginia §15.2-2511, if a locality's audit is not completed as required by this statute, the locality must promptly post a statement on its website, if such website exists, with the

following information:

- **That the required audit is pending,**
- **The reasons for the delay,**
- **And the estimated date of completion.**

City of Colonial Heights Audit Statement

The City of Colonial Heights audit for the fiscal year ending June 30, 2022 is pending.

The major factors for the delay of the audit are the implementation of a new financial system and vacancies in various important positions related to the audit: the Director of Finance (vacant for a significant portion of FY 21-22) and the Deputy Director of Finance. The City of Colonial Heights finance team is working diligently to complete their tasks for the auditors to prepare the audit report. Our estimated date of completion for the audit report is January 31, 2023.

5. Reading Of Manner Of Addressing Council.

ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. Unless further time is granted by the Council, ANY MEMBER OF THE PUBLIC shall address the Council one time for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. PROVIDED however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

6. Advertised Public Hearings:

A. AN ORDINANCE NO 23-FIN-1

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023, by \$420,727 consisting of 1) \$1,021 from DMV select services, 2) \$9,539 from the Litter Grant, 3) \$11,860 from the Selective Enforcement Alcohol Grant, 4) \$937 from end of the year Shoe Fund donations, 5) \$2,000 from Sheriff donations, and 6) \$395,370 from end of the year unspent pavement preservation funds.

To amend the Water and Sewer Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023, by transferring \$140,885 in Contingency Funds from the General Fund Budget for emergency sewer repair.

Documents:

[EX SUMMARY 23-FIN-1.PDF](#)
[ORDINANCE 23-FIN-1 RECAP.PDF](#)
[LITTER CONTROL APPROVAL.PDF](#)
[SHERIFF DONATION.PDF](#)
[PAVEMENT PRESERVATION.PDF](#)
[EMERGENCY SEWER REPAIR.PDF](#)
[AN ORDINANCE NO 23-FIN-1.PDF](#)

7. Adjournment

