



COLONIAL HEIGHTS CITY COUNCIL AGENDA

REGULAR MEETING CITY HALL

Council Members

Kenneth B. Frenier
John E. Piotrowski
Robert W. Wade
Dr. Laura F. Poe
John T. Wood
Elizabeth G. Luck, Vice-
Mayor
T. Gregory Kochuba,
Mayor

January 11, 2022

7:00 PM

1. Call To Order
2. Roll Call
3. Devotion - The Honorable John T. Wood
4. Pledge Of Allegiance
5. Adoption Of Agenda
6. Declarations Of Personal Interest
7. Commendations And Presentations
8. Reading Of Manner Of Addressing Council.
ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. Unless further time is granted by the Council, ANY MEMBER OF THE PUBLIC shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. PROVIDED however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.
9. Written Petitions And Communications By Members Of The Public And Council Members
10. Advertised Public Hearings:
 - A. AN ORDINANCE NO 21-23
(*First Reading*) To grant a special use permit to Christian Life Center located at 505 Lakeview Avenue, also known as parcel identification number 1900010Y001, and Swearingen Realty Company, allowing for an addition to the existing religious assembly, on a consolidated parcel.

Documents:

[EX SUMMARY ORD 21-23.PDF](#)
[AN ORDINANCE NO 21-23.PDF](#)
[PC RESOLUTION 21-11 SIGNED.PDF](#)
[CHRISTIAN LIFE CENTER_PC STAFF REPORT.PDF](#)
[505 LAKEVIEW AVE SUP APPLICATION.PDF](#)
[CHRISTIAN LIFE CENTER SUPPORTING DOCS.PDF](#)
[CHRISTIAN LIFE OVERVIEW SLIDES.PDF](#)

B. AN ORDINANCE NO 22-3

(First Reading) Approving a Deed of Easement granting Dunlop Station, LLC a variable width driveway maintenance easement across parcel identification number 6702000001A, consisting of approximately 2,684 ± square feet, to allow for vehicles to make a right turn from Ellerslie Avenue into the Dunlop Village Shopping Center and a right turn onto Ellerslie Avenue from the Dunlop Village Shopping Center.

Documents:

[EX SUMMARY ORD 22-3.PDF](#)
[DEED OF EASEMENT-CITY TO DUNLOP STATION LLC.PDF](#)
[DUNLOP PLAT.PDF](#)
[AN ORDINANCE NO 22-3.PDF](#)

11. Hearing Of Citizens Generally On Non-Agenda Items

12. Consideration Of Uncontested Minutes, Ordinances, Resolutions, And Motions In Accordance With The Consent Agenda

A. AN ORDINANCE NO 21-21

(Second Reading) To grant a non-exclusive franchise to Verizon Virginia LLC to operate a telecommunications system in the City of Colonial Heights, Virginia and to approve a Telecommunications Franchise Agreement.

Documents:

[EX SUMMARY ORD 21-21.PDF](#)
[VERIZON VA FRANCHISE AG.PDF](#)
[AN ORDINANCE NO 21-21.PDF](#)

B. AN ORDINANCE NO 21-25

(Second Reading) Amending § 30-3 of Chapter 30, Finance, of the Colonial Heights City Code, by imposing a maximum convenience fee of 2% of the amount paid whenever a person uses, for any transaction with the City, except for a transaction with the Department of Recreation and Parks, a credit or debit card the City accepts; and further amending § 30-3 by allowing the imposition of a convenience fee whenever an accepted credit or debit card is used to pay a City utility bill.

Documents:

[EX SUM ORD 21-25.PDF](#)
[AN ORDINANCEN NO 21-25.PDF](#)

C. AN ORDINANCE NO 21-27

(Second Reading) Awarding a \$500 bonus to each full-time sworn employee in the Police Department and awarding to certain police officers signing bonuses of \$1,500 and referral bonuses of \$1,000.

Documents:

[EXECUTIVE SUMMARY ORD 21-27.PDF](#)
[AN ORDINANCE NO 21-27.PDF](#)

D. AN ORDINANCE NO 21-FIN-16

(*Second Reading*) To amend the General Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$128,542, consisting of 1) \$4,000 in Virginia Risk Sharing Association Grant funds to the Police Department; 2) \$3,700 in E Citation funds to the Police Department; 3) \$3,371 in Byrne Justice Assistance Grant Funds to the Police Department; 4) \$55,000 in assigned fund balance to reimburse the Contingency Fund for the purchase of a fire truck; 5) \$21,200 in Library of Virginia ARPA Grants to the Library; 6) \$2,961 in current and prior year litter control funds; 7) \$36,310 in prior year DCJS Grant funds to the Police Department; and 8) \$2,000 donation from Asset Protection Group, Inc. to the Sheriff's Department.

Documents:

[EX SUMMARY 21-FIN-16.PDF](#)
[DECEMBER BUDGET SUMMARY.PDF](#)
[SHERIFF DONATION.PDF](#)
[BYRNE JAG PROGRAM AWARD.PDF](#)
[LITTER CONTROL AWARD.PDF](#)
[VRSA GRANT.PDF](#)
[AN ORDINANCE NO 21-FIN-16.PDF](#)

E. December 14, 2021 Regular Meeting Minutes

Documents:

[DECEMBER 14 REGULAR MTNGFINAL.PDF](#)

F. December 14, 2021 Special Meeting Minutes

Documents:

[DECEMBER 14 SPECIAL MTNGFINAL.PDF](#)

G. June 8, 2021 Regular Meeting Minutes

Documents:

[JUNE 8 REGULAR MTNGFINAL.PDF](#)

H. November 17, 2020 Regular Meeting Minutes

Documents:

[11172020 SPECIAL MEETING MINUTESFINAL.PDF](#)

I. November 10, 2020 Regular Meeting Minutes

Documents:

[11102020 REGULAR MEETING MINUTESFINAL.PDF](#)

J. October 20, 2020 Special Meeting Minutes

Documents:

[10202020 SPECIAL MEETING MINUTESFINAL.PDF](#)

13. Introduction And Consideration Of Ordinances And Resolutions

A. AN ORDINANCE NO 22-FIN-1

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$131,038, consisting of 1) \$6,000 in donations to the Police Department, 2) \$15,500 in assigned fund balance for the TMDL Placeholder Project 3) \$85,000 in assigned fund balance for the North Elementary Sidewalks Phase I Project, 4) \$2,587 in COVID ES DCJS Grant to the Police Department, 5) \$16,463 in Byrne JAG Grant Program FY22 Training and Equipment for the Police Department, and 6) \$5,488 in assigned fund balance to the Police Department from asset forfeiture funds, which is the local match requirement for the Byrne JAG Grant Program.

To amend the Emergency Response Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$479,646, consisting of 1) \$375,492 in American Rescue Plan Act State and Local Fiscal Recovery Funds (SLFRF) for utility lines on Lakeview Avenue associated with the Lakeview Avenue Modernization Project and 2) \$104,154 in ARPA SLFRF Municipal Utility Assistance Program funds to be applied to Residential Utility Customer Accounts.

To amend the Capital Projects Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$2,618,499, consisting of 1) \$2,142,507 of state and federal highway construction funds to the Lakeview Avenue Widening Project, 2) \$375,492 of SLFRF funds for utility lines on Lakeview Avenue associated with the Lakeview Avenue Modernization Project transferred from the Emergency Response Fund, 3) \$85,000 in transfer of assigned fund balance from the General Fund for the North Elementary Sidewalks Phase I Project, and 4) \$15,500 in transfer of assigned fund balance from the General Fund for TMDL Placeholder Project. Also, to amend the Capital Projects Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by transferring \$375,000 from the Lakeview Avenue Utilities Project to the Lakeview Avenue Modernization Project.

Documents:

[EX SUMMARY 22-FIN-1.PDF](#)
[JANUARY BUDGET SUMMARY.PDF](#)
[BYRNE JAG GRANT PROGRAM FY22 TRAINING AND EQUIPMENT AWARD.PDF](#)
[CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING CY22 AWARD.PDF](#)
[COVID-19 ARPA SLFRF MUNICIPAL UTILITY ASSISTANCE PROGRAM AWARD.PDF](#)
[PUBLIC WORKS SUMMARY SHEET.PDF](#)
[AN ORDINANCE NO 22-FIN-1.PDF](#)

B. A RESOLUTION NO 22-1

Specifying the regular meeting dates of the Colonial Heights City Council.

Documents:

EX SUMMARY RESO 22-1.PDF
A RESOLUTION NO 22-1.PDF

14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda

15. Reports Of Officers And Documents Related Thereto

A. City Manager

1. General Activity Report

Documents:

EX SUM CM ACTIVITY REPORT.PDF
DATES OF INTEREST - CM REPORT JAN 2022.PDF

B. City Attorney

C. Director Of Planning And Community Development

1. Planning Boards And Commissions Summary

Documents:

EX SUM PLANNING SUM.PDF
202201_PC SUMMARY.PDF

16. Adjournment