



# CITY OF COLONIAL HEIGHTS

## POLICE DEPARTMENT

Col. Jeffrey W. Faries  
Chief of Police

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Administrative Assistant

Excerpt from Colonial Heights Police Department Policy 2-3, Uniform Dress Code/Grooming

A. Grooming:

1. Employees will keep their persons clean and sanitary by daily bathing.
2. Mustaches
  - a. Must be neatly trimmed and must not obscure the upper lip nor extend more than one-half inch beyond the corner of the mouth
  - b. Goatees, handlebar mustaches, and beards are not permitted.
3. Other than the neatly trimmed mustache, officers are to be clean shaven
4. Hairstyle
  - a. Generally, hair will be clean, neatly styled, trimmed, and well kept (it will not be of style, length, or artificial color which is offensive to the general public).
  - b. Men's hair will be neatly tapered, rounded, or squared in the back and may extend down to the top of the collar.
  - c. Men's hair in the front will not fall lower than one-half inch above the tops of the eyebrows.
  - d. Sideburns may extend downward to the bottom of the ear, and will not be flared or any wider at the bottom than their natural width at the top.
  - e. Conspicuous pins, barrettes, and combs are not authorized.

- f. Women's hair must be arranged in such a way that it will not interfere with the normal wearing of police headgear that may be required in the performance of their duty as determined by the Chief of Police or his designee.
5. Jewelry, and Piercings
- a. Jewelry and eyewear shall be appropriate for the uniform or plain-clothes assignment and not present a personal safety hazard. Athletic, sport or designer and trend jewelry shall only be authorized when it is appropriate with the work assignment. Any jewelry that presents a potential hazard to the safety or welfare of the member is prohibited.
6. Dental Ornamentation
- a. The use of gold, platinum or other veneers or caps for the purpose of ornamentation are prohibited. Teeth, whether natural, capped or veneer, shall not be ornamented with designs, jewels, initials, etc.
7. Tattoos/Brands
- Any tattoo or brand anywhere on the body that is obscene, advocates sexual, racial, ethnic or religious discrimination, is detrimental to the good order and discipline, or is of a nature that tends to bring discredit upon the department is prohibited.**
- a. Any tattoo or brand that is visible on the face is prohibited. This includes tattoos that are covered by eyebrows, or facial hair.
  - b. Permanent make-up or eyeliner shall be considered make-up rather than a tattoo.
  - c. Bandages, scarves, and make-up shall not be used to cover tattoos or brands on the face.
  - d. Department members with tattoos not in compliance with this policy are required to:
    - 1. Maintain complete coverage of the tattoo(s) using current uniform items (e.g. long sleeved shirt, pants, etc.)
    - 2. Volunteer to remove tattoo(s)/brands
8. Mutilation

a. Intentional body mutilation, piercing, branding and/or intentional scarring that is excessive or eccentric is prohibited. Some example are:

1. A split or forked tongue.
2. Foreign objects inserted under the skin to create a design or pattern.
3. Enlarged or stretched holes in the ears (other than normal piercing)
4. Intentional scarring that appears on the neck, face, or scalp.