

CITY MANAGER'S REPORT TO CITY COUNCIL JULY 2009



I. PUBLIC WORKS & ENGINEERING:

A. Capital Improvement Projects

White Bank Park Drainage Improvements – Construction plans have been approved. Work on utility relocations has been completed.

Bruce Avenue Drainage – Phase II –Construction contract awarded to Southern Construction. Onsite work is in process.

Lexington Drive Storm Drain Outfall –In-house design of this unfunded project has begun.

Yacht Basin Drive Storm Drain Outfall – In-house design of this unfunded project has begun.

Longhorn Drive Drainage Improvements – Work has been completed.

Signal Coordination UPC 77600 – CMAQ Program - 50% plan submittal has been reviewed. Plans forwarded to VDOT for review.

Boulevard/Government Center Enhancement – Transportation Enhancement Program – Establishing contact with individual property owners regarding impacts to specific properties.

Boulevard Modernization Project (Westover through Dupuy Intersection) - Revenue Sharing, Urban and CMAQ Programs- Survey work, preliminary design, and historic property assessments in process.

Safe Routes to Schools – Verified and/or revised construction cost estimates. Negotiating with a survey company to proceed with acquiring survey data.

B. Economic Development Projects (under construction)

Walgreens – All site work has been completed. Final inspection has been held and punch list items have been forwarded to the contractor.

Mount Pleasant Baptist Church Parking Lot Expansion – Still awaiting completion of final punch list items. Cleanup work at the off-site dumping area has been completed.

I. PUBLIC WORKS & ENGINEERING (CONTINUED):

School Maintenance Building - Work has been completed and all easement plats have been recorded. Still awaiting SWM/BMP certification prior to final acceptance of project. Erosion and Sediment control measures are being maintained.

Denny's – All site work has been completed. Final inspection has been held and punch list items have been forwarded to the contractor.

Sam's Club Expansion – On-site grading work is in-progress. Storm and sanitary sewer work are nearing completion. Erosion and Sediment control measures are being maintained.

Colonial Heights Surgery Center - 930 South Ave. Suite 2 - Portion of former American Family Fitness building on South Ave. being converted to a surgical suite. Interior building work is proceeding. Site work has been completed and final inspection held with no punch list items. The one-year maintenance period has begun.

Gill's Point - Section 9 – Construction of end wall at drainage basin has been completed. Grading work in the drainage basin and along the new streets is in progress. Erosion and Sediment control measures are being maintained.

Value Place Hotel – Utility work is nearing completion. Sewer force main and waterlines have been installed and testing completed. On-site curb and gutter and grading work are in progress. Building construction is in progress.

Colonial Heights Health Care Center – Most of site work has been completed. Building construction work is in progress. Erosion and Sediment Control being maintained.

C. Economic Development Projects (under review)

Townplace Suites - This is a proposed six story, 127 room hotel that will be located immediately beside Comfort Suites. Updated plans have been reviewed and comments forwarded for further revisions.

North Riverview Commercial Center – Updated plans have been received and are awaiting review.

Southlake III -- This project consists of constructing two office buildings at the former "Haydt Maintenance Shop" on E. Roslyn Rd. Updated plans have been received and review is in progress.

Right-of-way Permits:

- Issued eight (8) permits
- Closed out 3 permits

II. PLANNING & COMMUNITY DEVELOPMENT:

1. One (1) fence permit issued.
2. Three (3) sign permits issued:
 - ☆ Cline Chiropractic – 101 Essex Avenue
 - ☆ Natures Herb Garden – 2425 Boulevard, Suite 5
 - ☆ Value Place – 255 Jennick Drive
3. Boulevard Revitalization:
 - ☆ One (1) contract payment approved and processed

II. PLANNING & COMMUNITY DEVELOPMENT (CONTINUED):

4. Neighborhood Revitalization:

a. 2008-09 CDBG Home Repair Grant

- ☆ 9 electric jobs completed
- ☆ 10 carpentry jobs completed
- ☆ 1 carpentry and related plumbing/accessibility job completed
- ☆ 4 heating jobs completed
- ☆ 3 plumbing jobs completed
- ☆ 1 lead clearance completed
- ☆ 7 re-roofing jobs completed
- ☆ 1 roofing repair completed

b. 2008-09 CDBG Stimulus Grant Application submitted

c. 2009-10 Application draft prepared for 8/11/09 Public Hearing

d. Rental Inspection Program:

Item	Month	YTD
TOTAL UNITS REGISTERED		482
# of Dwellings registered	0	140
# of Multi-family Dwellings	0	33
# of Apts. registered	0	309
TOTAL UNITS INSPECTED		203.9
Dwellings inspected	0	140
Multi-family dwellings	0	33
Apts. to be inspected (10%)	0	30.9
Total # of Properties Sold	0	1
Failure to Register Letters	0	0
Answers Received	0	0
First Inspections made	1	257
Passed	0	82
Failed	1	175
Second Inspection	3	68
Passed	2	66
Failed	1	2
Third Inspection	0	0
Passed	0	0
Failed	0	0
Additional Inspections	0	0
Passed	0	0
Failed	0	0
Failure to schedule by owners	0	0

II. PLANNING & COMMUNITY DEVELOPMENT (CONTINUED):

Total Fees Collected		\$150.00
Reinspection	\$100.00	\$100.00
Late Registration	\$0.00	\$50.00
4 year Certificates Issued		
Dwellings	3	109
Apartments	0	3
(no of units certified)	0	62

5. Zoning/ Property Maintenance investigations:

a. Property Maintenance

	Month	YTD
Total inspections	15	128
Violations	9	103
Violations resolved	2	95

b. Zoning

	Month	YTD
Total inspections	12	66
Violations	12	56
Violations resolved	4	47

c. Building Code

	Month	YTD
Total inspections	0	1
Violations	0	1
Violations resolved	0	1

d. House Number Violations

	Month	YTD
Violations reported	0	6
Actual violations	0	29
First letter sent	0	29
Violations abated	0	43
Summons issued	0	1
Door hangers posted	2	10
Active violations	0	0

e. Other

	Month	YTD
Total inspections	2	45
Violations	1	25
Violations resolved	1	25

f. Inoperable Motor Vehicle Complaints

	Month	YTD
Total inspections	13	58
Violations	5	51
Violations resolved	5	51

II. PLANNING & COMMUNITY DEVELOPMENT (CONTINUED):

	Month	YTD
Total inspections	8	152
Violations	6	118
Violations resolved	3	114

h. Sign Ordinance

	Month	YTD
Total inspections	1	22
Violations	1	22
Violations resolved	0	19

The following are highlight activities for the Building Inspections Division:

	<u>Month</u>	<u>YTD</u>
1. Existing Housing and Maintenance Inspections	7	100
2. New Construction Inspections	147	1,288
3. Permits for New Residences	1	4
4. Estimated Cost for Permits for New Residences	\$50,000	\$261,000
5. Permits for Commercial Construction	7	46
6. Estimated Cost for Commercial Permits	\$46,600	\$8,131,302
7. Plumbing Permits Issued	6	70
8. Electrical Permits Issued	18	113
9. Mechanical Permits Issued	5	51
10. Swimming Pool Permits Issued	0	6
11. Inoperative Vehicles Towed	0	0
12. Letters on Water Cutoff	0	6
13. Court Cases	0	2

III. POLICE DEPARTMENT:

- ✓ Total calls for police service in July 2009; show a decrease of 19%, going from 4,811 calls for service in 2008, to 3,876 in June, 2009.
- ✓ There were 100 Part I, or serious, crimes reported to the Colonial Heights Police Department in July. Fifty-seven (57) of those, or 57%, have been cleared.
- ✓ Our **Records Division** processed 272 arrest reports, 38 Animal Control reports, 39 field interviews, 283 incident reports, 645 pawned properties and 747 traffic summonses, along with a variety of other reports, totaling **2,370 reports**.
- ✓ Fourth of July fireworks went off without a hitch—there were no incidents to report and it appeared the community really enjoyed the event. During the month, a considerable amount of resources were spent toward the investigation into the serial commercial burglaries that were occurring in and around the Richmond metro area. We personally experienced four (4) in the City. Since they were occurring at a high rate, we conducted two weeks of surveillance and extra patrol in the areas that appeared to have been targeted. As of this date, no arrests have been made; however, they appear to have ceased throughout the entire region.
- ✓ We are very proud to report that our police department went beyond the call of duty by assisting a less fortunate police department. Clinchco Police Department, located in southwest Virginia near the Kentucky line, made a request for equipment and supplies through the Virginia Police Chief’s Association. We answered their request and were able to contact a few of our vendors who were able to put together some basic needs—old uniforms and equipment. We have since received letters from some of their officers and their town manager expressing their appreciation.

III. POLICE DEPARTMENT (CONTINUED):

- ✓ Our **Law Enforcement Services Bureau** has been very busy with an assortment of duties:
 - Our mobile command post was deployed for the recent drowning incident at the Appomattox River.
 - Our speed trailer was utilized extensively on Elmwood, Sherwood and Pleasant Dale Drives, as well as on East, Piedmont and Hamilton Avenues.
 - We continue our accreditation efforts by attending the training at Liberty University in Lynchburg, Virginia.
 - We have been notified of funding for two grant applications. The Local Law Enforcement Block Grant (L.L.E.B.G.) would be utilized to replace a scanner and web software in Records, and the Edward Byrne Memorial Grant would fund one of our police patrol vehicles.
- ✓ During the month, we unfortunately had to utilize our pepper ball launcher for crowd dispersion. Officers responded to a large crowd of unruly people at Southpark Mall and discovered several fights breaking out in the area of the game café. Area units were requested after it was determined that we did not have the resources necessary to safely remove the crowd estimated to be at 150-200 individuals. Our pepper ball launcher performed as expected and motivated those to leave the area.
- ✓ Our **Patrol Division** officers arrested 37 shoplifters during the month of July. Patrol officers continue their traffic enforcement efforts, tallying 747 traffic summonses from 1,137 traffic stops; making 21 DUI arrests and 35 drug-related arrests; investigating 82 traffic crashes; issuing 41 parking citations; and initiating 72 field interviews. A total of 272 arrests were made during the month, with 117 felony warrants and 172 misdemeanor warrants obtained. Sixteen (16) inoperative vehicles were reported. A total of 207 new cases were assigned to Patrol officers for investigation, and 153 cases have been cleared, or 74%.
- ✓ Our Street Crimes Unit, reported a tough month in that the majority of investigations and street crimes units were utilized during the surveillance details. We reported five (5) cases that were cleared out of 18 that were assigned, which resulted in a clearance rate of 28% for the month. Our Street Crimes Unit continues their efforts by conducting four (4) controlled buys of illegal narcotics within the city. They also indicted six (6) people on 17 felony charges at the past grand jury. Detectives' activities for the month included the following:
 - Detectives have worked closely with area crime analysts to try to determine when and where the next commercial burglary would occur.
 - Detectives were able to exceptionally clear a case of a reported carjacking from April. The suspect was located in the car and was found to be a victim of a homicide in the City of Richmond.
 - Detectives cleared a strong armed robbery by arrest where one (1) adult and five (5) juveniles were found responsible.
 - Detectives are investigating the theft of 16 propane tanks recently captured on video surveillance.

III. POLICE DEPARTMENT (CONTINUED):

- Detectives are working with area investigators regarding the larceny of checks from area mailboxes. The checks have been stolen from the area and written and passed in our jurisdiction.
 - Thirteen (13) concealed weapon permits were processed during the month of July
- ✓ Our **Auxiliary** police force continues to demonstrate their interest by volunteering over 473 hours in a variety of ways during the month of July. Duties included assistance with July Fourth, ride-alongs, traffic direction and enforcement, along with extra duty at the mall and prisoner transports. We are also very proud to report that Auxiliary Officers Kevin Burcham and Dennis Branzelle will graduate from the Chesterfield Basic Police Academy on August 25th at 6:00 p.m. This is quite an accomplishment, especially since it was completed by attending several evenings a week after their regular working hours.
- ✓ The **Animal Control Division** impounded 26 dogs and 40 cats. During the month of July, there were nine (9) dogs but no cats returned to their owners, with 10 dogs and 28 cats adopted out. Animal Control officers had no reported bites. At the end of the month, Animal Control investigated a total of 158 complaints, with one summon being issued. A total of \$452.00 in fees was collected.
- ✓ **Sentinel** volunteers donated a total of 45 hours. Our Sentinels assisted with special events, traffic details and patrol duties. Our Sentinels are a big part of our team effort, just as our Auxiliary police force, and we continue to be evermore appreciative for their commitment to their community.

Crime	July 2008	July 2009	Percentage of Increase/Decrease
Aggravated Assaults	3	1	-67%
All Criminal Arrests	341	272	-20%
Arson	0	1	100%
Burglaries	2	9	350%
Calls for services	4,811	3,876	-19%
DUI arrests	36	21	-42%
Larceny	72	69	-4%
Motor Vehicle thefts	3	2	-33%
Robberies	0	2	200%
Shoplifting arrests	39	37	-5%
Simple Assaults	19	16	-16%
PART I (Serious) OFFENSES			
July 2009	Number Reported	Number Cleared	Percentage Cleared
	100	57	57%

IV. FIRE & EMS DEPARTMENT:

FIRE DIVISION:

TOTAL FIRE TYPE CALLS: 105

<u>Call Descriptions:</u>	<u>No:</u>	<u>Call Descriptions:</u>	<u>No:</u>
Alarm System Activations	9	Good Intent Calls	13
Animal Rescue	1	No Incident on Arrival	1
Assist Invalid	4	Overheated Motor	1
Brush Fires	3	Passenger Vehicle Fires	1
Building Fire	1	Police Matter	1
Child Safety Seat Installations	9	Power Line Down	1
CO2 Detector Installations	1	Public Fire Education	2
Cover Assignment	4	Public Service Assistance Calls	21
Dispatched then Cancelled Calls	13	Smoke Scare/Odor Removal	3
Electrical Equipment Problems	3	Trash/Rubbish Fires	5
False Alarms	1	Unauthorized Burning	1
Gas/Other Flammable Liquid Spills	1	Unintentional Alarm Malfunctions	3
Gas Leak	2		
<u>Mutual Aid Given:</u>	<u>No:</u>	<u>Mutual Aid Received</u>	<u>No:</u>
Chesterfield - EMS 1st Responder	2	Chesterfield	1
Fort Lee	1	Fort Lee	2

~A fire unit arrived on-scene in 6 minutes or less from the time of dispatch on 85.5% of all calls received during the month~

EMS DIVISION:

TOTAL EMS PATIENTS: 270

<u>Call Descriptions:</u>	<u>No:</u>	<u>Call Descriptions:</u>	<u>No:</u>
Abdominal Pains	11	Motor Vehicle Accidents	16
Allergic Reactions	2	Other Injury/Medical Calls	121
Altered Level of Consciousness	7	Overdose Calls	5
Assaults	1	Public Service Calls	4
Bite/Sting	2	Rescue Situation	1
Chest Pains	24	Strokes	6
Difficulty Breathing	26	Suicide Calls	1
Falls	22	Trauma Calls	3
Fire Standby	1	Unresponsive Patients	17
<u>Mutual Aid Given:</u>	<u>No:</u>	<u>Mutual Aid Received</u>	<u>No:</u>
Chesterfield	2	Chesterfield	4
Petersburg	6	Fort Lee	3
Prince George	2	Petersburg	2

<u>Call Type</u>	<u>Average Time of Patient Contact</u>
Priority 1	4.6 minutes
Priority 2	5.0 minutes
Priority 3	8.2 minutes

IV. FIRE & EMS DEPARTMENT (CONTINUED):

<u>Training Division</u>	
Number of Classes Taught:	13
Attendees:	142
Man Hours	293.50

V. FINANCE DEPARTMENT:

- Checks processed:

General Fund	389
Payroll Checks	1,004
Other	<u>150</u>
Total	<u>1,543</u>
- Four (4) alarm citations were processed during July.
- Auditors completed preliminary audit procedures and will return to complete the Audit in late October.
- The processing of Business licenses was revised by the Commissioner of Revenue based on minor modifications recommended by the Finance Department.
- **Auditing** – Normal financial reviews, account payable review, bank reconciliation, daily cash report procedures and preparation of Sales & Use Tax return. Requested tax forms from 11 vendors. Prepared & sent 49 letters for unclaimed property procedures. This position also covered for Utility Billing Office when required. Prepared VA Dept of Transportation Transfer into separate account as required by APA requirements.
- **Purchasing** - 410 total purchase orders were completed with 316 being processed by the purchasing and 94 departmental purchases being reviewed as compared to 487 being completed for the same period in 2008. In addition 231 check requests were prepared by departments which are not processed by Purchasing.
- **Bids Issued/Opened during the month:**
 - Proposal #09-081002-953: Section 125 Benefits, was issued on July 21, 2009, with proposals due on August 10, 2009.
- **Other Purchasing Activity:**
 - Blanket Purchase Orders issued for the departments, to expedite anticipated purchasing requirements during fiscal year.
 - Purchase five new police vehicles, using a cooperative Purchasing Agreement from York County.
 - Purchase Order issued for cutting and trimming various trees in the City.
 - Purchase Order issued for modification of front desk in Planning Department, to provide for new office space.
 - Purchase Order issued for early wring sirens in the City.
 - Continued to purchase miscellaneous items for the new teen center.
 - Met with Utilities Department, concerning the possibility of purchasing a moveable gate at Utilities.
 - Purchased Panasonic Tough book laptops, funded through VA Office of EMS Grant.
 - Wide angle copier/printer/scanner ordered for the Engineering Department.
 - Purchased dog and cat tags for the Treasurers Office.

V. FINANCE DEPARTMENT (CONTINUED):

- Purchase Order issued for visual roof evaluation at the Courthouse.
- Coordinated with Verizon, the addition of phone line, for teen center supervisors.
- **Risk –**
 - **General/Citizen Claims:**
 - Residents at 712 Compton Avenue reported a sewer backup in their house. This was caused by a blockage out in the street.
 - **Automobile**
 - Parks and Recreation vehicle was parked at its shop, when another vehicle entered the parking lot of the Community Center from Roanoke Avenue. The vehicle drove to the rear of the building, did a three point turn, and struck the right rear bumper of the City vehicle.
 - Engineering truck, while parking in the City Hall parking lot, struck another vehicle. Minor damage was done to the bumper of the other vehicle.
 - An Engineering truck, traveling east bound on Ellerslie Avenue, attempted to change travel lanes from the inside to outside lane. The truck did not see another vehicle, which cause the other vehicle to hit the curb and damage a tire rim.
 - **Incident Reported**
 - A child while working on softball run-downs stepped on the bag and broke his leg.
 - **Utility Billing – During July:**
 - Bi-monthly Utility Bills Sent – 3,659
 - Delinquent Notices Sent – 620
 - Delinquent Notices Percentage – 17.9%
 - Services cut off for nonpayment on July 8th was 145
(additional 5 cutoffs after receiving extension in July)
 - **Work Orders for July 2009**
 - Leaks – 12
 - New Accounts – 96
 - Terminations – 77
 - Extensions – 66
 - Clean – 13
 - Emergency Cut-Off - 2

Utility Billing generated State setoff collections: July \$510.13

VI. HUMAN RESOURCES DEPARTMENT:

- **Advertisements**

<u>Department</u>	<u>Position</u>
Police	Animal control Aide (Part-time)
Public Works	Utility Heavy Equipment Operator
Public Works	Utility Maintenance Specialist

VI. HUMAN RESOURCES DEPARTMENT (CONTINUED):

- **Applications and Testing**

Total applications received for the following position recruitments:

Recycling Center Attendant (Part-time)	35
Animal Control Aide (Part-time)	52
Utility Heavy Equipment Operator	39

The written and physical ability tests for EMS Firefighter were held on July 17, 2009, which resulted in (21) applicants successfully passing both tests.

- **Miscellaneous**

The following new employee orientation sessions were held on July 2009:

Brian Ashley – Senior Engineering Technician (replaces John Rooney – 28 years experience).

Steven Thomas – Neighborhood Revitalization Planner

- **Workers Compensation**

The following workers' compensation reports were filed during the month of June 2009:

<u>Date</u>	<u>Department</u>	<u>Description of Injury</u>
07-09-09	Public Works	Lower back pain while shoveling soil on hill
07-14-09	Finance	Fell down steps while descending stair case

VII. INFORMATION TECHNOLOGY DEPARTMENT:

☆ The City's web site had 45,096 visits in the month of July with 79,994 page views, including 3,362 visits to the City job listings page. The top five pages visited after the home page were: Library, Jobs, Real Estate Assessment Search and Purchasing RFPs, and Recreation & Parks.

☆ Two new sections were added to the City's website in July:

- Teen Center: <http://www.colonial-heights.com/RecParksTeenCenter.htm>
- Emergency Communications Center: <http://www.colonial-heights.com/EmergencyCommCenter.htm>

☆ Citizens submitted and city staff processed 350 service requests and questions through the "Citizens Action Center" online during the month of July. The FAQs were viewed 301 times during this same period. July's e-News was distributed via email to 5,235 customers.

VIII. LIBRARY:

☆ The library staff circulated 32,602 titles in July.

☆ The public computer center was used by 2,722 patrons.

☆ 690 children participated in the Summer Reading Program.

☆ 224 residents registered for new library cards, and an average of 781 residents used the library each day.

☆ The library's meeting rooms were used 97 times.

☆ 3,646 residents visited the Colonial Heights Virtual Library to retrieve 310 articles from their homes and offices.

IX. RECREATION & PARKS:

Recreation & Parks

<u>Activities</u>	<u>2008</u>	<u>2009</u>
ADULT SUMMER SOFTBALL	26 Teams	27 Teams
BELLY DANCING	24	26
CARDIO KICKBOXING	20	16
CHEERLEADER REGISTRATION	91	71
COMMUNITY BUILDING ATTENDANCE	1,085	639
COMMUNITY BUILDING RESERVATIONS	27	14
FOOTBALL CAMP	41	n/a
FOOTBALL REGISTRATION	149	147
JULY 4 TH FESTIVITIES	5,000	5,000
KARATE	16	12
PAVILION ATTENDANCE	1,020	1,988
PAVILION RESERVATIONS	20	38
PETE'S PLACE (CHHS)	n/a	84
PETE'S PLACE (CHMS)	n/a	98
PETE'S PLACE (PEAK HOURS)	6:00 to 8:30 p.m.	
PETE'S PLACE (TOTAL)	n/a	182
PLAYGROUND PROGRAM	183	202
SENIOR CITIZEN ATTENDANCE	2,874	2,602
SKATEBOARD PARK	373	140
SPANISH KIDS	n/a	2
SPECIAL NEEDS PROGRAM	4	0
SUMMER SPLASH	310	418
SWIMMING CLASSES	n/a	16
TENNIS LESSONS	43	43
TOT PROGRAM	25	24
TUESDAY TEENS PROGRAM	13	36
VIOLET BANK MUSEUM	480	566
VOLLEYBALL CAMP	n/a	28
YOUTH ARCHERY	n/a	1
YOUTH BASKETBALL CAMP	80	102
YOUTH TEEN HIP HOP CLASSES	n/a	5

Senior Citizens Center

<u>Activities</u>	<u>2008</u>	<u>2009</u>
American Music Trip	n/a	36
Bingo in Center	82	72
Bob Ross Painting Class	8	6
Bowling	164	180
Classic Country	65	n/a
Club Meeting	203	204
Crochet & Knitting	48	40
Driving Miss Daisy	n/a	24
Floor Exercises	147	122
Golf at Prince George	513	472
Kay's Oil painting	n/a	44
Line Dance Class	66	18
Lunch Out	40	n/a
Messages	40	n/a

IX. RECREATION & PARKS (CONTINUED):

Movies	5	9
Painters Group	36	38
Party Bridge	124	96
Sandwich Social	42	n/a
Senior Citizen Advisory Board	9	10
Sing A-Long	26	52
Sing-a-long CH Health Care Center	11	12
Sit Down Exercises	296	339
Strength Training Class	240	245
Tai Chi	36	26
Tap Class Advance	56	47
Tap Class Beginners	36	n/a
Tap Class Intermediate	57	66
Tournament Bridge	80	n/a
Triad Meeting	34	5
Virginia Museum	n/a	12
Watercolor Class	n/a	16
Yoga	43	100
Zoomer Boomer	278	311
Total	2,874	2,602

	<u>2008</u>	<u>2009</u>	<u>2008</u> <u>Donations</u>	<u>2009</u> <u>Donations</u>
Meals				
Home Del Meals	80	100	\$60.00	\$65.00
Site Meals	0	0		
Breakfast Meals	80	100		
Bags	40	50		
Total	200	250		
Transportation				
Total Passengers	504	588	\$277.00	\$118.40
Total Miles	3,772	5,434		
Wheelchairs	16	31		
Volunteer Hours	0	22		

Violet Bank Museum

	<u>2008</u>	<u>2009</u>
Attendance	480	566

Headquarters Day Weekend drew 293 people – 250 Saturday and 43 Sunday

Parks, Buildings and Grounds

- ☆ Cleaned White Bank Park, Lakeview Park, Ft Clifton Park, as needed.
- ☆ Washed out pavilions at White Bank Park, as needed.
- ☆ Picked up trash around Municipal Building complex and Library (daily).
- ☆ Picked up trash and emptied trash cans around all ball fields and soccer fields as needed.
- ☆ Dragged and lined all baseball and softball fields as needed for practice, games, and tournaments.
- ☆ Repaired pitching mounds at Shepherd Stadium, Middle School baseball, A-field, and B-field.

IX. RECREATION & PARKS (CONTINUED):

- ☆ Cleaned Shepherd Stadium, Shepherd Stadium restrooms, and dugouts as needed.
- ☆ Cut grass at Shepherd Stadium, Civic field, Lakeview ball fields, A-field, B-field, as needed.
- ☆ Cut grass, trimmed, and blew off sidewalks at Wakefield Ave, War Memorial, School Board, Old church, Shuford Ave. Violet Bank, Flora Ave. Playground and Flora M. Hill Park, Battery/Hanover Island, Library, Bristol Ave., City Hall, Health Dept., and Public Safety Building.
- ☆ Cut grass and trimmed at White Bank, Ft Clifton, Lakeview Park, Edinborough Park.
- ☆ Cut grass at Soccer Complex, Skate Park, Pistol Range, Animal Shelter, and Fire Station #2.
- ☆ Performed preventative maintenance on lawnmowers.
- ☆ Moved bases and installed pitching rubber for fast pitch softball games at Lakeview #1 & 2, as needed.
- ☆ Cleaned storm debris from boat ramp at Lakeview Park.
- ☆ Cleaned up water from broken toilet at Courts Building.
- ☆ Installed new fence at Wakefield playground.
- ☆ Tilled up sand on volley ball court at White Bank Park.
- ☆ Installed return air vents in Community Building.
- ☆ Checked irrigation systems around all building to see what needed to be repaired.
- ☆ Removed regular pitcher's mound in Stadium and built pitcher's mound for BIB tournament.
- ☆ Spread new material on Stadium infield in preparation for BIB tournament.
- ☆ Installed temporary fence in Stadium for BIB tournament.
- ☆ Repainted signs on outfield wall in Stadium.
- ☆ Put together football blocking sled and took to Middle School.
- ☆ Repainted parking space lines at Parks Dept. Shop parking lot.
- ☆ Removed broken slide at White Bank Park.
- ☆ Picked up tables and chairs from Sam's Club and took to Community Center.
- ☆ Hung flat screen TV's and bulleting boards in Teen Center and Community Center.
- ☆ Removed lettering from outside wall of Community Center to make room for awnings.
- ☆ Laid out and painted field hockey field for camp.
- ☆ Installed new drain line on A/C unit at Animal Shelter.
- ☆ Installed new drain line on A/C unit in mechanical room at Public Safety Building.
- ☆ Removed shut-off valve from Water Reel and took to Gale Welding to be repaired.
- ☆ Installed new racks in closet at Community Center to hang exercise mats.
- ☆ Installed hinges and vents on game boxes at Teen Center.
- ☆ Picked up tables from Fort Clifton and took to Violet Bank for Civil War reenactment.
- ☆ Loaded wood and delivered to Violet Bank for Civil War reenactment.
- ☆ Laid out and painted soccer field #5 for soccer camp.
- ☆ Provided manpower for Babe Ruth Tournament and BIB Tournament.
- ☆ Replaced broken net on backstop of A-field.
- ☆ Replaced broken toilet seat in Women's bathroom at Fort Clifton.
- ☆ Cut back and removed grass from base paths and warning track in Stadium.
- ☆ Removed built-up dirt (lip) from base paths in Stadium.
- ☆ Picked up 50 chairs from City Hall and took back to Fort Clifton (Chairs were used for Council Meeting).
- ☆ Put Fibar in playground area at Lakeview Park.
- ☆ Sprayed KillzAll and Pendulum around Parks Dept. Shop, B-field fence line, High School softball infield, Lakeview 1 and 2, Lakeview basketball court, Stadium parking lot, behind Stadium wall, White Bank Park, Animal Shelter, Pistol Range, Civic field playground, A-field dugout area, Library sidewalks, Library parking lot, inside Skateboard Park, Stadium Fence Line, Flora M. Hill Park, Edinborough Park,
- ☆ Sprayed MSMA on Stadium left field and behind Civic Field.

X. OFFICE ON YOUTH & HUMAN SERVICES:

Youth Advisory Council Activities

- YAC members cancelled monthly meeting because of July 4th holiday
- 2 YAC Officers attended Planning Meeting
- 6 YAC members supplied lunches for Work Camp Crew
- 1 YAC member distributed lemon-aid kits for Children’s Miracle Network
- 4 YAC members manned lemon-aid stand for Children’s Miracle Network
- YAC members attended the Grand Opening of the Community Center

Driver Bags

- 21 Youth received VaABC, VASAP, MADD, State Police Information when they received their driver’s license

LifeSkills/Anger Management

- 6 Youth began Anger Management/Life Skills Classes

Parenting

- 8 families began “Parenting with Love and Limits”

Shoplifting Diversion

- 24 Youth and a parent attended the Shoplifting Diversion Program

Community Service

- 10 Youth completed 152 hours of Service Learning

Pocahontas State Park Summer Project (Department of Conservation & Recreation)

- 5 Colonial Heights youth participated
- 1 Office on Youth staff served as supervisor

XI. FLEET MAINTENANCE:

	<u># of Workorders</u>	<u>Total</u>	<u>Sublet</u>	<u>Sublet Total</u>
2009	84	\$22,842.23	6	\$1,077.50
2008	93	\$17,328.42	2	\$ 441.52

A comparison of maintenance cost for the last 5 years:

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Horticulture

Weeded, weedeated, cut grass at the following locations:

- City Hall, Temple Ave at I-95, Boulevard, Courthouse, Lynchburg, Legacy Garden, Ashby Ave, White Bank Park, Flora M. Hill, Public Safety Building, Royal Oak Ave, Arlington at Marvin Aves, School Board, Fort Clifton, War Memorial, Laurel Parkway and Library.
- Trimmed Crepe Myrtles at Library, Royal Oak Avenue, and School Board.
- Continued watering all sites each day.
- Cleaned and weedeated the embankment, stabilized the wall, planted Junipers, watered, placed rock dust on walkway and laid oasis cloth at 3260 Longhorn Drive.
- Welcomed new part-time employee Jennifer Outlaw.
- Printed new “Hazardous Tree Assessment” to be used to assess trees.
- Graded a 10’x10’ section and planted sod to keep bank from eroding behind 612 Ryan Avenue.

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Vegetation

Cut and trimmed grass at the following locations:

- Bluff Terrance
- Buff Court
- Charles Avenue
- Chesterfield Avenue
- Conduit Road
- Drainage ditch behind Kennon Point
- Drainage ditch on Sadler Avenue
- Edinborough Drive
- Gills Drive
- Guardrail off Washington Avenue
- Hamilton Avenue
- Lakeview Avenue
- Meridian Avenue
- Ridge Road
- Roanoke Avenue
- Roslyn Road
- Sherwood Drive at Springdale Avenue
- Spring Drive
- Spruce Avenue
- Temple Avenue
- Yacht Basin Drive
- Drainage Ditch off Biltmore Drive
- Bluff Drive
- 1211 Covington Road
- Yacht Basin Drive
- Charles Dimmock Parkway
- Sadler Avenue
- Boulevard
- Riveroaks Drive
- White Bank Road
- Old Town Drive
- Prince Albert Avenue
- Lake Avenue
- Ellerslie Avenue
- N. Temple Avenue
- Brookedge Drive
- Westover Avenue
- Woodlawn Avenue
- Snead Avenue
- Dunlop Farms Boulevard
- Drainage ditch behind Vo-Tech
- Drainage Ditch from Kent Avenue to Branders Bridge Road

Sprayed for weeds and high grass at the following locations:

- 1211 Covington Road
- Conduit Road
- Roslyn Road
- Islands on Gills Drive
- Ditch line White Bank Road
- Fence line on Dunlop Farms Boulevard
- Ellerslie Avenue
- Temple Avenue
- Islands on Riveroaks Drive
- Fence line off Moose Lane
- Bridge wall on Holly Avenue
- Sidewalks on Temple Avenue

Trimmed limbs and/or bushes at the following locations:

- Breezy Hill Drive at Canterbury Lane
- Dunston Point Parkway
- Ellerslie at Dale Avenues
- 121 Carroll Avenue
- Across from 105 Princeton Avenue
- Boulevard at A Avenue

Removed fallen trees/limbs after storm from the following locations:

- Orchard Avenue
- 100 Brandywine Road
- 1117 Yacht Basin Drive
- 630 Colonial Avenue

Picked up litter at the following locations:

- Conduit Road
- Westover Avenue
- Ridge Road at Temple Avenue
- Boulevard
- Roslyn Road
- Snead Avenue at Ridge Road
- Hamilton at Prince Albert Avenues
- Temple Avenue

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Other

- Responded to miscellaneous request concerning dead trees/limbs, dead animals, curb and gutters, sidewalks and drainage issues.
- Assisted with installation of gravel and concrete slabs for the new boat ramp at Appomattox River.
- Removed six dump trucks of construction debris from Public Works Complex.
- Removed glass from street at F Avenue and Boulevard.
- Check Wright Avenue for asphalt spill found liquid had hardened to street, used the sweeper to swept loose gravel from street.

City Contractor removed grinded stumps and/or trimmed trees at the following locations:

- 115 Cambridge Place
- 217 Battery Place
- Archer Avenue

Stormwater and Drainage

Street Sweeper removed 31 cubic yards of debris from the following locations:

- Mount Pleasant Drive
- Cedarwood Avenue
- Community Building Parking Lot
- James Avenue
- Appomattox Drive
- Duke of Gloucester Street
- Burlington Drive
- Canterbury lane
- Pleasant Dale Avenue
- Wellington Road
- Breezy Hill Drive
- Whitehall Drive
- Woodside Avenue
- Covington Road
- Roanoke Avenue
- Highland Avenue
- Appomattox Court
- Conduit Road
- Deerwood Drive
- Lexington Drive
- Ridgecrest Lane
- Gills Drive
- Hermitage Road

Repaired catch basin, inlet top and drainage pipe at the following locations:

- 214 Dupuy Avenue
- 307 Comstock Drive
- 2010 Snead Avenue
- 233 Huntington Road

Checked catch basin at Southpark Mall, Carnival placing hose down drain to dispose of shower water.

Concrete Curb and Gutter, and Driveway Apron restorations at the following locations:

- Boulevard – 2’ C&G
- 99 Moore Avenue – 10’ C&G, 20’ Gutter and 20’ Driveway Apron
- 509 Forest View Drive – 5’ C&G
- 511 James Avenue – 1’ C&G
- 3701 Perthshire Lane – 20’x5’x7” front 12’x4’x4” back of driveway.
- 500 Huntington Road – 26’ C&G

Removed debris from catch basins, gutters, drainage ditches, drainage pipes and grates at the following locations:

- 1091 Wakefield Avenue
- Richmond Avenue at Boulevard
- 105 Princeton Road
- Chesterfield at Marvin Avenues
- Meridian at Charlotte Avenues
- Brookhill Avenue at Forest View Drive
- Roslyn Avenue at Riverview Road
- Brookhill Court at Forest View Drive
- Sherwood Drive at Boulevard
- Battery Place at Dupuy Avenue
- 511 James Avenue
- 2105 Snead Avenue
- East Westover at Fischer Avenues
- Fairfax at Boulevard
- 316 Maple Avenue
- 204 Jefferson Avenue
- 113 Royal Oak Avenue
- 1014 Floral Avenue
- Jefferson at Royal Oak Avenues
- 214 Dupuy Avenue
- 147, 151 and 155 Chesterfield Avenue
- 115 and 513 Battery Place
- 301 Charlotte Avenue
- Roslyn Avenue at Conduit Road
- 4507 Conduit Road
- 408 Stuart Avenue
- Stuart at Washington Avenues
- 526 Roslyn Avenue
- 218 and 314 West Westover Avenue
- 313 and 314 Dick Ewell Avenue
- 212, 418 and 502 Lyons Avenue
- 117 Highland Avenue
- Elko at West Highland Avenues
- 326 Ridge Road
- 720 and 816 Old Town Drive
- 410 Cameron Avenue

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Solid Waste

RECYCLING

- 251 citizens used the Recycling Center to dispose of Category 1 Materials, brush, metal products and other recyclable materials.
- Collected \$20.00 for CFC (Freon) removal.
- Removed 40 cubic yards of metal for recycling.
- Removed 125 gallons Antifreeze, 650 gallons Category 1 Materials and 510 gallons used oil.
- Removed 1 cardboard container for recycling.
- Cleaned Recycling Center pushed brush, empty used oil, paints, and loaded metal dumpster.
- The Recycling Center new location at 2701 Conduit Road behind Sheetz opened on July 10, 2009.

Transportation

Streets

Placed gravel in alleys, driveways, sinkholes and shoulders at the following locations:

- 500 Huntington Road
- 410 Lakeview Avenue
- 612 Ryan Avenue
- 3701 Perthshire Lane
- 233 Huntington Road
- 1112 Jett Avenue
- 143 Roanoke Avenue
- 99 Moore Avenue

Placed Asphalt in potholes, water and sewer utilities cuts, low areas, and shoulders at the following locations:

- 201 Winston Avenue
- 407 Wilson Avenue
- 400 Norwood Drive
- 100 and 200 Block Roanoke Avenue
- 500 Huntington Road
- Meridian Avenue
- 201 Moore Avenue
- 521 Pinehurst Avenue
- 135 Roanoke Avenue
- 3601 Hawick Drive
- 3701 Perthshire Lane
- Entrance to Community Building
-

Traffic Operations

- Signals
 - Did preventative maintenance on four (4) traffic cabinets
 - Replaced 35 LED traffic lights
 - Replaced three (3) pedestrian crossing lights
 - Removed large LED sign at Temple and 95
- Signs and Markings
 - Made and put up eight (8) new stop signs.
 - Made and put up 28 new high intensity street name signs
 - Made six (6) miscellaneous signs
- Street Lighting
 - Installed 19 ornamental street light bulbs
 - Replaced five (5) ornamental street light ballasts
- Traffic Control
 - Responded to four (4) after- hours call backs for traffic lights
- Miscellaneous
 - Picked up rebuilt cabinet for Ellerslie and Dunlop
 - Responded to three (3) GovQA requests
 - Completed radio sheet from Temple to Harrowgate Road
 - Relocated all recycling center signs to new location
 - Set up cabinet for Ellerslie in shop with test board and all components running

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Utilities

Wastewater

Responded to sewer backups at the following locations:

- 708 Compton Rd.
- 418 Dick Ewell Ave.
- 116 Homestead Dr.
- 186 Piedmont Ave.
- 915 Williamsburg Ave.
- 220 Danville Ave.
- 405 Gould Ave
- 111 Norfolk Ave.
- 209 Prince Albert Ave.
- 209 Wrights Ave.

Install/repair sewer clean out or lateral at the following locations:

- 512 Angus Ave.
- 220 Danville Ave.
- 107 Princeton Rd
- 712 Compton Dr.
- 316 Lynchburg Ave.
- 1305 Wellington Rd.

Camera sewer main/lateral at the following location:

- 215 Danville Ave.
- 220 Danville Ave.

Flushed sewer main line at the following locations:

- 3420 Blvd.
- 515 Colonial Ave.
- 1013 Forestview Dr.
- 201 Newcastle Dr.
- 505 Springdale Ave.
- 2207 Wakefield Ave.
- 500 Cameron Ave.
- 201 Danville Ave.
- 209 Lafayette Ave.
- 306 Orange Ave.
- 527 Springdale Ave.
- 111 Yew Ave.

Repaired sewer manholes, tops and inverts at the following locations:

- E. Westover Ave. @ Colonial Ave.
- 100 Laurel Parkway
- Royal Oak @ Jefferson Ave.
- 400 Taswell Ave.
- 100 Highland Ave.
- 315 Maple Ave.
- 527 Springdale Ave.

Checked the following manholes “trouble spot” locations:

- Battery Place @ Plumtree Ave.
- 3209 Bermuda Ave.
- 102 Boykins Ave.
- 410 Cameron Ave.
- Colonial Ave. @ Lafayette Ave.
- Eastman Ave.
- Greenleaf @ Fairlie Rd.
- Jackson Ave. @ Blvd.
- Jefferson Ave. @ Royal Oak Ave.
- Lakeside Dr.
- 1017 Lakewood Dr.
- 118 Lee Ave.
- Newcastle Dr.
- 220/306 Orange Ave.
- Parking lot of Pleasure Island
- Shuford Ave.
- Blvd. behind Pino’s
- 617 Blvd.
- 231 Breezy Hill Dr.
- Charles Ave. @ Atlantic Ave.
- Dale Ave.
- 921 @ 1020 Forestview Dr.
- Highland Ave.
- 204 Jefferson Ave.
- Lafayette Ave. @ Blvd.
- Lakeside Dr. @ Lakeview Ave.
- 100 Laurel Parkway
- 212 Maple Ave.
- 209 Nottingham Dr.
- Pickwick Alley
- 83 Sherwood Dr.
- Stuart Ave. @ Washington Ave.

Responded to miscellaneous sewer calls at the following location:

- 105 Conjurers Dr.
- 116 Homestead Dr.
- 414 Crescent Ave.
- 522 Pinehurst Ave.

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Flushed storm sewer at the following location:

- E. Westover Ave.

Repaired utility cuts at the following locations:

- Braxton Ave.
- 220 Danville Ave.
- Kennon Point Ct.
- Wilson Ave.
- 613 Woodcliffe Dr.
- Danville Ave.
- 3103 Greenwood Ave.
- Tudor Rd. @ Nottingham Dr.
- Woodcliffe Dr.

Performed preventative maintenance at the following locations:

- Appomattox Pump Station
- Hillcrest Pump Station
- Main Pump Station
- Dimmock Pump Station
- Hrouda Pump Station
- Sherwood Hills Pump Station

Performed preventative maintenance for sewer bugs at the following locations:

- 209 Jefferson Ave.
- 300 Taswell Ave.
- Royal Oak Ave. @ Jefferson Ave.
- 308 Taswell Ave.

Miss Utility locating required 222 man-hours for the month of July 2009.

Water

Replaced water meters at the following locations:

- 237 Bluffs Terrace
- 119 Briarcliffe Ct.
- 115 Cameron Ave.
- 1218 Covington Rd.
- 3208 Holly Ave.
- 702 Kensington Ave.
- 5038 Nantucket Ct.
- 221 Orange Ave.
- 113 Salisbury Rd.
- 137 Watercress Ct.
- 107 Yew Ave.
- 41 Brandywine Ct.
- 100 Cabell Dr.
- 904 Colonial Ave.
- 220 Fairfax Ave.
- 107 Kennon Point Dr.
- 500 MacArthur Ave.
- 5101 Nantucket Ct.
- 503 Pinehurst Ave.
- 101 Stratford Dr.
- 613 Woodcliffe Dr.

Set meter for new construction at the following locations:

- 255 Jennick Dr.

Responded to meter leak complaint at the following locations:

- 513 Braxton Ave.
- 507 Moorman Ave.
- 133 W. Westover Ave.
- 105 Indian Rock Ct.
- 503 Pinehurst Ave.

Repaired or raised meter box at the following locations:

- 513 Braxton Ave.
- 395 Danville Ave.
- 512 Ivey Ave.
- 112 Lexington Ave.
- 221 Orange Ave.
- 315 Ridge Road
- 524 Roslyn Avenue
- 119 Waterfront Drive
- 904 Colonial Ave.
- 103 Indian Rock Ct.
- 702 Kensington Ave.
- 203 North Valley Rd.
- 503 Pinehurst Ave.
- Soccer Field at Vo Tech Bldg.
- 613 Woodcliffe Drive
- 107 Yew Avenue

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Installed or replaced meter setter at the following locations:

- 904 Colonial Ave.
- 507 Moorman Ave.
- 402 Washington Ave.
- 107 Yew Ave.
- 702 Kensington Ave.
- 503 Pinehurst Ave.
- 613 Woodcliffe Dr.

Replaced or repaired water service line at the following locations:

- 503 Braxton Ave.
- 221 Orange Ave.
- 904 Colonial Ave.
- 613 Woodcliffe Dr.

Performed water shut off at the following locations:

- 1101 Covington Rd.
- 322 E. Westover Ave.
- 108 Tudor Rd.
- 1104 Covington Rd.
- 419 Moorman Ave.
- 118 Westover Ave

Traced water line at the following location:

- 1305 Wellington Rd.

Backflow/Cross Connection Survey at the following locations:

- 617 Blvd.
- 2002 Blvd.
- 3107-13 Blvd.
- 3240 Blvd.
- 3631 Blvd.
- 3635 B Blvd.
- 325 Charles Dimmock Pkwy.
- 120 Comstock Dr.
- 224 Comstock Dr.
- 1032 Conjurers Dr.
- 600 Forestview Dr.
- 201 Heron Run Dr.
- 300 Heron Run Dr.
- 225 Honeycreek Ct.
- 107 Indian Rock Ct.
- 3231 Jersey Ct.
- 200 King Fisher Way
- 118 Old Brickhouse Ln.
- 218 Old Brickhouse Ln.
- 101 Old Oak Ln.
- 931 South Ave.
- 680 Southpark Blvd.
- 324 Southpark Circle
- 431 Southpark Circle
- 1823 Southpark Circle
- 131 Waterfront Dr.
- 149 Waterfront Dr.
- 401 Waterfront Dr.
- 413 Waterfront Dr.
- 507 Waterfront Dr.
- 519 Waterfront Dr.
- 705 Waterfront Dr.
- 721 Waterfront Dr.
- 305 Winston Ave.
- 104 Woodbridge Rd.
- 1101 Blvd.
- 2903 Blvd.
- 3236 Blvd.
- 3401 Blvd.
- 3635 A Blvd.
- 206 Brooke Ct.
- 101 Comstock Dr.
- 206 Comstock Dr.
- 230 Comstock Dr.
- 714 E. Ellerslie Ave.
- 106 Heron Run Dr.
- 206 Heron Run Dr.
- 101 Homestead Dr.
- 100 Indian Rock Ct.
- 131 Jennick Dr.
- 106 Kennon Ct.
- 102 Lakewater Ct.
- 137 Old Brickhouse Ln.
- 219 Old Brickhouse Ln.
- 800 South Ave.
- 628 Southpark Blvd.
- 723 Southpark Blvd.
- 411 Southpark Circle
- 449 Southpark Circle
- 107 Waterfront Dr.
- 143 Waterfront Dr.
- 159 Waterfront Dr.
- 407 Waterfront Dr.
- 500 Waterfront Dr.
- 513 Waterfront Dr.
- 604 Waterfront Dr.
- 706 Waterfront Dr.
- 225 White Sand Ct.
- 102 Woodbridge Rd.
- 200 Woodbridge Rd.

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Responded to dirty water complaints at the following locations:

- 111 Birch Ave.
- 321 Conduit Rd.
- 107 Princeton Rd.
- 1202 Burlington Dr.
- 501 Eastwind Ct.
- 300 Winston Ave.

Performed yard maintenance at the following locations:

- Archer Ave. Park/Right of Way
- C&B PS/Right of Way
- Conduit Rd.
- Dunlop Farms Pump Station
- I-95 Right of Way (behind Kmart)
- Right of way @ end of Spring Drive
- Chesterfield Metering Pit/Right of Way
- Sherwood Hills Water Tower/Right of Way
- Archer Ave. Right of Way
- Conjurers Neck PS
- Hillcrest Pump Station
- Southpark Water Tower
- MPS/Right of Way
- Right of way behind Sonic Drive In
- Sherwood Hills Pump Station
- Right of way behind Convalescent Center

Performed pressure test at the following location:

- 120 W. Ellerslie Ave.

Pulled meter for utility billing at the following location:

- 115 Cameron Ave.
- 120 W. Westover Ave.

Cleaned meter boxes out at the request of Utility Billing at the following locations:

- 184 Archer Ave.
- 713 Conduit Rd.
- 422 Fairfax Ave.
- 1315 Hermitage Rd.
- 118 Lexington Rd.
- 520 Roslyn Ave.
- 106 Waterfront Dr.
- 41 Brandywine Ct.
- 1218 Covington Rd.
- 1222 Hermitage Rd.
- 238 Kennon Point Dr.
- 116 Newcastle Dr.
- 309 Royal Oak Ave.
- 137 Waterfront Dr.

Replaced water service at the following location:

- 123 W. Ellerslie Ave.

Responded to water break at the following location:

- 105 Conjurers Dr.
- 211 Moorman Ave.
- 107 Kennon Point Ct.
- 1107 Shuford Ave.

Responded to miscellaneous water calls at the following locations:

- 409 Bradsher Ave.
- 423 Hamilton Ave.
- 503 Roslyn Ave.
- Snead Ave. @ James Ave.
- 961 Temple Ave.
- 308 Washington Ave.
- 18107 Branders Bridge Rd.
- 106 Lakeside Dr.
- 1140 Shuford Ave.
- 560 Southpark Blvd.
- 167 W. Westover Ave.

Checked levels at Shepherd Stadium Water Tower.

Collected routine weekly water samples and sent to ARWA lab for testing for the month of July

Collected 2nd stage samples and sent to ARWA lab for testing.

Collected Disinfect By-product samples and sent to State Lab in Richmond..

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Administration

- Met with Kimley-Horn to review their preliminary design of the Boulevard signal coordination, optimization and modernization
- Met with Container Service Corp. to get an orientation to their business plan for the Petersburg Landfill
- Met with Hazen and Sawyer's Ross Schlobohm to provide input on SCWA's wastewater plan update
- Met with engineering staff to make final design decision for rehabilitating the Hrouda pump station
- Met with Messrs. Walker and Mitchell to review and discuss stabilization of a public easement across Roslyn Farms property
- Met with engineering staff to revise project design of the Boulevard Streetscape Enhancement
- Met with engineering staff to review new standards for project development
- Met with members of the Boulevard Revitalization Committee to review plans for Boulevard Streetscape Enhancement
- Attended annual meeting of Urban Construction Program Localities in Virginia Beach chaired by VDOT Local Assistance Staff
- Met with VDOT planning staff to review Chapter 527 Study of West Roslyn Commercial Park and the City's mitigation concepts

Richard A. Anzolut, Jr.
City Manager

cc: Department Heads
City Attorney
City Clerk