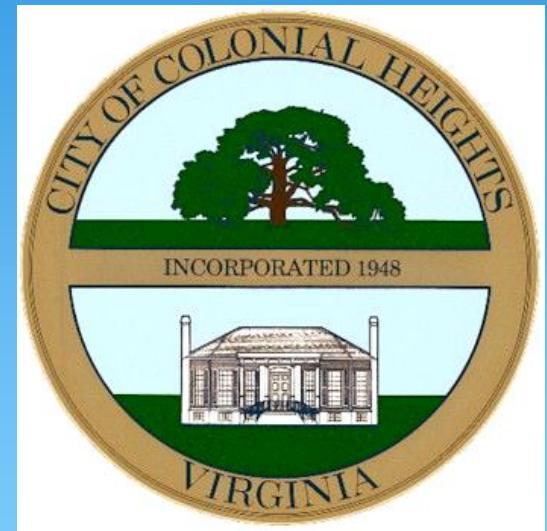


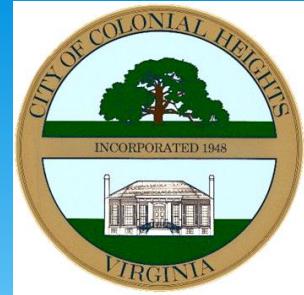
Colonial Heights City Council Meeting

February 9, 2016



Colonial Heights City Council Meeting

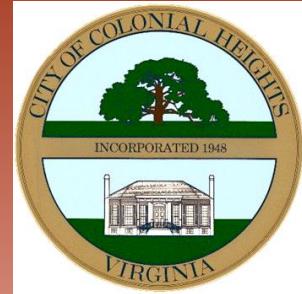
February 9, 2016



- 1. Call to Order**
- 2. Roll Call**
- 3. Devotion – Elizabeth G. Luck**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declarations of Personal Interest**

Colonial Heights City Council Meeting

February 9, 2016



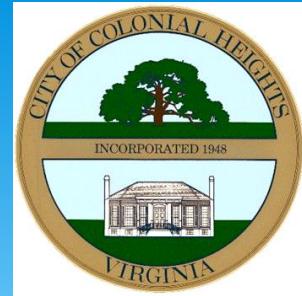
7. Commendations and Presentations

A. Introduction of New City Employees

- * Bryan Drake - Police Officer
- * Jacob Davis - Public Works Technician
- * Darin Solis - Traffic Technician

Colonial Heights City Council Meeting

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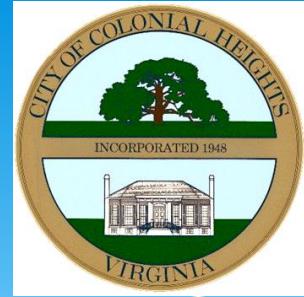


8. Reading of Manner Addressing Council

ANY MEMBER OF THE PUBLIC ADDRESSING THE COUNCIL SHALL APPROACH THE LECTERN, GIVE HIS NAME AND ADDRESS IN AN AUDIBLE TONE OF VOICE FOR THE RECORD, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. UNLESS FURTHER TIME IS GRANTED BY COUNCIL, ANY MEMBER OF THE PUBLIC SHALL ADDRESS THE COUNCIL FOR A MAXIMUM OF FIVE (5) MINUTES, REGARDLESS OF THE NUMBER OF ISSUES HE DESIRES TO DISCUSS. PROVIDED HOWEVER, THAT THE MAIN PROPONENT OF ANY APPLICATION, PETITION, OR PLAN THAT IS THE SUBJECT OF A PUBLIC HEARING SHALL BE ALLOWED TO ADDRESS THE COUNCIL INITIALLY FOR A MAXIMUM OF TEN (10) MINUTES AND LATER IN REBUTTAL FOR A MAXIMUM OF THREE (3) MINUTES.

Colonial Heights City Council Meeting

February 9, 2016

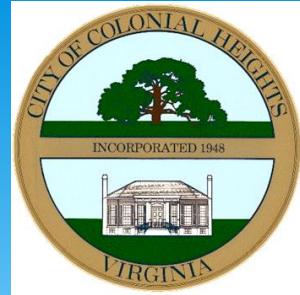


9. Written Petitions and Communications

A. *Michelle Long, 1236 Briarcliffe Drive: Code Enforcement - Parking of travel trailers on residential property*

Colonial Heights City Council Meeting

February 9, 2016



10. Advertised Public Hearing

A. AN ORDINANCE NO. 16-FIN-2 (First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2015, & ending June 30, 2016, to appropriate funds in the aggregate amount of \$1,276,001, which consists of \$700,957 in proceeds to the School System from the sale of the former City Courthouse, for the renovation of high school classrooms; \$450,044 for City Capital Improvement Projects; and \$125,000 from current and prior donations for the renovation and addition to the City Animal Shelter.

To amend the Capital Projects Fund Budget to appropriate \$575,044 from General Fund transfers for Animal Shelter Expansion (\$225,000), Violet Bank Museum renovation (\$100,000), and Temple Avenue Sewer Line replacement and right-of-way acquisition (\$250,044); and to transfer \$500,000 from the Bruce Avenue Drainage Project to Temple Avenue Sewer Line replacement.

Ordinance No. 16-FIN-2

Transfer of Proceeds from Courthouse Sale and Donations

- The Finance Director is requesting the transfer of \$1,151,001 in proceeds from the sale of the former courthouse property to Kroger for:
 - ✓ Science lab and classroom renovations in Colonial Heights High School in the amount of **\$700,957**
 - ✓ General Fund Capital Projects –
 - a) Animal Shelter Improvements - **\$100,000** + \$125,000 donations received in support of project
 - b) Violet Bank Museum Upgrades (matching funds) - **\$100,000**
 - c) Partial funding of Temple Avenue Sewer Line replacement and ROW acquisition - **\$250,044**



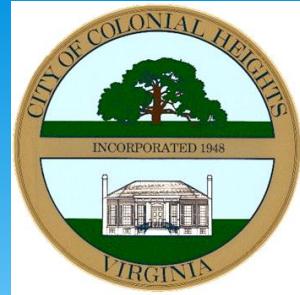
Ordinance No. 16-FIN-2

Amend the Capital Projects Fund Budget

- The Finance Director is requesting appropriation of the following:
 - ✓ Animal Shelter Improvements - \$225,000
 - ✓ Violet Bank Museum Upgrades - \$100,000
 - ✓ Temple Avenue Sewer Line replacement and ROW acquisition - \$250,044
 - ✓ Transfer from the Bruce Avenue Drainage Project to Temple Avenue Sewer Line replacement - \$500,000

Colonial Heights City Council Meeting

February 9, 2016

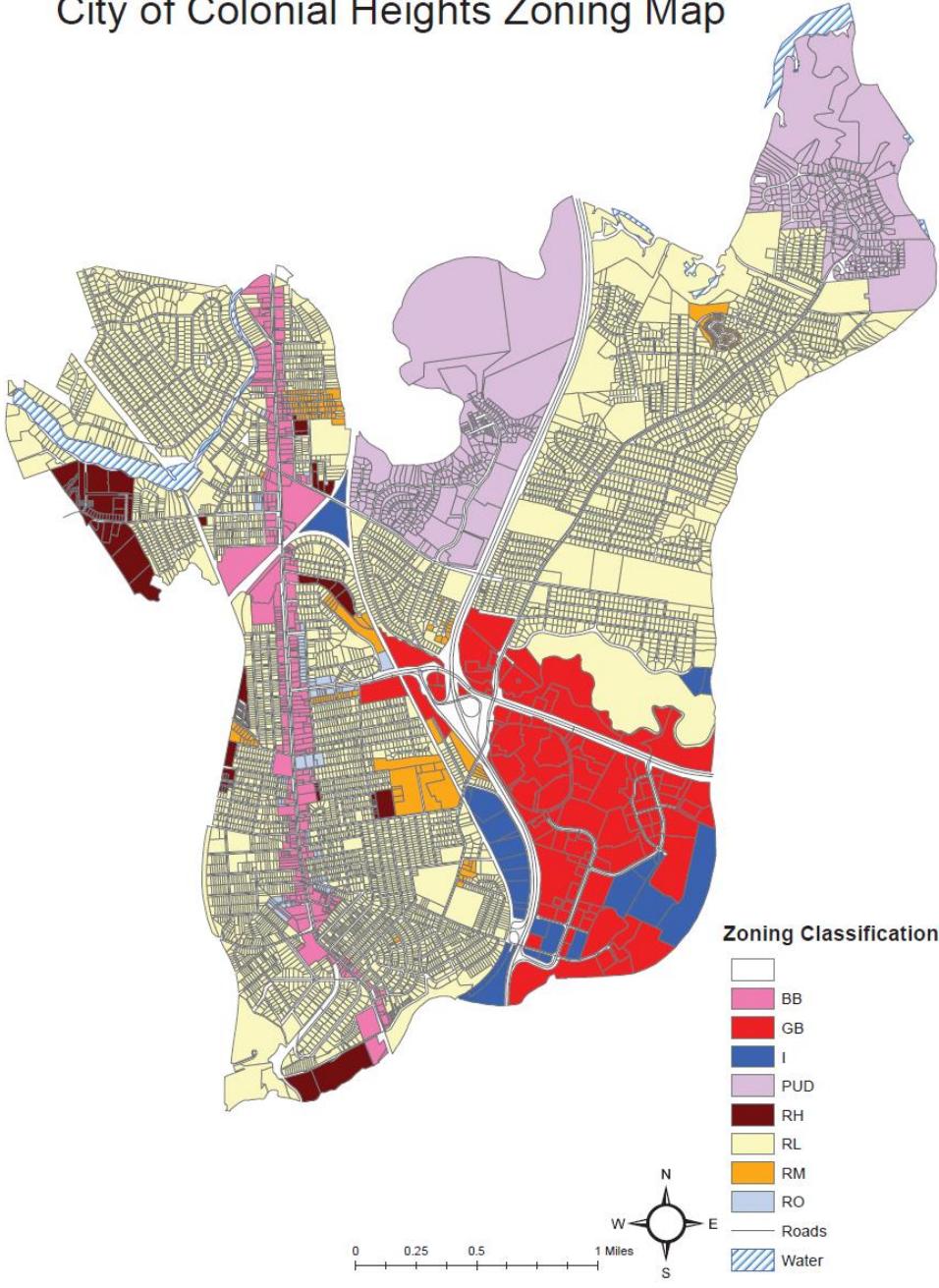


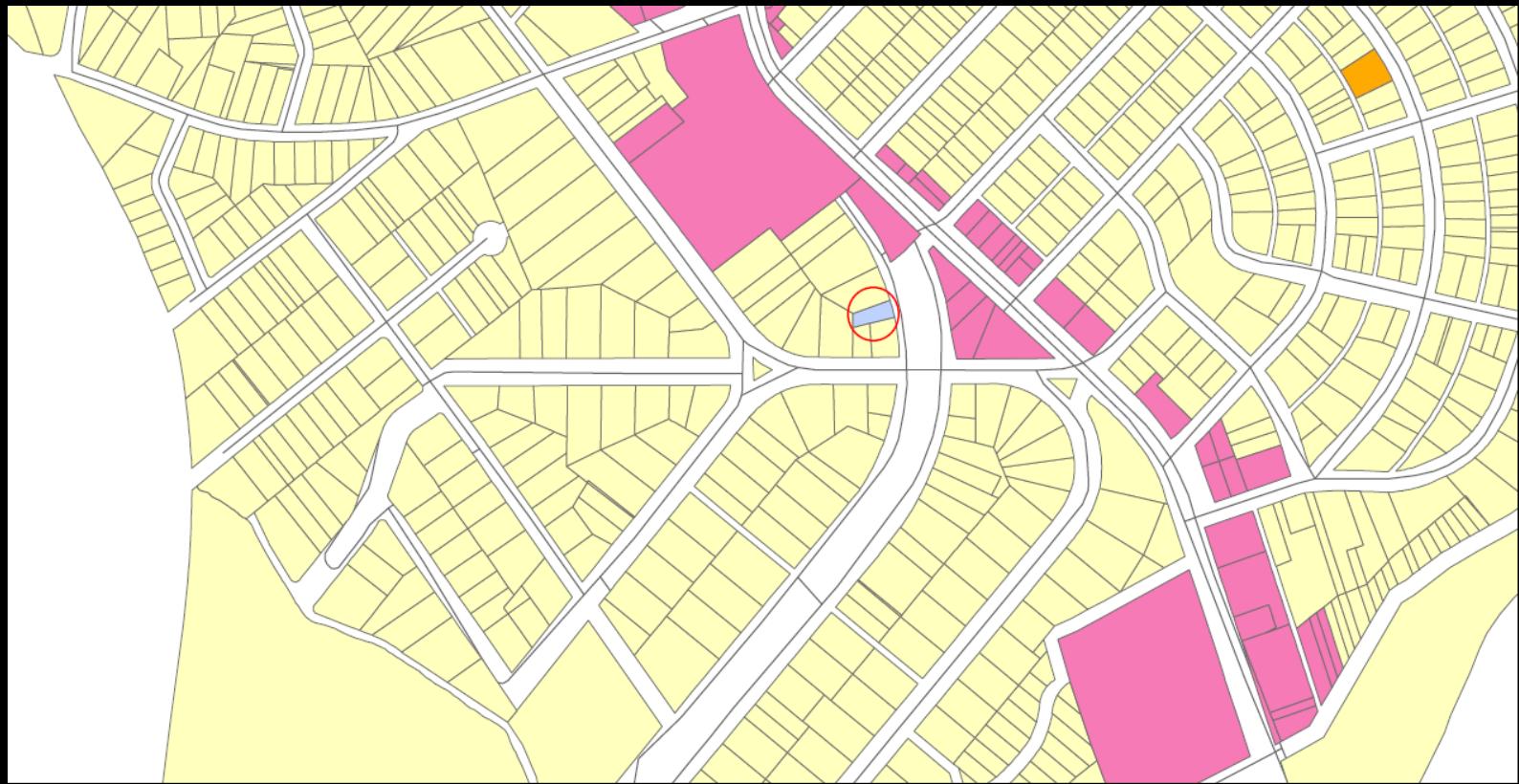
10. Advertised Public Hearing

B. AN ORDINANCE NO 16-1 (First Reading)

To change the land use classification of an approximate 0.13 acre tract consisting of parcel identification number 3000010E23A on the Land Use map, which is part of the City Comprehensive Plan (i.e., Master Plan), from “Residential – Single Family” to “Transitional Office”.

City of Colonial Heights Zoning Map

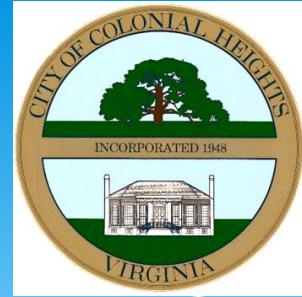






Colonial Heights City Council Meeting

February 9, 2016



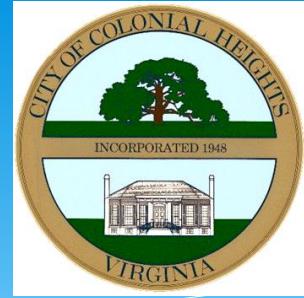
10. Advertised Public Hearing

C. AN ORDINANCE NO 16-2(First Reading)

To change the zoning classification of an approximate 0.13 acre parcel with parcel identification number 3000010E23A from “RL Low Density Residential District” to “RO Residential Office District” and to amend the Zoning Map accordingly.

Colonial Heights City Council Meeting

February 9, 2016

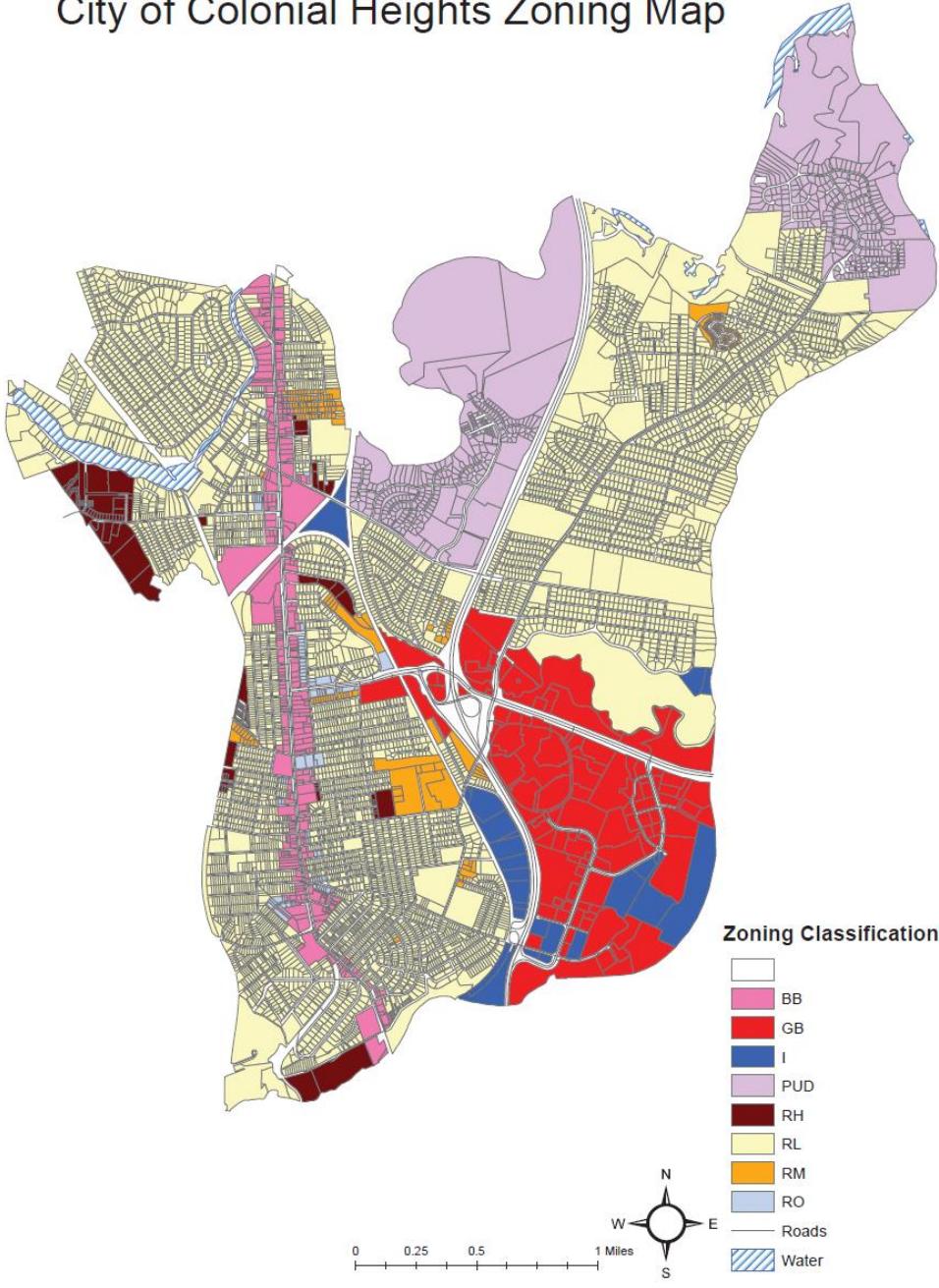


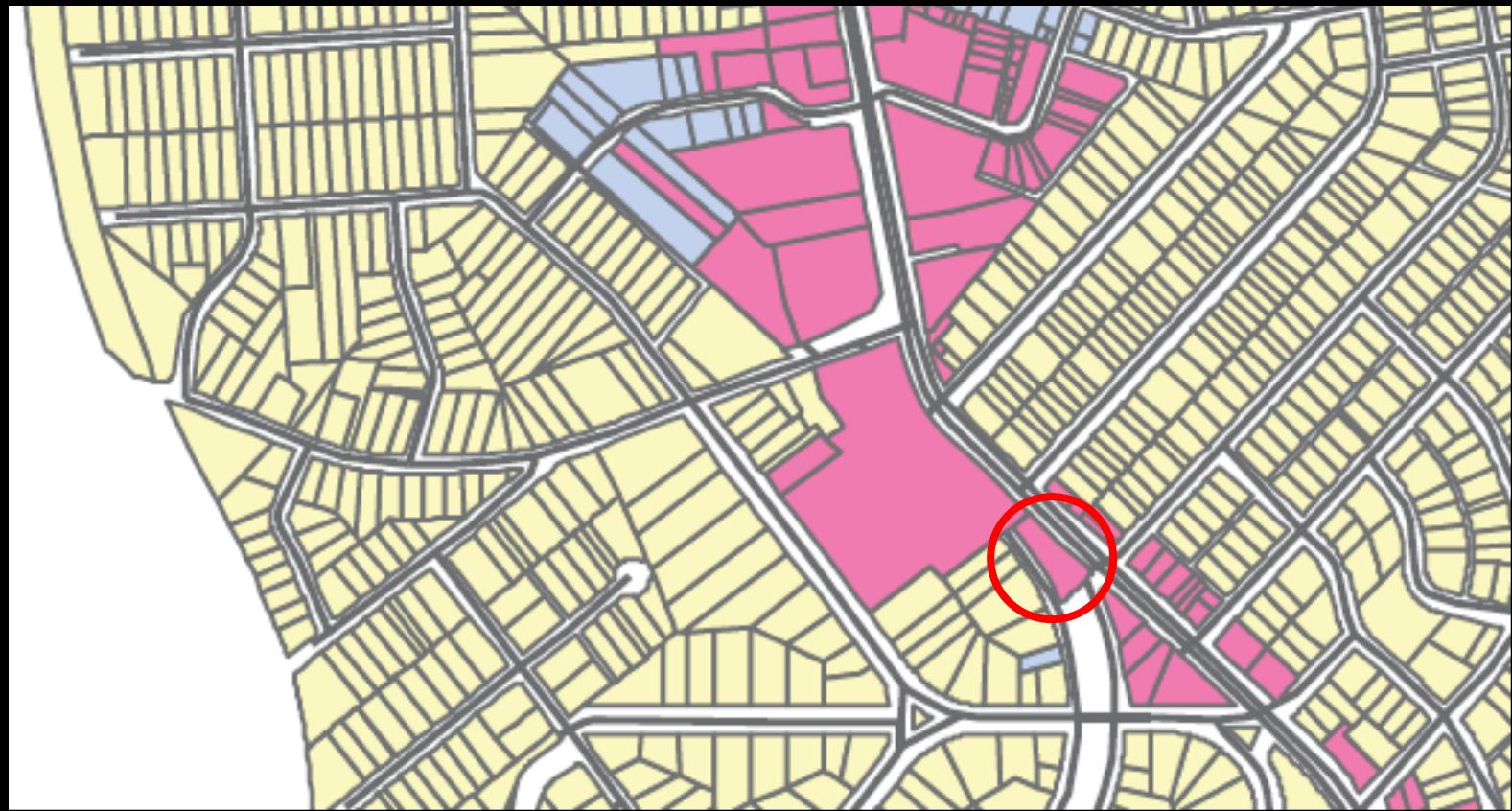
10. Advertised Public Hearing

D. AN ORDINANCE NO 16-3 (First Reading)

To change the zoning classification of an approximate 1.12 acre site with parcel identification number 30000200001 and a physical address of 512 Boulevard from “RL Low Density Residential District” to “BB Boulevard Business District” and to amend the Zoning Map accordingly.

City of Colonial Heights Zoning Map

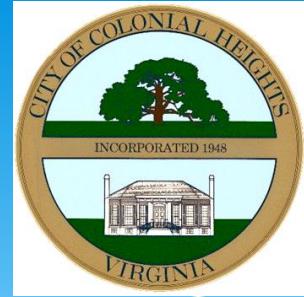






Colonial Heights City Council Meeting

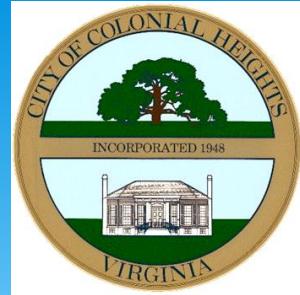
February 9, 2016



11. Hearing of Citizens Generally on Non-Agenda Items

Colonial Heights City Council Meeting

February 9, 2016



12. Consent Agenda

A. AN ORDINANCE NO 16-FIN-1 (Second Reading)
To amend the Capital Projects Fund Budget by transferring \$73,637 from Signal Coordination – Temple Avenue to Appomattox River Greenway Trail; \$58,392 from White Sands Court to Snead Avenue Storm Line (\$30,533) and Holley Avenue Project (\$27,859); \$9,105 from Highway Construction Fund (Local Share) to Boulevard Widening Project (\$1,100) and Snead Avenue Storm Line (\$8,005); \$112,554 from Utility Infrastructure Repair Project to Boulevard Modernization – Utility (\$68,423) and Danville/Lafayette Avenue – Utility (\$44,131).

Ordinance No. 16-FIN-1

Appomattox River Greenway Trail - Phase III has been completed and \$73,637 overage will be funded by transfer from Signal Coordination –Temple Avenue.

White Sands Court - has been completed with \$58,392 being transferred to Projects listed below.

Boulevard Widening Project - had been previously closed, but a reallocation of a project expense required a \$1,100 transfer from the Highway Construction Fund (Local Share).

Snead Avenue Storm Line – has been completed at an overage of \$38,538 that will be covered by the White Sands Court surplus \$30,533, and \$8,005 from the Highway Construction Fund (Local Share).

Holly Avenue Project - under the Urban Construction Program requires an additional \$27,859 that will be covered by the remaining White Sands Court project surplus.

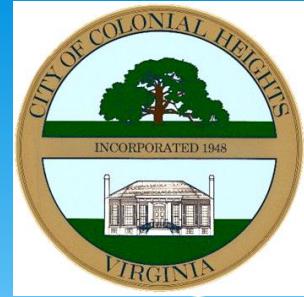
Boulevard Modernization – Utility - has been completed and existing \$68,423 shortfall will be transferred from Utility Infrastructure Repair Project.

Danville/Lafayette Avenue Utility - has been completed and existing \$44,131 shortfall will be transferred from Utility Infrastructure Repair Project.

George Avenue Sewer Project - \$174,092 will be funded in the existing Utility Infrastructure Repair Project and no funding action is required.

Colonial Heights City Council Meeting

February 9, 2016



12. Consent Agenda

B. Regular Meeting Minutes
August 6, 2015

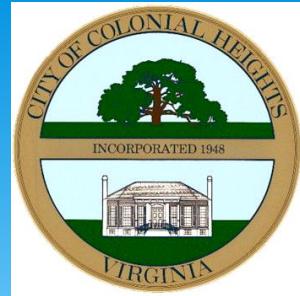
C. Special Meeting Minutes
December 8, 2015

D. Regular Meeting Minutes
December 8, 2015

E. Special Meeting Minutes
January 12, 2016

Colonial Heights City Council Meeting

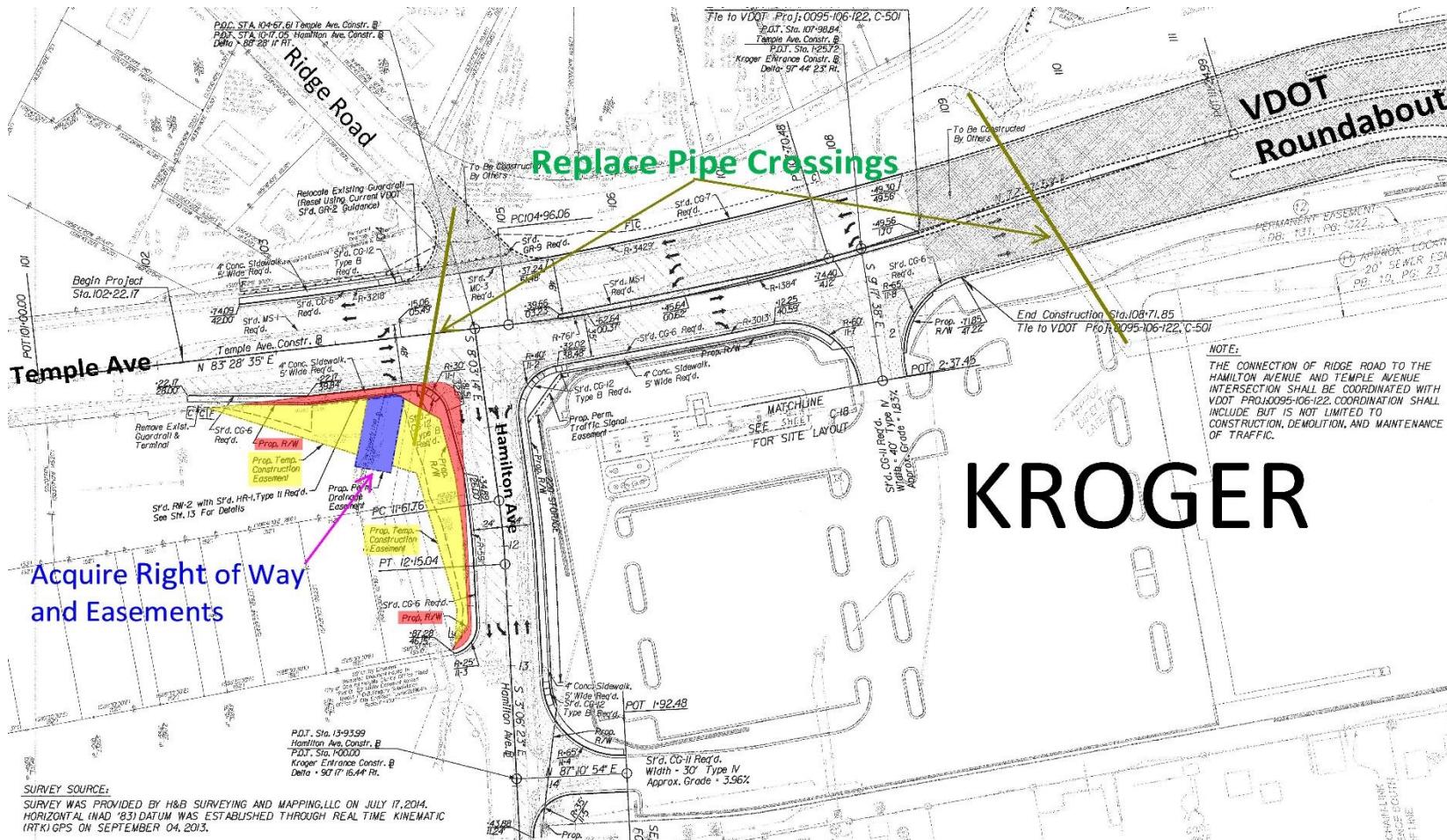
February 9, 2016



13. Introduction and Consideration of Ordinances and Resolutions

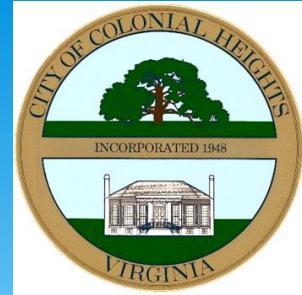
**A. A *RESOLUTION NO 16-3 Authorizing
the City Manager to execute a project
administration agreement with the
Virginia Department of Transportation
(VDOT) for replacement of two sanitary
pipe crossings under Temple Avenue
and acquisition of right of way***

Resolution 16-3



Colonial Heights City Council Meeting

February 9, 2016



13. Introduction and Consideration of Ordinances and Resolutions

***B. RESOLUTION NO 16-4 Adopting the
2016 City Council Goals for the City of
Colonial Heights***

Proposed

2016 CITY COUNCIL GOALS

Public Safety

- **Complete final authorization and funding plan for the *Capital Region Radio Project*, upgrading the City's obsolete system and enhancing communication capabilities for Police, Fire/EMS, and other city operations.**
- **Complete a meaningful and comprehensive review of security measures at the Southpark Mall, engaging mall ownership and the Police Department in an assessment of all policies and procedures to maintain a safe environment for mall visitors and the general citizenry.**
- **Complete planning and construction of the Animal Shelter Improvement Project.**

Proposed

2016 CITY COUNCIL GOALS

Finance

- **Approve a new Five-Year Capital Program-Capital Projects for 2016, establishing Council's revised priorities for major capital improvement projects.**
- **Continue on-going efforts to work collaboratively with the Colonial Heights Public School Board to develop an effective funding plan for future capital improvements supporting all city schools and facilities.**
- **Approve a funding plan and authorize the issuance of debt to fund costs associated with the *Capital Region Radio Project***

Proposed

2016 CITY COUNCIL GOALS

Planning and Code Enforcement

- Working through the *Southern Gateway Land Use Planning Committee*, develop an effective land use planning strategy for neighborhoods adjacent to the Boulevard and Dupuy Avenue corridors in the area of the City Courthouse, recognizing the coming impacts of the enhanced roadways and new Virginia State University Multi-Purpose Center.
- Determine final policy direction relating to the desired regulation of commercial vehicles, trailers, and/or storage containers in residential areas limiting one such unit per residential lot and requiring all to be placed behind the front line of the house.
- Complete a review of fees for departmental services, assuring fee structure that provides appropriate cost recovery for services and reduces dependency on the General Fund.
- Continue renewed efforts to assure proper maintenance and appearance of properties throughout the city, giving top priority to grass & weeds and inoperable vehicles; and providing a specific focus where needed to address these problems.

Proposed

2016 CITY COUNCIL GOALS

Transportation/Mobility

- Continue support of VDOT's Temple Avenue Interstate Interchange Project and the associated Hamilton Avenue road improvements as appropriate.
- Continue development of the Dupuy Avenue and Lakeview Avenue modernization projects - finalizing right-of-way acquisition and preparing for start of construction in 2017 - while striving to minimize adverse impact on existing neighborhoods and property owners.
- Continue on-going work to effectively access external funds and complete various road improvement projects.

Water, Wastewater, and Stormdrainage

- Complete construction of the revised Bruce Avenue Drainage Project, upgrading stormwater drainage and collections systems in the southwest quadrant of the city.

Proposed

2016 CITY COUNCIL GOALS

Economic Development

- **Complete and formally adopt the City's first *Economic Development Strategic Plan***
- **Continue efforts to support re-development and/or enhancement of the central business district through the revitalization of the Boulevard Corridor and planning strategies for the new Dupuy Avenue corridor.**

Kroger Development Project

- **Continue support of the project to help facilitate start of construction and, as final plans are developed, engage property owners on MacArthur Avenue adjacent to the southern boundary of the project to review final screening/landscaping plans for that area.**

Proposed

2016 CITY COUNCIL GOALS

Parks and Recreation

- **Complete construction of Phase IV - *Appomattox River Greenway Trail Project*.**
- **Complete Phases 3 and 4 of the five-year Capital Improvements Master Plan for *Shepherd Stadium* to continue preservation and rehabilitation of that facility.**

Services

- **Strive to enhance and improve partnerships with and opportunities for utilization of citizen volunteers wherever possible throughout city operations.**

Communications

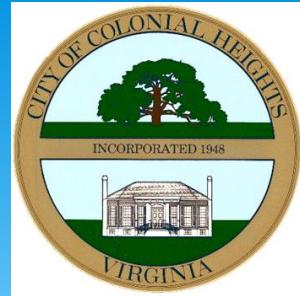
- **Continue to seek new ways to enhance all forms of communication with the public as to various city issues and/or projects**

Personnel

- **Strive to continue efforts to provide appropriate and market-competitive compensation for all city employees.**

Colonial Heights City Council Meeting

February 9, 2016



13. Introduction and Consideration of Ordinances and Resolutions

C. AN ORDINANCE NO 16-FIN-3 (First Reading)
To amend the General Fund Budget for the fiscal year beginning July 1, 2015, and ending June 30, 2016, to appropriate funds in the aggregate amount of \$31,500, which consists of \$29,000 in grant funding from the Virginia Department of Emergency for the emergency response team, and a \$2,500 donation from the Walmart Foundation for the Kids After School Program. To amend the Capital Projects Fund to unappropriate \$250,592 from VDOT Safe Routes to School Programs for sidewalk design & construction

Ordinance No. 16-FIN-3

Virginia Department of Emergency Grant

- The Fire Department has received a grant of **\$29,000** in grant funding from the VDE to fund Response Team Equipment Training and Exercise costs.

Wal-Mart Foundation Grant

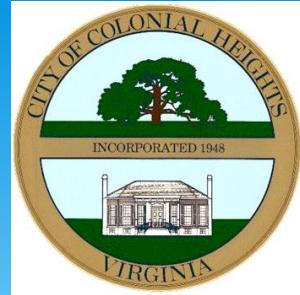
- The Office on Youth has received a grant in the amount of **\$2,500** and is requesting its appropriation for the Kid's After-School Program.

Correction

- The Finance Director is requesting the unappropriation of a Safe Routes to School Grant for North Elementary School area previously appropriated in 2014 under a different name .

Colonial Heights City Council Work Session

February 9, 2016

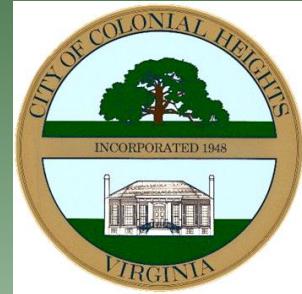


14. Unfinished Business, Contested Ordinances and Resolutions, and Items Removed from the Consent Agenda

** None*

Colonial Heights City Council Meeting

February 9, 2016



15. Reports of Officers and Documents Related Thereto

A. *City Manager*

1. Review of 2016 Annual City Council Retreat

2016 Annual City Council Planning Retreat

Preliminary Agenda

- ❖ Anticipated 2016-17 Communications System Upgrade and Related Financing
- ❖ Proposal for Increased Fire/EMS Staffing
- ❖ Planning/Community Development/Code Enforcement
 - *Policy direction relating to tow trucks in residential areas*
 - *Review of departmental fees and fee structure*
- ❖ Finance/Budget
 - *FY15-16/YTD Review*
 - *FY16-17 Budget Preview*
 - *Anticipated Debt Issuance*
 - *Future Economic Development and/or Tourism Funding*
 - *Miscellaneous Financial Issues*

2016 Annual City Council Planning Retreat

Preliminary Agenda (cont'd)

❖ Future Capital Planning

- ARWA/SCWWA capital planning and related issues
- 2016 Five-Year Capital Program
- Investment of proceeds from Kroger land sale
 - Animal Shelter Improvement Project
 - Update on CHHS Science Lab Project

❖ Councilmember Items

- Proposed Road and drainage improvements on Spring Drive (Frenier)
- Violet Bank improvements and/or upgrades (Green)
- City Sports Complex and related matters (Green)
- CHHS locker rooms (Green)
- Slurry seal street maintenance (Luck)

2016 Annual City Council Planning Retreat

Preliminary Agenda (cont'd)

❖ General Administrative Issues/ Discussion

- *Official City Holidays for 2016*
- *Proposed restrictions on dog tethering*
- *Miscellaneous*

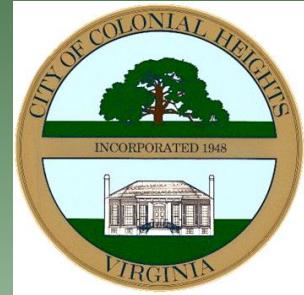
❖ City Council Annual Goals for 2016

❖ Colonial Heights Public Schools

- *General Discussion with CHPS Board and staff on future capital needs/funding and related issues*

Colonial Heights City Council Meeting

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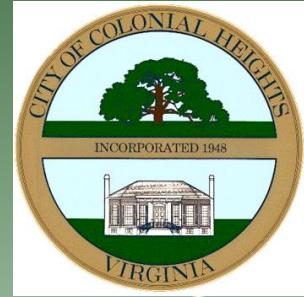
15. Reports of Officers and Documents Related Thereto

A. City Manager

2. General Activity Report and/or Project Update

Colonial Heights City Council Meeting

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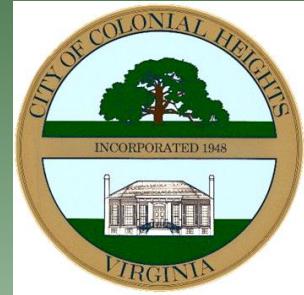


15. Reports of Officers and Documents Related Thereto

B. City Attorney

Colonial Heights City Council Meeting

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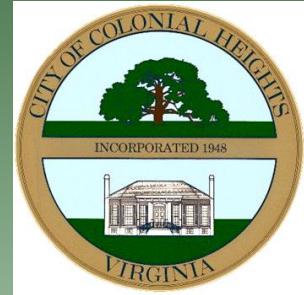


15. **Reports of Officers and Documents Related Thereto**

C. *Director of Planning and Community Development*

Colonial Heights City Council Meeting

February 9, 2016



16. Consideration of Claims.

17. Adjournment

Colonial Heights City Council Meeting

February 9, 2016

