

CITY MANAGER'S REPORT TO CITY COUNCIL MARCH 2009



I. PUBLIC WORKS & ENGINEERING:

A. Capital Improvement Projects

White Bank Park Drainage Improvements – Review process re-activated. Review comments returned to Consultant. Work on utility relocations has been processed and scheduled.

Bruce Avenue Drainage – Phase I – Within one-year maintenance period.

Bruce Avenue Drainage – Phase II – Completed bid plans, specifications and estimate. Draft documents sent to Purchasing Agent for review. Project went out for bids on April 1st.

Lexington Drive Storm Drain Outfall – In-house design of this unfunded project in progress.

Yacht Basin Drive Storm Drain Outfall – In-house design of this unfunded project in progress.

Longhorn Drive Drainage Improvements – Staff met with Mr. Brockwell to reconfirm scope of work. No substantive changes to be made to work planned by City.

Boulevard Widening Project (North, Fifth Lane) – Construction is substantially complete. Retainage being withheld pending resolution of quality issues with hydraulic and asphalt concrete products. Issued contract change order to reduce cost of asphalt concrete product.

Landfill Entrance Road(s) – Project information transmitted to Wal-Mart Real Estate for review.

Right Turn Lane on Southpark Boulevard (in front of Wal-Mart) – Wal-Mart Real Estate committee reviewing city proposal. Discussed status with Realty Manager. No action to-date by Wal-Mart. Director of Public Works and Engineering met with store manager who supports both projects.

Signal Coordination UPC 77600 – CMAQ Program –. Approved work schedule and issued Notice to Proceed. Traffic counts being conducted.

Boulevard/Government Center Enhancement – Transportation Enhancement Program – Met with consultant to review conceptual plans.

I. PUBLIC WORKS & ENGINEERING (CONTINUED):

A. Capital Improvement Projects (continued)

Boulevard/Modernization Project (Westover to Dupuy) – Revenue Sharing, Urban and CMAQ Programs – Completed preliminary contract negotiations. Draft contract submitted to VDOT External and Construction Audit Division for pre-award audit.

Safe Routes to Schools – Verified and/or revised construction cost estimates.

B. Economic Development Projects (under construction)

Tussing Elementary School Addition - Contractor has almost completed the final inspection punch list (only two items remaining).

Dunlop House Assisted Living, Phase II - Fire Department access entrance on Longhorn Drive has been installed. Contractor is completing the final inspection punch list. Erosion and Sediment control measures are being maintained.

Walgreens -A revised plan is being prepared by their engineer to address runoff concerns of the adjacent Laundromat and rear yards along Bruce Ave. New construction crew began work -- reconstructed the Boulevard entrance to WaWa and excavated Bruce Ave. and the Boulevard and began roadway reconstruction. Erosion and Sediment control measures are being maintained.

Mount Pleasant Baptist Church Parking Lot Expansion - Contractor is completing items listed on the final inspection punch list. Off-site dumping area is now being investigated by the Army Corp of Engineers and the Virginia Department of Environmental Quality. Completion of this item is on the final inspection punch list.

School Maintenance Building - Work continuing on the building. Contractor is completing the storm water basin. Erosion and Sediment control measures are being maintained.

Denny's - The project has become active again. Contractor is grading within the lot and pouring onsite curb and gutter. Erosion and Sediment control measures are being maintained.

Community Building Addition - Contractor has begun work on the building and is installing storm sewer to Wright Ave. Waterline work has begun. Erosion and Sediment control measures are being maintained.

Sam's Club Expansion - Contractor has begun building construction. The right turn lane of Southpark Boulevard and the middle entrance have been removed per plans. Sanitary and storm sewer lines and manholes have been constructed. Erosion and Sediment control measures are being maintained.

Gill's Point Section 9 - Contractor is clearing and begun storm sewer work. Erosion and Sediment control measures are being maintained.

C. Economic Development Projects (under review)

Roslyn Farm Corporate Office - (located beside the Virginia Credit Union) -Updated plans have been reviewed and comments forwarded. Plans are nearing completion.

Value Place Motel - Plans are now complete and will be approved upon receipt of required bonds, etc. Staff has been contacted by a potential new owner of the project.

I. PUBLIC WORKS & ENGINEERING (CONTINUED):

C. Economic Development Projects (under review)(continued)

Colonial Heights Health Care Center -- A building addition to the existing building. Updated plans have been reviewed. Awaiting final plans.

American Family Fitness Parking Lot Expansion - A portion of the pond in front of the building will be filled to construct a new parking area. Revised plans have been reviewed and comments forwarded. Awaiting final updated plans.

Townplace Suites - This is a proposed six story, 127 room hotel that will be located immediately beside Comfort Suites. Plans have been received and will be reviewed in the near future.

Right-of-way Permits:

- Issued five (5) permits
- Inspected 9 permits

II. PLANNING & COMMUNITY DEVELOPMENT:

1. Three (3) fence permits issued.

2. Four (4) sign permits issued:

- ☆ Bank of McKenney – 3115 Boulevard (Temp sign)
- ☆ Motorcycle Authority – 3018 Boulevard
- ☆ Dunlop Station – Dunlop Village
- ☆ Verizon Wireless – 52 Southgate Square

3. Boulevard Revitalization:

Steering Committee marketing plan approved

4. Neighborhood Revitalization:

a. 08-09 CDBG Home Repair Grant

- ☆ 9 electric jobs completed
- ☆ 10 carpentry jobs completed
- ☆ 1 carpentry and related plumbing/accessibility job completed
- ☆ 4 heating jobs completed
- ☆ 3 plumbing jobs completed
- ☆ 1 lead clearance completed
- ☆ 5 re-roofing jobs completed
- ☆ 1 roofing repair completed
- ☆ 2 re-roofing jobs out to bid

b. Rental Inspection Program:

Item	Month	YTD
TOTAL UNITS REGISTERED		482
# of Dwellings registered	4	140
# of Multi-family Dwellings	3	33
# of Apts registered	0	309
TOTAL UNITS INSPECTED		203.9
Dwellings to be inspected	4	140
Multi-family dwellings	3	33
Apts to be inspected (10%)	6.4	30.9

II. PLANNING & COMMUNITY DEVELOPMENT (CONTINUED):

b. Rental Inspection Program (continued):

Total # of Properties Sold	0	1
Failure to Register Letters	0	0
Answers Received	0	0
First Inspections made	74	158
Passed	32	63
Failed	42	95
Second Inspection	8	8
Passed	8	8
Failed	0	0
Third Inspection	0	0
Passed	0	0
Failed	0	0
Additional Inspections	0	0
Passed	0	0
Failed	0	0
Failure to schedule by owners	0	0
Total Fees Collected		
Reinspection	\$0.00	\$0.00
Late Registration	\$0.00	\$50.00
4 year Certificates Issued		
Dwellings	28	59
Apartments (no of units certified)	1 12	1 12

5. Zoning/ Property Maintenance complaints investigated:

a. Property Maintenance

	Month	YTD
Total inspections	30	73
Violations	27	62
Violations resolved	8	22

b. Zoning

	Month	YTD
Total inspections	12	27
Violations	11	24
Violations resolved	7	13

II. PLANNING & COMMUNITY DEVELOPMENT (CONTINUED):

c. Building Code

	Month	YTD
Total inspections	0	0
Violations	0	0
Violations resolved	0	0

d. House Number Violations

	Month	YTD
Violations reported	1	6
Actual violations	0	29
First letter sent	0	29
Violations abated	4	40
Summons issued	0	1
Door hangers posted	4	4
Active violations	0	3

e. Other

	Month	YTD
Total inspections	5	20
Violations	2	15
Violations resolved	0	7

f. Inoperable Motor Vehicle Complaints

	Month	YTD
Total inspections	9	38
Violations	8	31
Violations resolved	0	8

g. Tall Grass

	Month	YTD
Total inspections	1	1
Violations	1	1
Violations resolved	0	0

h. Sign Ordinance

	Month	YTD
Total inspections	7	9
Violations	7	9
Violations resolved	1	1

The following are highlight activities for the Building Inspections Division:

	<u>Month</u>	<u>YTD</u>
1. Existing Housing and Maintenance Inspections	5	81
2. New Construction Inspections	159	542
3. Permits for New Residences	0	1
4. Estimated Cost for Permits for New Residences	\$0	\$76,000
5. Permits for Commercial Construction	6	17
6. Estimated Cost for Commercial Permits	\$184,400	\$5,094,498
7. Plumbing Permits Issued	13	34
8. Electrical Permits Issued	17	42
9. Mechanical Permits Issued	10	27
10. Swimming Pool Permits Issued	0	0
11. Inoperative Vehicles Towed	0	0
12. Letters on Water Cutoff	0	6

III. POLICE DEPARTMENT:

- ✓ Total calls for service in March, 2009, show a decrease of -1%, going from 4,252 calls for service in 2008, to 4,196 in March, 2009.
- ✓ There were 85 Part I, or serious, crimes reported to the Colonial Heights Police Department in March. Sixty-eight (68) of those, or 80%, have been cleared.
- ✓ Our **Records Division** processed 340 arrest reports, 9 Animal Control reports, 35 field interviews, 274 incident reports, 747 pawned properties, and 962 traffic summonses, along with a variety of other reports, totaling **2,708 reports**.
- ✓ Our **Law Enforcement Services Bureau** has been very busy with a assortment of duties. Captain Wayne Newsome reported a number of events, as follows:
 - Recruitment has begun and work continues on the formation of a Senior Citizen Crime Prevention Academy.
 - Seven (7) more departmental policies and procedures were updated and reviewed with the Chief and have been submitted to the City Manager for approval and implementation.
 - Law Enforcement Services has begun applications for three (3) Federal grants, one of which would benefit the department in the amount of \$504,000.00.
 - As a result of our focus on traffic calming, during the month of March the speed trailer and speed pads were utilized on Piedmont Avenue on three occasions.
 - School Resource Officers Renee Walters and Dale Waldrop continued their sweeps in the RID program for March to determine any violations in residency requirements.
- ✓ Our **Patrol Division** officers arrested 43 shoplifters during the month of March. This is the highest number executed since November, 2008. Patrol officers continue their traffic enforcement efforts, tallying 962 traffic summonses from 1,531 traffic stops; made 40 DUI arrests and 31 drug-related arrests; investigated 57 traffic crashes; issued 57 parking citations; and initiated 35 field interviews. A total of 340 arrests were made during the month—56 felony warrants obtained and 182 misdemeanor warrants obtained. Twenty (20) inoperative vehicles were reported. A total of 242 new cases were assigned to Patrol officers for investigation, and 183 cases have been cleared, or 75%. Two (2) prisoner extraditions were conducted—one from Georgia and the other from New Jersey.
- ✓ Our **Investigations Division**, reported a very busy March. Our Street Crimes Unit activities continue to increase. Detectives' activities for the month included the following:
 - Detectives investigated an armed robbery reported at the Beechwood Avenue Apartment complex, which resulted in a confession and arrest of the suspect.

III. POLICE DEPARTMENT (CONTINUED):

- Detective Wulff investigated an auto theft at American Family Fitness Center. The three suspects were identified by viewing surveillance video, resulting in confessions and juvenile petitions obtained.
- A break and enter at Italian Jewelry in Southpark Mall was also investigated and petitions have been requested.
- A home invasion involving three armed suspects holding five victims for over an hour resulted in the arrest of several subjects.
- A search warrant was obtained for a house in Sherwood Hills and the Chesterfield Police Department Special Response Team executed the search warrant. Evidence from the aforementioned armed robbery and break and enter was obtained and three suspects have been arrested.
- To date, eight (8) *Project Lifesaver* clients are being served by our officers.
- Twenty-two (22) concealed weapon permits were processed during the month of March.
- The new Street Crimes Unit conducted a uniform traffic enforcement of City decals at Tussing Elementary School. They also assisted the Virginia State Police with a fugitive round-up in Petersburg that resulted in two (2) outstanding Colonial Heights warrants being served. The unit also made seven (7) arrests for alcohol violations. The second of four planned operations targeting underage drinking resulted in four (4) criminal charges. The unit also assisted with the investigation and arrests involving both the home invasion and an armed robbery.
- Detectives were assigned a total of 21 new cases for investigation and, of those, 14 cases, have been cleared. Another seven (7) cases from previous months were cleared resulting in a 105% clearance rate.
- ✓ Our **Auxiliary** police force continues to demonstrate their enthusiasm by volunteering over 572 hours in a variety of ways. Duties included assistance with ride-alongs, traffic direction and enforcement, academy training, along with extra duty at the mall and prisoner transports. Auxiliary Sgt. Dean Miller and Auxiliary Officers Mike Tereschenko, Kevin Burcham, Dennis Branzelle and Richard Hubbell are nearing completion of their training at the Chesterfield County Police Academy.
- ✓ The **Animal Control Division** impounded 45 dogs and 20 cats. During the month of March, there were 13 dogs returned to their owners, with 19 dogs and 24 cats adopted out. Animal Control officers had no reported animal bites. At the end of the month, Animal Control investigated a total of 98 complaints, with two (2) summonses issued. A total of \$682.00 in fees was collected.
- ✓ **Sentinel** volunteers donated a total of 23 hours. Our Sentinels assisted with issuing identification cards at the high school as well as patrol and traffic duties.

III. POLICE DEPARTMENT (CONTINUED):

✓ Our **Auxiliary** police force continues to show their passion by volunteering over 390 hours in a variety of ways. Duties included assistance with ride-alongs, traffic direction and enforcement, academy training, along with extra duty at the mall and prisoner transports.

Crime	March 2008	March 2009	Percentage of Increase/Decrease
Aggravated Assaults	1	1	0%
All criminal arrests	242	340	40%
Arson	0	0	0%
Burglaries	7	3	-57%
Calls for services	4,252	4,196	-1%
DUI arrests	28	40	43%
Larceny	66	63	-5%
Motor Vehicle thefts	2	1	-50%
Robberies	1	3	200%
Shoplifting arrests	40	43	8%
Simple Assaults	10	14	40%
PART I (Serious) OFFENSES			
March 2009	Number Reported	Number Cleared	Percentage Cleared
	85	68	80%

IV. FIRE & EMS DEPARTMENT:

FIRE DIVISION:

TOTAL FIRE TYPE CALLS: 141

<u><i>Call Descriptions:</i></u>	<u><i>No:</i></u>	<u><i>Call Descriptions:</i></u>	<u><i>No:</i></u>
Alarm System Activations	9	Good Intent Calls	26
Assist Police	2	Hazardous Conditions	4
Authorized Controlled Burning	1	HazMat Release	1
Brush Fires	8	No Incident on Arrival	2
Building/Structure Weakened	1	Oil/Other Combustible Liquid Spill	1
Chemical Spill/Leak	1	Overheated Motor	1
Child Safety Seat Installations	12	Power Lines Down	6
Chimney Fire	1	Public Fire Education	3
Cooking Fires	2	Public Service Assistance Calls	21
Cover Assignment	1	Smoke Detector Installations	3
Dispatched then Cancelled Calls	19	Smoke Scare/Odor Removal	2
Electrical Equipment Problems	3	Trash/Rubbish Fire	1
Excessive Heat	1	Unintentional Alarm Transmission	1
False Alarms	3	Vehicle Fires	3
Fuel Burner Fire	1	Water/Steam Leak	1

IV. FIRE & EMS DEPARTMENT (CONTINUED):

<u>Mutual Aid Given:</u>	<u>No:</u>	<u>Mutual Aid Received</u>	<u>No:</u>
Chesterfield - EMS 1st Responder	2	Chesterfield	4
Fort Lee	1	Petersburg	1
Hopewell	1		
Petersburg	1		

~A fire unit arrived on-scene in 6 minutes or less from the time of dispatch on 85% of all calls received during the month~

EMS DIVISION:

TOTAL EMS PATIENTS: 308

<u>Call Descriptions:</u>	<u>No:</u>	<u>Call Descriptions:</u>	<u>No:</u>
Abdominal Pains	12	OB/GYN	3
Allergic Reaction	1	Other Injury/Medical Calls	124
Assaults	5	Overdose Calls	2
Cardiac Arrests	3	Public Service Calls	6
Chest Pains	32	Rescue Situations	2
Difficulty Breathing	40	Strokes	7
Falls	30	Suicide	1
Fire Standby	6	Trauma Calls	2
Motor Vehicle Accidents	20	Unresponsive Patients	12

<u>Mutual Aid Given:</u>	<u>No:</u>	<u>Mutual Aid Received</u>	<u>No:</u>
Chesterfield	7	Chesterfield	1
Fort Lee	3	Fort Lee	3
Petersburg	8	Hopewell	1
Prince George	2		

~Patient contact was established in 8 minutes or less from the time of dispatch on 84% of all calls received during the month~

Training Division

Number of Classes Taught:	22
Attendees:	126
Man Hours	474.50

V. FINANCE DEPARTMENT:

• Checks processed:	General Fund	342
	Payroll Checks	632
	Other	<u>110</u>
	Total	<u>1,084</u>

- Nine (9) alarm citations were processed during March.
- **Purchasing** - 217 total purchase orders were completed with 147 being processed by the purchasing and 70 departmental purchases being reviewed as compared to 224 being completed for the same period in 2008.

V. FINANCE DEPARTMENT (CONTINUED):

- **Bids Issued/Opened during the month:**
 - Banking Services (Proposal # SP09-40103-948), issued March 17, with proposals due on April 9
 - “On Call” Land Surveying & Mapping Services (Proposal # SP 09-41302-949), with proposals due on April 13.
- **Other Purchasing Activity:**
 - Contract documents received during the month for the Slurry Paving Project, and were approved by City Attorney. Purchase Order has been issued.
 - Contract received for the July 4 fireworks show, and approved by the City Attorney.
 - Contract received to continue with State of VA rates with Verizon. The Contract has been approved by the City Attorney, and Verizon has been notified.
 - Preliminary proposal sent to Human Resource Department, for review concerning Section 125 Benefits (flexible medical accounts).
 - Meeting held with low bidder on Appomattox Trail Project, to extend Scope of Work.
 - Quote issued for painting Violet Bank Museum.
 - Purchase Order issued to install Opticom system at West Roslyn Avenue & Conduit Road.
 - Negotiated contract renewal for laboratory services for former landfill.
 - Quote issued for roof repair under the GBC Program.
 - Converted Fire Department over from Verizon to Sprint air cards for vehicles.
- **Risk –**
 - **Automobile:**
 - Senior Citizen van struck a carport post, while picking up a resident at the Dunlop Farms Senior Apartment. Minor damage was done to the van.
 - Street sweeper backed up and struck another vehicle. No damage was done to either vehicle.
 - City resident ran into a Utilities backhoe as it was cleaning streets from the snow storm. No damage was done to the backhoe.
 - During snow clean up, someone threw an item and broke the windshield of the City dump truck as it was going down the road.
 - **Citizen Claims:**
 - A City resident ran over a flipped over manhole cover during the snow storm. It is thought that maybe a snowplow loosened up the cover. Damage to the vehicle was approximately \$886. Resident was reimbursed from the City’s No Fault Insurance coverage.
 - **Utility Billing – During March:**
 - Bi-monthly Utility Bills Sent – 3,661
 - Delinquent Notices Sent – 623
 - Delinquent Notices Percentage – 17.9%
 - Services cut off for nonpayment on March 10th was 129.
 - Work orders for March 2009:
 - Leaks – 26
 - New Accounts – 67
 - Terminations – 76
 - Emergency cutoff’s – 3
 - Utility Billing generated State setoff collections: March \$2,395.93

VI. HUMAN RESOURCES DEPARTMENT:

- **Advertisements**

<u>Department</u>	<u>Position</u>
Planning	Neighborhood Revitalization Planner
Public Works	Public Works Technician

- **Applications and Testing**

Total applications received for the following position recruitments:

Neighborhood Revitalization Planner	26
Skateboard Park Supervisor (Part-time)	11
Summer Recreation Program (Part-time)	61

- **Workers Compensation**

The following workers' compensation report was filed during the month of March 2009:

<u>Date</u>	<u>Department</u>	<u>Description of Injury</u>
03-02-09	Public Works	Backhoe was hit by a vehicle that slid in snow.
03-06-09	Fire	Stretcher holding patient released and injured right leg.
03-28-09	Police	Scrapes to left hand and elbow while arresting a resisting subject.
03-28-09	Police	Scrape to left elbow while arresting a resisting subject.
03-28-09	Police	Jammed right pinky finger while arresting a resisting subject.

VII. INFORMATION TECHNOLOGY DEPARTMENT:

- ☆ The City's web site had 38,226 visits in the month of March with 73,380 page views, including 2,989 visits to the City job listings page. The top five pages visited after the home page were: Jobs, Library, Real Estate Assessment Search, Purchasing RFPs, and Fire & EMS.
- ☆ Citizens submitted and City staff processed 56 service requests and questions through the "Citizens Action Center" online during the month of March. The FAQs were viewed 378 times during this same period.
- ☆ The IS Coordinator worked with Dell to diagnose, repair or replace several warranted computers. She also coordinated with ProActive to resolve file server and email connection issues.

VIII. LIBRARY:

- ☆ The library staff circulated 26,308 titles in March.
- ☆ The public computer center was used 2,363 times.
- ☆ 74 children participated in storytime.
- ☆ The library's meeting rooms were used 99 times.
- ☆ 2,638 residents visited the Colonial Heights Virtual Library to retrieve 469 articles from their homes and offices.
- ☆ 221 residents registered for new library cards, and an average of 688 residents used the library each day.

IX. RECREATION & PARKS:

RECREATION		
<u>ACTIVITIES</u>	<u>2008</u>	<u>2009</u>
4-H COVERBUDS	N/A	5
	26	27
ADULT SOFTBALL	teams	teams
AMERICAN LEAGUE AGES 11-12	57	56
APPOMATTOX TRAVEL-AGES 15-17	16	32
BELLY DANCE	30	25
CHMS FUNDAY	119	N/A
COMMUNITY BUILDING ATTENDANCE	930	0
COMMUNITY BUILDING RESERVATIONS	25	0
EASTER EGG COLORING CONTEST	65	N/A
EASTER EGG HUNT	269	N/A
FAST PITCH SOFTBALL GIRLS TRAVEL	4	7
INSTRUCTIONAL BOYS AND GIRLS 4-5	40	65
INTERIOR DECORATING	N/A	3
JR. OLYMPICS SOCCER	13	N/A
JUNIOR SOFTBALL AGES 11-13 GIRLS	50	43
KARATE	17	21
MINOR LEAGUE AGES 9-10	71	83
NATIONAL LEAGUE --AGES 13-15	52	54
NIGHT EASTER EGG HUNT	49	N/A
PARK ATTENDANCE	634	700
PARK RESERVATIONS	17	7
PEE WEE SOFTBALL--AGES 9-10 GIRLS	34	46
POWER	N/A	5
ROOKIE LEAGUE BOY AND GIRLS 6-8	98	30
SKATEBOARD CONTEST PARTICIPANTS	N/A	24
SKATEBOARD CONTEST SPECTATORS	N/A	150
SKATEBOARD PARK	222	216
SPRING BREAK- MOVIES TEENS	22	N/A
SPRING BREAK-BOWLING TEENS	22	N/A
SPRING BREAK-CHILDREN'S MUSEUM TEENS	13	N/A
SPRING BREAK-ICE SKATING TEENS	21	N/A
SPRING BREAK-LASER TAGS TEENS	24	N/A
SR. CITIZEN ATTENDANCE	2296	1917
SR. CITIZEN HOME DELIVERED MEALS	150	300
SR. CITIZEN VAN MILEAGE	4131	2862
SR. CITIZEN VAN PASSENGERS	567	531
SR. CITIZEN VOLUNTEER HOURS	26	11
SR. CITIZENS MEALS AT CENTER	0	0
TAE BOX	36	18
T-BALL BOYS AND GIRLS 6-7	65	106
TEEN DANCE	103	129
TRI-STAR BASKETBALL	N/A	23
VIOLET BANK MUSEUM	328	238
YOUTH COACHES CLINIC	15	N/A

SENIOR CITIZEN CENTER		
<u>Activities</u>	<u>2008</u>	<u>2009</u>
AARP	52	n/a
Advisory Board Meeting	6	8
American Music Trip	36	n/a

IX. RECREATION & PARKS (CONTINUED):

SENIOR CITIZEN CENTER			
Activities	2008	2009	
Bingo in Center	56	72	
Bob Ross Video Painting	n/a	7	
Bowling	325	160	
Carolina Outlets	n/a	24	
Classic Country	85	n/a	
Club Meeting	168	182	
Crochet & Knitting	58	47	
Drawing Class	6	n/a	
Floor Exercises	117	98	
Gift Bag Class	7	n/a	
Golfers Board Meeting	12	n/a	
Golfers Meeting	124	98	
Kay's Oil Painting Class	n/a	20	
Line Dance Class	52	40	
Lunch Out & From the Heart	8	11	
Movies	13	4	
Painters Group	32	42	
Party Bridge	128	96	
Sandwich Social	35	n/a	
Sandwich Social Guest Speaker	35	n/a	
Sing A-Long	42	36	
Sing-a-long CH Health Care Center	13	12	
Sit Down Exercises	229	264	
Splash of Color Class	9	14	
St. Patrick's Day Sing-A-Long	n/a	20	
Strength Training Class	175	118	
Swap Shop	n/a	22	
Tai Chi	49	36	
Tap Class Advance	61	n/a	
Tap Dance Beginners	32	150	
Tap Dance Intermediate	126	n/a	
Taxes	22	n/a	
Tournament Bridge	64	n/a	
TRIAD Meeting	35	n/a	
Watercolor	27	25	
Yoga	57	106	
Zoomer Boomer	n/a	203	
Meals	2008	2009	Donations
Bags	30	50	\$65.00
Breakfast Meals	60	125	
Home Del Meals	60	125	
Site Meals	0	0	
Total	150	300	

IX. RECREATION & PARKS (CONTINUED):

<u>Transportation</u>	<u>2008</u>	<u>2009</u>	<u>Donations</u>
Total Miles	4131	3520	\$130.80
Total Passengers	567	831	
Volunteer Hours	26	0	
Wheelchairs	18	54	

Violet Bank Museum

	<u>2008</u>	<u>2009</u>
Attendance	328	238

- ☆ Museum Curator is just about completed with marketing plan.
- ☆ Finished cataloging the photographs with acc#.
- ☆ Prepping traveling display for following events:
 - ✓ Sutherland & Chesterfield Courthouse (April 4-5), Battersea (April 18-19), Tredegar in Richmond (April 25) and Fort Clifton (May 9-10)

Parks, Buildings and Grounds

- ☆ Cleaned all parks and pavilions as needed.
- ☆ Pickup trash at City Hall Complex and Library daily.
- ☆ Dragged and lined all baseball fields and softball fields for practice and games.
- ☆ Repaired pitcher mounds at the following fields as needed: Shepherd Stadium, A Field, B Field, CHMS Baseball.
- ☆ Cleaned Shepherd Stadium bleachers, restrooms, and parking lot when needed.
- ☆ Snow removal at the following locations: Community Building, Shepherd Stadium, A Field, Optimist Club, City Hall, Public Safety, and Health Department.
- ☆ Cleared sidewalks at Community Building & Violet Bank Museum.
- ☆ Cleaned up water from leaking roof at Courthouse.
- ☆ Reattached windscreen at CHMS, CHHS Tennis Courts and B Field Dug out.
- ☆ Repaired gate on Civic Field.
- ☆ Repaired back stop pad on Lakeview Field # 2
- ☆ Repaired center field fence on Lakeview # 1.
- ☆ Installed new signs at all four tennis courts with rules.
- ☆ Painted soccer fields at Soccer Complex, Football Field, and Middle School. Moved goals in place at Soccer Complex.
- ☆ Repaired broken soccer benches.
- ☆ Moved trashcans and benches to Soccer Complex for start of season.
- ☆ Installed Disc Golf Baskets at White Bank Park.
- ☆ Fixed broken water hydrant at White Bank Park.
- ☆ Repaired tennis nets at CHMS.
- ☆ Provided manpower and equipment for Wakefield Playground Clean-up Day.
- ☆ Cut down trees at Wakefield Park & hauled debris to landfill.
- ☆ Cut plywood for "No-Off Road Signs" at White Bank Park.
- ☆ Installed signs at White Bank Park.
- ☆ Repaired broken stall door at White Bank Restroom.
- ☆ Replaced old light fixtures in bathroom at White Bank with new fixtures.
- ☆ Repaired hole in the bathroom wall in women's bathroom at White Bank Park.
- ☆ Installed trim molding in the women's bathroom at White Bank Park.
- ☆ Spread turface on damage field areas in Stadium & Soccer Complex.
- ☆ Cut grass at Shepherd, Civic, Lakeview Ball Fields, A Field. B Field. Soccer Complex, Shuford Avenue, War memorial, 231 Chesterfield, Battery/Hanover Island, Fort Clifton and Lakeview Park.
- ☆ Trimmed tree limbs at Ashford and Battery/Hanover Island.

IX. RECREATION & PARKS (CONTINUED):

- ☆ Hung dispensers in bathrooms at Health Department.
- ☆ Installed temporary fence in outfield at Civic Field.
- ☆ Replaced coaxial cable on scoreboard at Civic Field.
- ☆ Spread grass seed and fertilizer on A & B Fields, and Lakeview Ball Fields.
- ☆ Painted handicapped parking spaces in Shepherd Stadium area.
- ☆ Made repairs to playground equipment at Flora Hill Park.
- ☆ Moved field cabinets in Juvenile Probation at Courts Building.
- ☆ Made sign board for Dog Pound.
- ☆ Hung key box in Sheriff's Office.

Capital Projects:

- Dominion Virginia Power moved transformer at **White Bank Park**. This is the start of the ADA Improvements from Restrooms to Pavilion 2.
- **Community Building Renovation** will have substantial completion on Thursday, June 18th with final completion by Friday, July 17, 2009

Wakefield Playground Cleanup Day

- Volunteer Help from Immanuel Baptist Church and Wakefield Neighborhood Association provided over 70 people to take the fence down, painted fence railings and posts, and raked leaves and pine needles. Cookout enjoyed by all at the end of day.

X. OFFICE ON YOUTH & HUMAN SERVICES:

During March both YAC and YSC joined together to present the Annual Youth Forum, with 100 + in attendance.

- 22 YAC members attended the Youth Forum
- 1 YAC member helped with U-11 Soccer Team
- 1 YAC member competed in Richmond Times Dispatch Regional spelling Bee (3rd Place)
- YAC sponsored the 2009 Youth Forum with approximately 100 people in attendance

The Youth Services Commission reviewed surveys for the needs assessment process for this year.

Ongoing Committees & Task Forces

- ❖ **C.H. Better Beginnings Task Force** – this group gained some new members. Task for work: present information to Health Advisory committee and then to the CH School Board.
- ❖ **Juvenile & Domestic Violence Force** – Continued to plan for Child Abuse Prevention month and the Fun Day @ CHMS. Members volunteered to assist at the activity and distribute pertinent information. Sale of pinwheels posted on web.
- ❖ **Families First Advisory Board** – E. Brown represents CH on this Board. Reviewed comments from accreditation committee of HFA. Discussed upcoming spring events for families.
- ❖ **CH CADRE** –This group met to review information on Inhalants, reports from Under-Age Drinking Task Force, and presentation of Student vs. Marijuana @CHMS.
- ❖ **Community Corrections Justice Board** – E. Brown recognized for contribution as Chair for the past year. Strategic planning committee to meet in April.
- ❖ **Inter-Agency Prevention Team** – served 7 youth/families in March.

Community Diversion Programs –All staff attended the Regional VJCCCA meeting in Richmond. Special emphasis was on Program Evaluation and Outcomes.

Parenting

- 4 families completed “Parenting With Love & Limits”

Community Service

- 22 youth completed 249 hours of Service Learning

Shoplifting Diversion

- 31 youth and their parent(s) attended the Shoplifting Diversion Program

X. OFFICE ON YOUTH & HUMAN SERVICES (CONTINUED):

Substance Abuse Education

- 1 youth completed Substance Abuse Education

Life Skills/Anger Management

- 4 youth completed Life Skills/Anger Management Training
- 13 youth completed Life Skills/Anger Management Training at Crossroads Day School

Miscellaneous

- Abby Lunch volunteered at Band fest sponsored by SAFE/UDTF
- Abby Lynch presented “Beach Week 2009” information at CHHS Senior Parent Meeting
- Tricia Quenan presented Shoplifting Diversion Information to KAP participants
- Abby Lunch presented Alcohol Diversion to 3 CHHS students

Shoe Fund

- Provided 2 families with 4 pairs of shoes

Driver Bags

- 9 Youth received VaABC, VASAP, MADD, State Police information when they received their driver’s license

Kids’ After-School Program

- 1 new child signed-up for the KAP Program from North Elementary School
- March Family Dinner was held with 19 family members and 3 mentors attended; parents were presented information about discipline vs. punishment
- Coordinator attended the Greater Richmond Association for Volunteer Administration (GRAVA) workshop at the University of Richmond
- KAP Coordinator and 2 KAP mentors completed CPR training

XI. FLEET MAINTENANCE:

	<u># of Workorders</u>	<u>Total</u>	<u>Sublet</u>	<u>Sublet Total</u>
2009	86	\$13,765.86	3	\$220.00
2008	84	\$14,523.48	4	\$724.61
☆ Maintenance cost for the 3 quarters of this fiscal year compared to the last two are:				
		<u>Sublet</u>	<u>Total</u>	
2006/07		\$17,827.87	\$158,269.64	
2007/08		\$ 7,372.22	\$148,891.38	
2008/09		\$14,498.64	\$134,148.91	

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Horticulture

- Started cutting grass at all sites throughout the City.
- Worked with office on Youth and Beautification Committee.
- Responded to miscellaneous tree calls.
- Re-seeded the Legacy Garden.
- Planted four Azaleas and pruned all hedges at City Hall.
- Picked up Spruce Tree from Glen Allen Nursery for Arbor Da.
- Trimmed Oriental grasses throughout the City.
- Assisted street division removing trash from Temple Avenue.
- Trimmed scrubs at Public Works Complex.
- Cleaned and treated all beds with post-herbicide.

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Vegetation

Picked up litter at the following locations:

- Boulevard
- Temple Avenue
- Archer Avenue
- Roslyn Road
- 1000 Yacht Basin Drive
- Lakewood Drive

Other

- Responded to miscellaneous request concerning dead trees, dead animals, curb and gutters and drainage issues.
- Cleaned Recycling Center pushed brush, empty used oil and loaded metal dumpster.
- Continue removing concrete walls at the Utilities Division to relocate Recycling Center.
- Assisted with cleanup along Appomattox River Trail on March 21st.
- Removed gravel from street at Pride and Temple Avenues.
- Removed 35 dump trucks loads of construction debris from Public Works complex.
- Cleaned debris from Old Town Creek.
- Placed 63 tons of salt and 140 tons salt/sand mix on streets and bridges during snow storm March 1-4.
- Removed a large limb and 3 tires from Culvert in Old Towne creek at Temple Avenue.
- Storm Water Forman assisted MS4 Coordinator issuing a warning, illegal discharging of water into storm sewer drain from carnival at Southpark Mall.
- Fuel automation system is schedule to start on April 6, 2009.

Stormwater and Drainage

Street sweeper removed 112 cubic yards of debris from the following locations:

- Archer Avenue
- Boulevard
- Charles Dimmock Parkway
- Conduit Road
- East and West Roslyn Road
- Holly Avenue
- Jennick Drive
- Lake Avenue
- Marvin Avenue
- Orchard Avenue
- Sancho Alley
- Southpark Boulevard
- Temple Lake Drive
- Chesterfield Avenue
- Ellerslie Avenue
- James Avenue
- Temple Avenue
- South Avenue
- Pickett Avenue
- Highland Avenue
- Springdale Avenue
- Hillside Lane
- Hanover Avenue
- Battery Place
- Southpark Circle

Repaired storm sewers, catch basins, gutters and drainage pipes at the following locations:

- 308 Windmere Drive
- Brandywine Road at Ashley Place
- 120 Salisbury Road
- 1215 Yacht Basin Drive

Removed debris from gutters, drainage ditches, drainage pipe and grates at the following locations:

- Marvin at Chesterfield Avenues
- Hamilton at Westover Avenues
- 148 Chesterfield Avenue
- 208 Washington Avenue
- Forest View at Brookhill Drives
- 201 James Avenue
- Oak Avenue behind Big Lots

Solid Waste

Recycling

- 166 citizens used the Recycling Center to dispose of Category 1 Materials, brush, metal products and other recyclable materials.
- Collected \$100.00 for CFC (Freon) removal.

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Transportation

Streets

Placed Asphalt in potholes, water and sewer utilities cuts, low areas, driveway wedge and shoulders at the following locations:

- Floral at Westover Avenues
- 333 Hamilton Avenue
- Stuart Avenue
- Springdale at Ellerslie Avenues
- Boulevard
- 308 Orange Avenue
- Walnut Avenue
- 317 Moorman Avenue
- 101 Flintlock Drive
- Bruce Avenue at Battery Place
- Elmwood Avenue at Yacht Basin Drive
- A Avenue
- 154 Westover Avenue
- 319 Vance Avenue
- 303 Maple Avenue
- 106 Red Fox Road
- Royal Oak at Washington Avenue
- 800 Forest View Drive
- Dunlop Farms Boulevard
- 300 block Waterfront Drive
- Waterfront Drive
- School Avenue at Perthshire Lane
- 501 Lake Avenue
- Concord Avenue at Yorktown Drive
- Bradsher at Dupuy Avenues
- Perthshire Lane at Ayrshire Road
- 1000 Lakewood Drive
- 147 Swift Creek Lane
- 208 Maple Grove Avenue
- 222 and 230 Eastman Avenue
- 2225 Boulevard
- 230 Battery Place
- 315 Cloverhill Avenue
- 315 Ridge Road
- 3223-3229 Glenview Avenue
- 646 Battery Place
- 815 Floral Avenue
- Bruce Avenue at Boulevard
- Clifton Avenue at Cedar Ridge Court
- Conduit Road at I-95 Overpass
- Conduit Road at Temple Avenue
- Conjurers Drive at Conduit Road
- Fairmont at Sherwood Drives
- Lee Avenue at Boulevard
- Lee Place at Norfolk Avenue
- Ring Road at Mall
- Ring Road at Mall
- Stratford Drive
- Temple Avenue
- Vance at Lakeview Avenue
- Westover at Meridian Avenues
- Woodside Avenue at Elmwood Drive

Placed stone in potholes, drainage ditches, shoulders and sinkholes at the following locations:

- 101 Flintlock Drive
- 148 Chesterfield Avenue
- Brandywine Road at Ashley Place
- 306 Windmere Drive
- 208 Washington Avenue
- 100 Camden Road

Placed topsoil in drainage ditches and sinkholes at the following locations:

- 100 Camden Road
- Dunlop Farms Boulevard
- 148 Chesterfield Avenue
- 1215 Yacht Basin Drive

Traffic Operations

- Signals
 - Did preventative maintenance on four (4) traffic cabinets
 - Replaced two (2) LED traffic lights
 - Replaced five (5) pedestrian crossing lights
 - Replaced broken tether wire at Lakeview/Boulevard
 - Repaired broken traffic signal at Temple/Boulevard
- Signs and Markings
 - Made and put up four (4) new stop signs.
 - Made and put up 32 new high intensity street name signs
 - Made two (2) Appamatuck Park signs
 - Made eight (8) miscellaneous signs
- Street Lighting
 - Installed four (4) ornamental street light bulbs
 - Turned on 22 ornamental street lights from Boulevard –North 5th Lane Project

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

- Traffic Control
 - Responded to three (3) after- hours call backs for malfunctioning traffic lights
 - Took cones and barrels to Recreation Department for a tournament
- Miscellaneous
 - Put up 21 spring banners
 - Worked with Dale Palsley inspecting cabinet for Opti-com at Conduit/W. Roslyn Road
 - Met with Kimley-Horn for Boulevard coordination project
 - Straightened signs throughout the City
 - Responded to nine (9) GovQA requests

Utilities

Wastewater

Responded to sewer backups at the following locations:

- 3209 Bermuda Ave.
- 3114 Conduit Rd.
- 815 Floral Ave.
- 318 Newcastle Dr.
- 104 Red Fox Rd.
- 3718 Blvd.
- 3702 Conduit Rd.
- 1021 Forestview Dr.
- 511 Pinehurst Ave.

Install/repair sewer clean out or lateral at the following locations:

- 227 Biltmore Dr.
- 202 Dupuy Ave.
- 216 George Ave.
- 200 Highland Ave.
- 221 Plumtree Ave.
- 623 Charles Ave.
- 815 Floral Ave.
- 910 Hardy Ave.
- 313 James Ave.

Camera sewer main/lateral at the following locations:

- 3702 Conduit Rd.

Root cut main line at the following location:

- Charles Ave. @ Frederick Ave.

Flushed sewer main line at the following locations:

- Blvd. @ Hamilton Ave.
- Hamilton Ave. @ Blvd.
- 206 Lafayette Ave.
- 220 Orange Ave.
- 505 Springdale Ave.
- 109 Yew Ave.
- Dale Ave. @ Ellerslie Ave.
- 102 Lafayette Ave.
- Newcastle Dr. @ Keith Ave.
- Riverview Rd. @ Roslyn Ave.
- 2207 Wakefield Ave.

Repaired sewer manholes, tops and inverts at the following locations:

- 3601 East Ave.
- 100 Laurel Parkway
- 100 Highland Ave.

Checked the following manholes "trouble spot" locations:

- Battery Place @ Plumtree Ave.
- 3209 Bermuda Ave.
- 102 Boykins Ave.
- 410 Cameron Ave.
- Colonial Ave. @ Lafayette Ave.
- Eastman Ave.
- Greenleaf @ Fairlie Rd.
- Jackson Ave. @ Blvd.
- Jefferson Ave. @ Royal Oak Ave.
- Lakeside Dr.
- 1017 Lakewood Dr.
- 118 Lee Ave.
- Newcastle Dr.
- 220/306 Orange Ave.
- Parking lot of Pleasure Island
- Shuford Ave.
- Blvd. behind Pino's
- 617 Blvd.
- 231 Breezy Hill Dr.
- Charles Ave. @ Atlantic Ave.
- Dale Ave.
- 921 @ 1020 Forestview Dr.
- Highland Ave.
- 204 Jefferson Ave.
- Lafayette Ave. @ Blvd.
- Lakeside Dr. @ Lakeview Ave.
- 100 Laurel Parkway
- 212 Maple Ave.
- 209 Nottingham Dr.
- Pickwick Alley
- 83 Sherwood Dr.
- Stuart Ave. @ Washington Ave.

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Responded to miscellaneous sewer calls at the following locations:

- 305 Bradsher Ave.
- 309 Orange Ave.

Repaired utility cuts at the following locations:

- Bristol Ave.
- Hamilton Ave.
- West Roslyn Rd.
- Greenmeadow Ave.
- Moore Ave.

Distributed rat bait in manhole and yard at the following location:

- 307 Kent Ave.

Flushed storm drain at the following location:

- 3201 Dale Ave.

Responded to citizen complaint for sewer bugs at the following location:

- 1534 Mount Pleasant Dr.

Made repairs to sewer line cave in at the following location:

- Elmwood Dr. @ Mt. Pleasant Dr.

Pulled debris (rags) from dry well at Main Pump Station.

Performed preventative maintenance at Main Pump Station.

Reset comminutor at Main Pump Station.

Responded to alarms at the following location:

- Dunlop Farms Pump Station

Miss Utility locating required 175 man-hours for the month of March 2009.

Water

Replaced water meters at the following locations:

- 1106 Clifton Dr.
- 502 Forestview Dr.
- 325 King Fisher Way
- 116 Norwood Dr.
- 108 Oak Ave.
- 1125 Peace Cliff Ct.
- 4756 Ridgecrest Ln.
- 707 E. Southpark Blvd.
- 304 Yorktown Dr.
- 309 Clover Hill Ave.
- 1013 Hoperidge Ct.
- 307 Maple Ave.
- 117 Nottingham Dr.
- 1107 Peace Cliff Ct.
- 32 Pickwick Shopping Center
- 101 Sherwood Dr.
- 104 Woodbridge Rd.

Set meter for new construction at the following location:

- 311 Clover Hill Ave.

Repaired service line break at the following locations:

- West Ave.

Responded to meter leak complaint at the following location:

- 211 Clover Hill Ave.

Repaired or raised meter box at the following locations:

- 3731 A Blvd.
- 163 Chesterfield Ave.
- 613 Fairlie Rd.
- 2012 Franklin Ave.
- 220 Highland Ave.
- 112 Kennon Point Dr.
- 331 Mallard Dr.
- 212 Old Brickhouse Ln.
- 4756 Ridgecrest Ln.
- 125 Suffolk Ave.
- 1217 Yacht Basin Dr.
- 3731 B Blvd.
- 1106 Elmwood Dr.
- 502 Forestview Dr.
- 207 Hargrave Ave.
- 201 Homestead Dr.
- 917 Lafayette Ave.
- 117 Nottingham Dr.
- 300 Prestige Place
- 431 Southpark Circle
- West Ave.

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Installed or replaced meter setter at the following locations:

- 613 Fairlie Rd.
- 201 Homestead Dr.
- 4756 Ridgecrest Ln.
- 1217 Yacht Basin Dr.
- 502 Forestview Dr.
- 511 Pinehurst Ave.
- West Ave.

Performed water main shut off/on at the following location:

- 407 Highland Ave.
- 412 Highland Ave.

Performed water main shut down at the following location:

- Roanoke Ave.

Replaced valve top at the following location:

- Bluffs Dr. @ Dunlop Farms Blvd.
- 1000 Lakewood Dr. @ Brookhill Dr.
- Ellerslie Ave. @ Old Town Dr.
- Meridian Ave. @ Roanoke Ave.

Backflow/Cross Connection Survey at the following locations:

- 205 Archer Ave.
- 604 Blvd.
- 629 Blvd.
- 1850 Blvd.
- 1919 Blvd.
- 2600 Blvd.
- 3107-7 Blvd.
- 3501 Blvd.
- 3522 Blvd.
- Blvd. – Rose Garden & War Memorial
- Charles Dimmock Parkway
- 500 Conduit Rd.
- 3451 Conduit Rd.
- 3600 Conduit Rd.
- 100 Dunlop Circle
- 215 Dunlop Farms Blvd.
- 626 Dunlop Farms Blvd.
- 100 Highland Ave.
- 501 Lake Ave.
- 157 Roanoke Ave.
- 204 Southgate Square
- 790 B Southpark Blvd.
- 1829 Southpark Circle
- 2001 Southpark Circle
- 401 Temple Ave.
- 1142 Temple Ave.
- 1104 W. Roslyn Rd.
- 215 Blvd.
- 610 Blvd.
- 1204 Blvd.
- 1909 Blvd.
- 2425 Blvd.
- 3107-1E Blvd.
- 3107-15 Blvd.
- 3505 Blvd.
- 3701-E Blvd.
- Brockwell Ln.
- 455 Charles Dimmock Parkway
- 2710 Conduit Rd.
- 3451-A Conduit Rd.
- 3201 Dale Ave.
- 33 Dunlop Farms Blvd.
- 295 Dunlop Farms Blvd.
- 501 E. Roslyn Rd.
- 201 James Ave.
- 901 Meridian Ave.
- 176 Southgate Square
- 501 Southpark Blvd.
- 800 Southpark Blvd.
- 1857 Southpark Circle
- 505 Springdale Ave.
- 801 Temple Ave.
- 860 W. Roslyn Rd.
- 100 Yacht Basin Dr.

Responded to dirty water complaint at the following location:

- 2104 Blvd.

Replaced service line at the following location:

- 117 Nottingham Dr.

Clean meter boxes for utility billing at the following location:

- 36 Brandywine Ct.

Responded to miscellaneous water calls at the following locations:

- 134 Archer Ave.
- 212 Comstock Dr.
- 105 Indian Rock Ct.
- 118 Ashley Place
- 502 Forestview Dr.

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Removed snow at Library and Courts Building and assisted Public Works-Streets with snow removal on roadway during snow storm, March 2-4, 2009.

Collected routine weekly water samples and sent to ARWA lab for testing for the month of March.

Administration

- Attended CVWMA TAC meeting in Richmond. Discussed cut in recycling services proposed by Chesterfield County. Appears to avoid impact to Colonial Heights. Discussed elimination of glass collection as cost reduction measure
- Attended Tri-Cities MPO meeting in Colonial Heights. Reviewed and discussed American Recovery and Reinvestment Act including eligibility criteria and administrative procedures. Financial picture incomplete
- Met with Perkinson prime and subcontractor staff to review and discuss deficiencies in meeting quality requirements for asphalt concrete on North Boulevard construction contract.
- Participated in conference call to negotiate consultant task order for the assessment and rehabilitation design of Hrouda Pump Station.
- Attended meeting with VDOT District staff regarding options for reconfiguring northbound off ramp to eliminate existing conflict with southbound off ramp
- Met with Timmons Group staff to review conceptual plans for Boulevard streetscape from A to Charlotte Streets
- Met with Kimley-Horn and VDOT staff to initiate design of signal interconnect project on North Boulevard
- Attended CVWMA Board meeting in Richmond. Adopted 2009-2010 operating budget
- Met with Sternberg lighting manufacturer and vendor to review new LED product
- Met with Dominion account representative to review terms of VEPGA agreement and procedures for power consumption and billing street lighting authorization and utility adjustments during capital improvement projects

Richard A. Anzolut, Jr.
City Manager

cc: Department Heads
City Attorney
City Clerk