

CITY MANAGER'S REPORT TO CITY COUNCIL NOVEMBER 2011



I. PUBLIC WORKS & ENGINEERING:

ENGINEERING AND DEVELOPMENT

Buildings and Facilities Capital Projects

- *New Courts Facility* – Negotiation of PPEA Interim Agreement still in process.

Transportation Capital Projects

- *Right Turn Lane on Southpark Boulevard at Dimmock Parkway, UPC 97692* – Bids were received (second rebid) and submitted for pre-award audit by VDOT. Contract award now anticipated late this year with completion in Spring 2012.
- *Boulevard/Government Center Enhancement – Transportation Enhancement Program, UPC 7822* – Project is substantially complete.
- *Boulevard/Dupuy Widening Project (Battery Place to Blvd., Lafayette to Pickwick, Intersection Improvements) UPC 3945, 90374, 52434* – *Urban and CMAQ Programs* – Preliminary engineering and right-of-way acquisition in process. Construction start is anticipated Summer 2012.
- *Dimmock Parkway-Jennick Drive Traffic Signal, UPC 94750* – Project is complete and closed out except for the maintenance period.
- *Safe Routes to Schools- Phase 1 and 2, UPC 87317 and 93211*– Construction in process. Completion is anticipated by middle of December 2011.
- *Dupuy Avenue Modernization, UPC 101287* – Professional services procurement in process. Contract award anticipated in Winter 2011-2012 after audit by VDOT.
- *Lakeview Avenue Modernization, UPC 101288* – Professional services procurement in process. Contract award anticipated in late Winter 2011-2012 after audit by VDOT.

Utilities Capital Projects

- *Hrouda Pump Station Upgrades* – On hold.
- *Boulevard Water and Sewer Replacement* – Negotiated contract amendment to provide additional services for design of subsurface replacements prior to street reconstruction.

Plan Reviews

- Received eleven (11) plans and reviewed eleven (11) plans.

I. PUBLIC WORKS & ENGINEERING (CONTINUED):

Right of Way Permits

- Issued sixteen (16) permits and closed out five (5) permits.

OPERATIONS AND MAINTENANCE

Street Maintenance

- Placed Asphalt in (05) potholes, (10) utility cuts and (04) low areas.

Traffic Operations

- Replaced/Maintained signals, signs, markings and street lighting – 80 locations.
- Preventative Maintenance – 4 locations.

Vegetation

- Removed litter from (08) locations, and responded to (05) litter miscellaneous/dead animal requests.
- Trimmed tree limbs/bushes at (02) location and responded to (02) miscellaneous tree request.
- Continue removing storm damage from (08) locations collecting (02) flatbed dump truck loads after Hurricane Irene.
- Cut, trimmed (02) locations and responded to grass miscellaneous request at (01) location.
- Assisted Parks Department with clearing of trail at Roslyn Park.

Recycling Center

- 272 citizens used the Recycling Center to dispose of Category 1 Materials, brush, Hurricane debris, metal products and other recyclable materials.

Storm Water Utility

- Cleaned (44) catch basins, (04) drainage ditches, repaired (02) catch basins, and responded to (03) miscellaneous drainage request
- Placed topsoil/gravel in sinkhole at (04) locations and (01) driveway entrance.
- Sweeper swept (15) locations collecting (20) cubic yards of debris.
- Concrete Crew removed/replaced 46' of sidewalk at (03) locations and responded to (02) miscellaneous concrete request.
- Leaf season began November 7th City's crews has collected 840.5 cubic yards of leaves from Areas 1 and 2.

Wastewater Utility

- Responded to (03) sewer backups, (10) miscellaneous requests, installed (04) cleanouts and (01) top, flushed drains at the animal shelter, repaired (01) lateral and (03) main sewer lines.
- Sprayed for Sewer Rats/Roaches at (02) locations.
- Camera sewer main lines at (01) location.
- Removed debris from pumps, and replaced flood lights at Main Pump Station.
- Cleaned floats on pumps at Dunlop Farms Pump Station.
- Continued checking all pump stations and methane pump daily.

I. PUBLIC WORKS & ENGINEERING (CONTINUED):

Water Utility

- Replaced (12) meters, installed (01) new meter, cleaned (17) meter boxes, repaired (03) meter leaks, (05) services and (03) main lines, replaced (01) meter box, (05) meter lids, (04) meter setters, (01) valve box and responded to (05) miscellaneous water requests.
- Checked water pressure at (02) residential meters.
- Responded to (05) request for discolored water ran a hydrant to clear in each area.
- Turned water on at (01) location after hours for Police Department.
- Backflow/Cross Connection Technician conducted (26) surveys, (19) completed (07) incomplete and assisted with locating underground utilities performing (72) hours.
- Collected weekly routine water samples, performed THM's, HAA's and sent to Appomattox River Water Authority's (ARWA) lab for testing.
- Miss Utility locating required (252) man-hours.

Emergency Management

- This item has been completed.

II. PLANNING & COMMUNITY DEVELOPMENT:

	Month	YTD
1. Fence Permits	0	20
2. New Sign Permits	4	76
• Sweet Frog – 72 Southgate Square		
• Hot Spot Electronics – 790 Southpark Boulevard		
• Gold's Gym – 342 Southpark Boulevard		
• Liberty Tax Service – 2219 Boulevard		
3. Neighborhood Revitalization – 2011 Emergency Home Repair Revitalization - \$52,135		
Repairs Completed	#0	
Repairs in the Works	#0	

2011 Applications being processed

Six (6) grant recipients have been selected for this funding cycle. Depending on project costs, additional grants may be given to those on the waiting list.

4. **Zoning Property Maintenance**

Property Maintenance			Zoning		
	Month	YTD		Month	YTD
Total Inspections	5	129	Total Inspections	4	42
Violations	2	81	Violations	2	27
Violations Resolved	1	52	Violations Resolved	0	19
House # Violations			Tall Grass		
	Month	YTD		Month	YTD
Total Inspections	3	24	Total Inspections	4	591
Violations	3	23	Violations	2	357
Violations Resolved	23	53	Violations Resolved	2	184
Inoperable Motor Vehicles			Building Code		
	Month	YTD		Month	YTD
Total Inspections	19	135	Total Inspections	10	73
Violations	18	108	Violations	2	37
Violations Resolved	10	62	Violations Resolved	10	33

II. PLANNING & COMMUNITY DEVELOPMENT (CONTINUED):

Signs			Other		
	Month	YTD		Month	YTD
Total Inspections	5	91	Total Inspections	2	33
Violations	5	86	Violations	0	13
Violations Resolved	1	78	Violations Resolved	0	13

5. Building Inspections

	Month	YTD
New Construction Inspections	164	1,996
Permits for new Residents	2	6
Cost New Homes	\$145,000	\$454,400
Existing House & Maintenance	0	58
Additions	8	93
Demolitions	0	4
Permits for Commercial	8	66
Cost for Commercial	\$298,402	\$3,638,367
Plumbing Permits Issued	19	144
Electrical Permits Issued	25	180
Mechanical Permits Issued	13	76
Swimming Pool Permits Issued	0	14
Inoperative Vehicles Towed	0	0
Letters on Water Cutoff	0	14
Court Cases	0	1

Rental Inspections

	Month	YTD
Total Units Registered	10	92
Total Units Inspected	14	46
Dwellings	7	26
Multi-family	0	10
Apartments	7	10
First Inspection		
Passed	14	44
Failed	0	0
Second Inspection	2	2
Passed	2	2
Failed	0	0
Re-Inspection – Phase 1	10	101
Passed	10	95
Failed	0	6
4 Year Cert. Issued	14	46
Apartments	0	4
No. of Units Certified	7	36

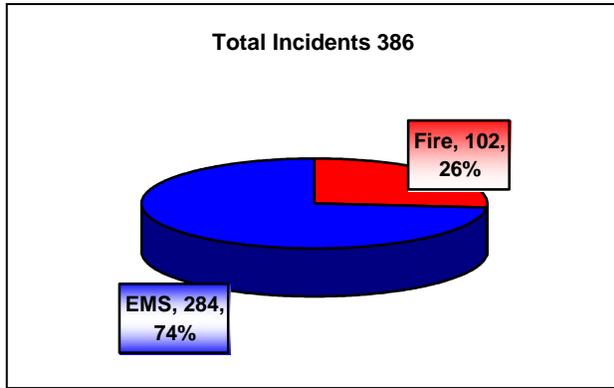
III. POLICE DEPARTMENT:

- ✓ Our officers responded to 3,648 calls for service during the month of November, 2011. During the same month last year, we responded to 3,686 calls for service—a 1% decrease. One (1) robbery was reported this month, while two (2) were reported last year during this same time frame—a 50% decrease. There was one (1) reported aggravated assault and one (1) reported during the month of November, 2010—no change. We responded to eight (8) burglaries in November, 2011, compared with a response to four (4) burglaries during the month of November, 2010—a 50% increase. There were 123 Part I, or serious, crimes reported to the Colonial Heights Police Department in November, 2011. Ninety-five (95) of those, or 77%, have been cleared. Specific percentages for the Part I crimes and arrests are available upon request.
- ✓ The month of November was no doubt a very busy month. We began the month by preparing and sponsoring the City's *United Way Campaign*. We are proud to announce that we surpassed our modest goal and raised almost \$8,500.00. We are very grateful to all of our fellow employees who gave generously, volunteered their time and attended our kickoff luncheon at Shepherd Stadium. Despite the adverse weather conditions, we felt a good time was had by all.
- ✓ Another update that we are pleased to report is that an arrest has been made in the burglary cases that have recently plagued the tri-cities area. A former Colonial Heights resident has been charged with several burglaries in Prince George County and we have identified property belonging to our victims here in the City. While much more work is pending, but we are confident that we are headed in the right direction.
- ✓ Uniform Patrol has been very active over the course of the month. We had regular and Auxiliary officers out on bike patrols in our residential areas due to the burglary cases that were occurring. We also experienced an attempted armed robbery at our local Flowers Bakery, where we identified the suspect from photos and then cleared by arrest several robberies from Chesterfield County, including ours. A bank robbery from Fairfax County was also cleared when we received information that a suspect was hiding in the area. The suspect was recognized by us from surveillance photos and, when confronted, admitted to the crime.

III. POLICE DEPARTMENT (CONTINUED):

- ✓ I also wish to make note that our department stepped up and assisted the high school with *Kelsi's Crusade*, a fundraising effort and organized walk for one of our high school students stricken with a form of cancer. The community event was impressive, with approximately 800 people participating.
- ✓ Our Law Enforcement Services Bureau was also very busy with a variety of events, beginning with the annual *Veteran's Day Memorial Service*. SRO Scott Whirley presented his *Texting While Driving* program to the high school. In addition, a community safety event was conducted at Southpark Mall, where child safety seats were checked, child DNA was collected and we did VIN etching. Considering the weather, we got a lot done in a short period of time.
- ✓ There is still one opening within the department, with two certified officers in the background phase of the hiring process at this time. Our two officers at Crater Training Academy are still progressing at a good pace. We are hopeful that our Animal Control position will be filled within the next 30 days as the hiring process continues with an internal candidate.
- ✓ Our Investigations Division had a solid month—they were assigned 14 new cases and cleared 13 of them, some from the previous month, for a clearance rate of 93%. Cases which were assigned included a few burglaries, possession of child pornography, grand larceny, credit card fraud, forgery and uttering, attempted armed robbery and a death investigation. Investigations also processed 11 concealed weapon permits.
- ✓ Our Street Crimes Unit is continuing to assist Investigations due to the absence of Sr. Detective Roger Santini for knee surgery. SCU members searched for several subjects wanted throughout the City. One nuisance letter was sent to a resident. They also continue to work with the State Police's Drug Diversion Unit on a few local fraudulent prescription cases.
- ✓ Overall, we made 325 arrests for the month, to include 86 felonies and 187 misdemeanors; worked 104 crashes; wrote 703 traffic citations; gave 708 verbal warnings; affected 18 DUI arrests and issued 33 parking citations.
- ✓ Our Auxiliary Police volunteered 277 hours during the month. Duties included high school football games, police transports, bike patrols, ride-alongs and the *Kelsi's Crusade* fundraiser. Sentinels volunteered 36 hours and their duties included collecting child DNA, assisting with traffic at football games.
- ✓ **Master Detective Jason Chimera** has been selected as our *Employee of the Month* for October, 2011. It is perceived that once an officer is assigned to the Multi-Jurisdictional Narcotics Task Force that they are rarely seen around the department. However, this is not the case with Master Detective Chimera. The other detectives in Investigations frequently call upon him for assistance with obtaining telephone records, intelligence on individuals and many other issues. Such was the case with a recent attempted malicious wounding and two shooting incidents that occurred on October 19, 2011. Once Master Det. Chimera learned of the investigation and suspect, he contacted a State Police confidential informant whom he believed would be able to assist in locating the suspect. The informant did contact the suspect via cell phone and was able to engage the suspect in conversation regarding the incidents, during which time he made incriminating statements that were audio recorded. Once the suspect's location was determined, Jason assisted with surveillance, compiling an operational plan for execution of a search warrant for the suspect's location, assisted with execution of the search warrant, collection of evidence, assisted with the search of a separate location and subsequent collection and packaging of evidence. Jason readily volunteered his assistance, expertise and knowledge to the investigation without having to be asked. For his dedication to the department and his exemplary work ethic of teamwork and cooperation, Master Detective Jason Chimera was awarded with a gift certificate at Buffalo Wild Wings.

IV. FIRE & EMS DEPARTMENT:



Total Fire Type Incidents: 102
Total EMS Patients: 285
 (Total EMS incidents 284)

Fire units arrived on scene in less than 7 minutes on 64.5% of emergency incidents. (average response time 6:43 minutes)

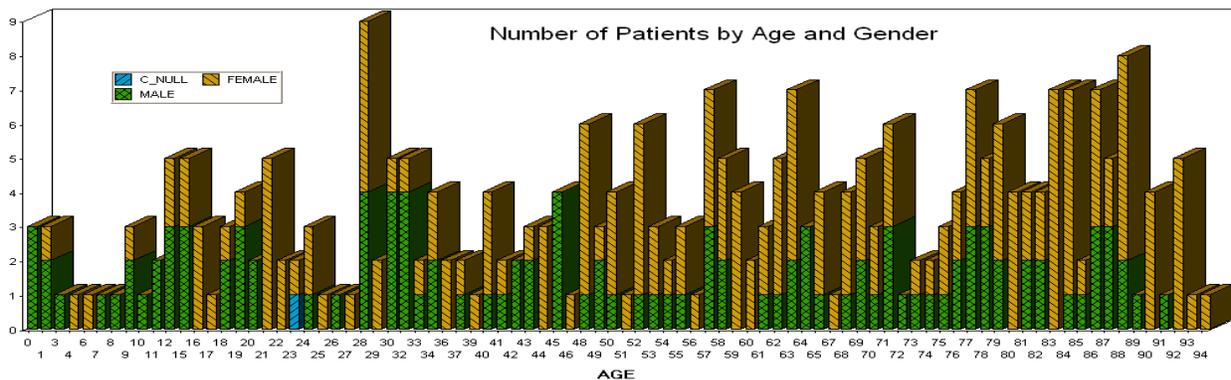
EMS units arrived on scene in less than 7 minutes on 66.4% of emergency incidents. (average response time 6:02 minutes)

Fire Division (number of incidents):

<u>Fires</u>		<u>Hazardous situations</u>		<u>Service calls and false calls</u>	
Building Fire	1	Electrical Problem	8	Good Intent Calls	38
Vehicle Fire	2	Power Line Down	1	Public Service	25
Brush Fire	1	Natural Gas Leak	1	Alarm Activation (no fire)	15
Other Fire	1	Chemical/gasoline Spill	2	Child Seat Installation	3
		Other Hazardous Conditions	1	Smoke detector installation	3
M/A EMS First Responder to Chesterfield	3	M/A received from Chesterfield Fire	2		
M/A to Hopewell Fire	1	M/A received from Fort Lee Fire	1		
M/A to Petersburg Fire	2	M/A received from Petersburg	1		

EMS Division (number of patients):

Abdominal pain	21	Choking	4	Pain	8
Altered Mental Status	14	Convulsions/Seizure	4	Pregnancy/Childbirth	2
Animal Bite	2	Diabetic Problem	4	Psychiatric Problem	5
Assault	5	Fall	32	Sick Person	20
Auto vs. Pedestrian	2	Headache	3	Stroke/CVA	6
Back Pain	7	Heart Problem	1	Traffic Accident	26
Breathing Problem	32	Hemorrhage/Laceration	5	Traumatic Injury	6
Cardiac Arrest	1	Ingestion/Poisoning	1	Unconscious	16
Chest Pain	27	Overdose	2	Other type EMS Calls	29
M/A to Petersburg EMS	5	M/A received from Fort Lee EMS	6		
M/A to Hopewell EMS	2	M/A received from Petersburg EMS	2		
M/A to Fort Lee EMS	3	M/A received from Chesterfield	2		
M/A to Dinwiddie EMS	2				



V. FINANCE DEPARTMENT:

Finance - Checks processed: 1,142

Five (5) alarm citations were processed during November.

Purchasing - 207 total purchase orders completed with 145 being processed by the purchasing and 62 departmental purchases being reviewed as compared to 200 being completed for the same period in 2010. In addition 150 check requests were prepared by departments which are not processed by Purchasing.

Bids Issued/Opened during the month:

- **Invitation # 11-02903-998 – Right Turn Lane at Southpark Blvd and Charles Dimmock Parkway**, Project bid back on November 29th, with results given to Commonwealth for agreement to proceed.
- **Invitation # 11-101902-994 – Contract for Custodial Services**, was issued on Sept 28, with bids opened on October 19th, contract completed with current firm.
- **Invitation # 11-102702-995/996 – Ambulance Cab and Chassis & Ambulance Body**, Bids received October 27th. Department is reviewing bids.
- **Invitation# 11-112903-997 – Appomattox River Greenway Trail Project – Phase II**, Bids received on November 21st, with results given to Commonwealth for agreement to proceed.
- **Invitation # 1202203-999 – On Call Contract for Environment Contract**, issued on October 26th, with proposals due on December 2nd.

Other Purchasing Activity:

- Quote issued for mini excavator for Public Works
- Quote issued for minor roof problem at City Hall
- Purchase Order issued for new vehicle for Sheriff Department.

Risk Activity:

- Small claims involving a recreation vehicle while backing up, Police vehicle during a chain reaction, a youth on a bike striking a police vehicle, and fire vehicle struck by hit and run driver.
- City light pole was struck by driver who fell asleep.
- Claim by resident on damage to fence by City vehicle.

Utility Billing:

Bi-monthly Utility Bills Sent – 3,774

Delinquent Notices Sent –749 or 20.8% with 133 cut off for nonpayment

Received \$98.51 in delinquent bills using the State Set-Off Debt Collection System.

VI. HUMAN RESOURCES DEPARTMENT:

Advertisements

<u>Department</u>	<u>Position</u>
Public Works	Engineering Technician
Public Works	Utility Heavy Equipment Operator (Promotional)

Training

- ☆ New employees continue to complete required ICS and VML University on-line training courses.

Miscellaneous

- ☆ The following exit interview sessions were held in November 2011:
Ronald Edwards – EMS Firefighter
Adam Brooks – Project Coordinator

VI. HUMAN RESOURCES DEPARTMENT (CONTINUED):

Miscellaneous (Continued)

- ☆ Participated in a Family and Medical Leave Act (FMLA) telephonic fact-finding interview on November 8, 2011.
- ☆ Participated in a Virginia Employment Commission unemployment claim telephonic interview on November 29, 2011.

Worker's Compensation

- ☆ The following workers' compensation reports were filed during the month of November 2011:

<u>Date</u>	<u>Department</u>	<u>Description of Injury</u>
11-04-11	Fire	Hit head on cabinet causing small laceration.
11-07-11	Fire	Hit right thumb on metal door piece causing small laceration.
11-16-11	Police	Dog bite to upper left thigh.
11-26-11	Fire	Lower back muscle pulled while lifting a patient on stretcher.

VII. INFORMATION TECHNOLOGY DEPARTMENT:

- ☆ The City's web site had 41,947 visits in the month of November with 65,498 page views, including 2,519 visits to the City job listings page. The top five pages visited after the home page were: Library, Jobs, Purchasing RFPs, Real Estate Assessment Search, and Recreation & Parks.
- ☆ Citizens submitted and city staff processed 332 service requests and questions through the "Citizens Action Center" online during the month of November. The FAQs were viewed 888 times during this same period.
- ☆ November's City e-News was distributed via email to 4,065 customers. The City of Colonial Heights' Facebook Page now has 2,115 fans.
- ☆ Proactive Information Management completed 64.06 hours of IT service and maintenance for City departments in November. Proactive also networked the main copier in City Hall so that employees can automatically send print jobs to the copier from their PCs.
- ☆ The Information Systems Coordinator, with assistance from Police and Fire personnel, installed over 40 new Verizon 4G air cards in Public Safety mobile data computers. These devices will provide faster data speeds and more stable internet connections for personnel out in the field.

VIII. LIBRARY:

- The library staff circulated 19,937 titles in November.
- The public computer center was used 1,898 times.
- 283 children participated in story time.
- 151 residents registered for new library cards, and an average of 593 residents used the library each day.
- The library's meeting rooms were used 91 times.
- 3,594 residents visited the Colonial Heights Virtual Library to retrieve 1,409 articles from their homes and offices.

IX. RECREATION & PARKS DEPARTMENT:

Recreation Division

Youth Football/Cheerleading and Adult Softball leagues completed their seasons in November. The Minor Blue and Senior Football teams won their respective Youth Football Championships and all three age division championships included a team from Colonial Heights. Youth Basketball evaluations and drafts were also completed and practices start the 1st week in December. Twelve Colonial Heights teens will be participating in the First Tech Robotics Challenge in 2012 and practices began in November. Our department received a grant to offer this program and we have partnered with the High School to coach the kids leading up to the competition.

Christmas Card Contest

The Colonial Heights Recreation Department would like to congratulate the winners of this year's Christmas Card Contest. Over 230 entries were received by the Department and the first place winner's design will be used for the Department's Christmas Card.

First Place Second Place Third Place Fourth Place
Abbey Wilson Channell Omondi Katie Kollman Claire Hill

2011 Colonial Heights Recreation Department Christmas Card Contest Winners



First **Second** **Third** **Fourth**

Athletics	<u>2011</u>	<u>2010</u>
Cheerleading	96	66
Football	197	164
Youth Basketball Registration	336	338
Youth Wrestling	32	35
Activities/Programs	<u>2011</u>	<u>2010</u>
POWER	1	6
First Tech Robotics Challenge	12	n/a
Little Tikes	3	n/a
Christmas Card Contest	238	242
Teen After School Program	39	32
Instructor Based Programs	<u>2011</u>	<u>2010</u>
Belly Dancing	18	23
Video Game Design	4	n/a
Adult Computer Basics	5	n/a
Karate	13	13
Zumba Cardio Fusion	21	33
Zumba	28	n/a
Facility Usage	<u>2011</u>	<u>2010</u>
Community Room Attendance	1,094	1,283
Community Room Reservations	25	28
Teen Center Attendance-CHHS Students	84	215
Teen Center Attendance-CHMS Students	305	335

Parks/Horticulture/Buildings & Grounds

- Replaced sand in playground area at Edinborough Park with Fibar
- Repaired broken deck boards on bridge at White Bank Park
- Set up chairs for Veteran's Day at War Memorial and returned chairs after event
- Winterized bathrooms and water hydrants at all parks and ball fields
- Removed and stored nets from all batting cages
- Moved and locked all goals at Soccer Complex
- Removed all the benches and trash cans from Soccer Complex and stored behind stadium wall
- Repaired cracks in Middle School tennis courts
- Planted fall plants at landscape areas and flower beds, and mulched as needed
- Transplanted tree from War Memorial to Public Safety
- Pruned Hollies where needed
- Cut back Liriope at landscape areas
- Installed Christmas wreaths at 'Welcome Signs', Public Safety Building, and Legacy Garden

Violet Bank Museum

Attendance 2010 2011
 145 177

- Christmas Decorating
- Christmas program preparation:
A Dickens Christmas

IX. RECREATION & PARKS DEPARTMENT (CONTINUED):

Agency on Aging

Activities

	2011	2010
AARP	32	32
Bingo in Center	86	78
Bowling	256	200
Bridge Party	96	100
Bridge Tournament	128	96
Crochet & Knitting	78	52
Senior Advisory Board	12	12
Senior Club Meeting	105	86
Senior Citizen Dance	86	78
Sing A-Long	48	22
Sing A-Long-CH Health Center	12	13
Swap Shop	n/a	48
Table Games	7	5

Fitness

Cardio Bump	60	n/a
Strength Training Class	109	150
Sit Down Exercises	226	320
Floor Exercises	40	49
Yoga	59	112
Zoomer Boomer	120	244
Tai Chi	47	76

Awareness/Education

Host Site-American Medicine Chest Challenge	n/a	25
TRIAD	30	15

Classes

Craft Class Stepping Stones	8	22
Line Dance Class	7	22
Painting Class Gems by James	4	n/a
Painting Class Kay Tirpak	18	26
Painters Group	32	28
Sewing Class	10	n/a
Splash of Color	16	14
Tap Class Intermediate	100	136
Tap Class Advance	118	156
Quilting Class	24	10
Quilting Open	28	n/a
Watercolor	22	15

Trips

Charles Town Slots	52	n/a
Riverside "White Christmas"	26	n/a
Boulevard Flowers	n/a	5
Total	2102	2271

Meals

	2011	2010
Home Del Meals	40	0
Site Meals	128	0
Breakfast Meals	0	0
Bags	0	0
Total	168	0

Transportation

Total Passengers	86	43
Total Trips	521	355
Total Miles	2,751	1,825
Wheelchairs	2	14
Volunteer Hours	18	0
Donations	\$207	\$159

X. OFFICE ON YOUTH & HUMAN SERVICES:

YAC Activities

- 10 YAC Members, 4 guests, YAC advisor attended monthly meeting
- 3 YAC members, YAC advisor, 2 YSC reps attended YAC Open House
- 3 YAC members and advisor shopped for Christmas Mother Family and Elderly Person

Youth Service Commission

- Met for monthly meeting to advise and discuss programming.

Substance Abuse Prevention Activities

- 10 Teens received VaABC, VASAP, MADD, State Police information when they received their driver's license

Kids' After School Program

- Current enrollment is approximately 50 youth
- KAP students collected 76 pounds of food for distribution at the C.H. Food Pantry

Ongoing Monthly Meeting/Trainings

- Operation Christmas Child
- Team Care SOC Meeting
- FAPT and FAPT Retreat
- CADRE Coalition
- Health Advisory Board
- Juvenile and Domestic Violence Task Force
- Juvenile Services Team meeting
- Positive Parenting Coalition
- Special Education Advisory Committee Presentation – Exploring Medical Waivers
- CAAN-DUU Coalition meeting
- Elizabeth Smart at Fort Lee – Trauma and Resiliency
- National Alliance of Children's Trust – Strengthening Families Pilot
- Community Policy and Management Team
- SAFE committee & Board meetings

Diversion Program Participation

Parenting

- 0 families completed "Parenting with Love & Limits"

Community Service

- 14 youth completed 140 hours of Community Service

Shoplifting Diversion

- 24 youth and parent attended the Shoplifting Diversion Program

Anger Management

- 2 youth completed Anger Management Classes

Substance Abuse Education

- No youth participated in Substance Abuse Education

Presented "Assault Diversion" Program to 15 teens/parents at Chesterfield Juvenile Courthouse

XI. FLEET MAINTENANCE:

	# Workorders	Total	Sublet	Sublet total
2011	78	\$16,351.28	2	\$ 325.68
2010	83	\$16,007.26	6	\$ 794.00

Most of the repairs are normal maintenance issues. We now have finished the first new police vehicle with the others to follow at a quicker pace.

The sublet repairs consist of tire repairs and dealer repairs for the School Board totaling \$325.68.