



# AGENDA

## Regular Meeting

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DATE: June 19, 2012

CITY HALL

TIME: 7:00 P.M.

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1. Call to Order.
2. Roll Call.
3. Devotion – The Honorable Milton E. Freeland, Jr.
4. Pledge of Allegiance.
5. Adoption of Agenda.
6. Declarations of Personal Interest.
7. Commendations and Presentations.
  - A. Presentation of Employee of the Month Award for May 2012 to Stacey Peterson, Administrative Assistant.
  - B. Introduction of New City Employees
    1. Zachary Albiston – EMS Firefighter
    2. Randy Foster – EMS Firefighter
    3. Joey Hammack – EMS Firefighter
    4. Heather Smith – EMS Firefighter
  - C. Presentation of Colonial Heights Beautification Award for June 2012 to E. Alvin Small Funeral Home.
8. Reading of Manner of Addressing Council.

ANY MEMBER OF THE PUBLIC ADDRESSING THE COUNCIL SHALL APPROACH THE LECTERN, GIVE HIS NAME AND ADDRESS IN AN AUDIBLE TONE OF VOICE FOR THE RECORD, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. UNLESS FURTHER TIME IS GRANTED BY THE COUNCIL, ANY MEMBER OF THE PUBLIC SHALL ADDRESS THE COUNCIL FOR A MAXIMUM OF FIVE (5) MINUTES, REGARDLESS OF THE NUMBER OF ISSUES HE DESIRES TO DISCUSS. PROVIDED HOWEVER, THAT THE MAIN PROPOSER OF ANY APPLICATION, PETITION, OR PLAN THAT IS THE SUBJECT OF A PUBLIC HEARING SHALL BE ALLOWED TO ADDRESS THE COUNCIL INITIALLY FOR A MAXIMUM OF TEN (10) MINUTES AND LATER IN REBUTTAL FOR A MAXIMUM OF THREE (3) MINUTES.

9. Written Petitions and Communications.

There are none

**10. Advertised Public Hearings.**

A. Public Hearing as advertised in *The Progress-Index* on Saturday, June 9, 2012.

**AN ORDINANCE NO. 12-FIN-16. (First Reading).** To amend the General Fund Budget for the fiscal year beginning July 1, 2011, and ending June 30, 2012, to appropriate \$4,593,304, consisting of \$4,282,107 for redemption of 2008 General Obligation Bonds and 2012 General Obligation Bond Issuance costs and the transfer of \$311,197 to the Courthouse Project; such funds coming from a Capital Project Bond sale and increased real estate tax collections.

To amend the Capital Projects Fund Budget to transfer \$4,281,197 in 2012 General Obligation Bond Proceeds issued for Courthouse construction to the General Fund Budget to redeem 2008 General Obligation Bonds issued for Courthouse Construction and Bond Issuance costs; and to appropriate \$55,000 in matching funds and previously authorized grant funding for Phase 2 (\$228,400) and Phase 3 (\$313,600) of the Appomattox Greenway Trial (totaling \$597,000) from the General Fund.

**11. Hearing of Citizens Generally on Non-Agenda Issues.**

**12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda.**

A. Approval of Minutes:

1. Special Meeting, April 17, 2012.
2. Regular Meeting, April 24, 2012.
3. Special Meeting, May 8, 2012.
4. Regular Meeting, May 8, 2012.
5. Special Meeting, May 15, 2012.

B. Adoption of:

**AN ORDINANCE NO. 12-13. (Second Reading).** To amend and reordain § 98-11 of Chapter 98, Animals, of the Colonial Heights City Code, providing for a notice of violation for certain offenses and civil penalty thereon. The offenses subject to a civil penalty would be not displaying a current dog license, not having current rabies vaccination, and having a barking or howling dog.

**AN ORDINANCE NO. 12-15. (Second Reading).** To adopt a revised General Pay Plan Class and Salary Range and to add the grade assignment for Youth Program Coordinator.

**AN ORDINANCE NO. 12-FIN-12. (Second Reading).** To amend the Solid Waste Management Fund Budget for the fiscal year beginning July 1, 2011, and ending June 30,

2012, to appropriate \$25,000 of retained earnings to be used for additional landfill monitoring and preventative measures.

**AN ORDINANCE NO. 12-FIN-13. (Second Reading).** To amend the General Fund Budget for the fiscal year beginning July 1, 2011, and ending June 30, 2012, to appropriate \$708 of donated funds to be used by Human Services for the Kids' After-School Program.

**13. Introduction and Consideration of Ordinances and Resolutions.**

**A RESOLUTION NO. 12-24.** Wherein the City of Colonial Heights will amend its Virginia Retirement System contribution rates effective July 1, 2012, in accordance with the 2012 Appropriation Act Item 468(H).

**A RESOLUTION NO. 12-25.** Relating to contributions to the Virginia Retirement System by employees of the City of Colonial Heights required by Internal Revenue Code § 414(h).

**A RESOLUTION NO. 12-26.** Authorizing the City Manager to enter into the First Amendment to a Special Project Service Agreement with the Central Virginia Waste Management Authority for the Propane Tank Collection and Recycling Program.

**A RESOLUTION NO. 12-27.** Authorizing the City Manager to enter into the First Amendment to a Special Project Service Agreement with the Central Virginia Waste Management Authority for Professional Debris Management Services.

**A RESOLUTION NO. 12-28.** A resolution whereby the City Council concurs with the School Division's election to pay the VRS Board-Certified Rate.

**A RESOLUTION NO. 12-29.** Authorizing the City Manager to enter into the First Amendment to the Disaster Recovery Services Program with the Central Virginia Waste Management Authority.

**AN ORDINANCE NO. 12-FIN-15. (First Reading).** To amend the General Fund Budget for the fiscal year beginning July 1, 2011, and ending June 30, 2012, to appropriate \$22,000 in grant funds to the Fire & EMS Department operating budget to be used to purchase a pet housing trailer for the Police Department's Animal Control Division; to appropriate \$46,000 for consulting services for the Chesterfield County/Colonial Heights Next Generation Radio System Phase 1 Assessment Project; to appropriate \$12,500 in grant funds to the Department of Planning and Community Development to prepare the nomination for the proposed Chesterfield Highlands Historic Tax District; to appropriate \$495,232 from FEMA and State revenues to reimburse the City's cash expenditures made from the Emergency Preparedness Budget; and to appropriate \$3,833 in donations to the Sheriff's Department from VML-Risk Management Safety Grant Program (\$3,733 to purchase cameras) and from the Optimist Club (\$100 for annual Halloween in the Park event).

**A RESOLUTION NO. 12-30. Authorizing the City Manager to enter into a Standard Project Administration Agreement with the Virginia Department of Transportation providing for certain sidewalk improvements.**

**14. Unfinished Business, Contested Ordinances and Resolutions, and Items Removed from the Consent Agenda.**

**15. Reports of Officers and Documents Related Thereto.**

**A. City Manager.**

- 1. Update on New Trash Collection and Recycling Programs**
- 2. Proposed 2012-17 Five-Year Capital Program**
- 3. Update on City Courthouse Project**
- 4. General Activity Report and/or Project Update**

**B. City Attorney.**

**C. Director of Planning and Community Development.**

- 1. Actions, Regular Meeting of Planning Commission, June 5, 2012.**
- 2. Minutes, Regular Meeting of Planning Commission, April 3, 2012.**

**16. Consideration of Claims.**

**17. Adjournment.**