

CITY MANAGER'S REPORT TO CITY COUNCIL JANUARY 2012



I. PUBLIC WORKS & ENGINEERING:

ENGINEERING AND DEVELOPMENT

Buildings and Facilities Capital Projects

- ***New Courts Facility*** – The PPEA Interim Agreement has been executed. Design teams are finalizing Early Works package. Design Coordination Meetings being conducted to finalize overall design.

Transportation Capital Projects

- ***Right Turn Lane on Southpark Boulevard at Dimmock Parkway, UPC 97692*** – Contract has been awarded to Colony Construction Co. Pre-Construction meeting to take place February 2012. Construction to begin by early March 2012 with completion in mid-Spring 2012.
- ***Boulevard/Government Center Enhancement – Transportation Enhancement Program, UPC 7822*** –Project is substantially complete.
- ***Boulevard/Dupuy Widening Project (Battery Place to Blvd., Lafayette to Pickwick, Intersection Improvements) UPC 3945, 90374, 52434*** –*Urban and CMAQ Programs* – Preliminary engineering and right-of-way acquisition in process. Construction start is anticipated Summer 2012.
- ***Demolition of 600 & 602 Boulevard (as part of Boulevard/Dupuy Widening Project)*** - Bid packages to be solicited February 2012 with demolition expected to begin March 2012.
- ***Dimmock Parkway-Jennick Drive Traffic Signal, UPC 94750*** – Project is complete and closed out except for the maintenance period.
- ***Safe Routes to Schools- Phase 1 and 2, UPC 87317 and 93211***– Construction is complete and closed out. Colonial Heights has been issued another SRTS grant. Preliminary Engineering is expected to begin in June 2012 with construction beginning in Fall 2013.
- ***Dupuy Avenue Modernization, UPC 101287*** – Pre-award audit has been completed by VDOT. Upon resolution of VDOT comments by consultant, contract award anticipated in February 2012.
- ***Lakeview Avenue Modernization, UPC 101288*** – Pre-award audit has been completed by VDOT. Upon resolution of VDOT comments by consultant, contract award anticipated in February 2012.

I. PUBLIC WORKS & ENGINEERING (CONTINUED):

Utilities Capital Projects

- *Hrouda Pump Station Upgrades* – On hold.
- *Boulevard Water and Sewer Replacement* – Negotiated contract amendment to provide additional services for design of subsurface replacements prior to street reconstruction.

Plan Reviews

- Received four (4) plans and reviewed four (4) plans.

Right-of-Way Permits

- Issued two (2) permits and closed out zero (0) permits.

OPERATIONS AND MAINTENANCE

Traffic Operations

- Replaced/Maintained signals, signs, markings and street lighting – 69 locations.
- Preventative Maintenance – 4 locations.

Vegetation

- Removed litter from (22) locations, and responded to (03) litter miscellaneous/dead animal requests.
- Removed storm damage from (01) location.
- Trimmed tree limbs from (09) locations and responded to (10) tree miscellaneous request.
- Placed gravel on shoulder of street at (02) locations, sinkholes at (01) location, Alleys at (04) locations, driveway at (01) location and utility cut at (01) location.
- Graded Bruce Avenue Alley gravel area.
- Removed roots, rocks and place topsoil where a tree was removed during Hurricane Irene on Yew Avenue.

Recycling Center

- 168 citizens used the Recycling Center to dispose of Category 1 Materials, brush, Hurricane debris, metal products and other recyclable materials.

Storm Water and Drainage

- Cleaned (26) catch basins, (11) drainage ditches, (01) Curb and Gutters, (02) drainage pipes, repaired (01) catch basin, and responded to (04) miscellaneous drainage request
- Sweeper swept (42) locations collecting (124.5) cubic yards of debris.
- Collected 208 cubic yards from Areas 1, 2 and 3 for a total of 3,038.5 cubic yards of leaves for the season.

Transportation

- Placed Asphalt in (34) potholes, (01) driveway, (13) utility cuts, (03) low areas, and overlaid an area near Curb and Gutter at (01) location.

Wastewater Utility

- Responded to (21) sewer backups, and (12) miscellaneous requests, flushed (05) main lines, installed (04) and replaced (01) cleanouts, flushed drains at the animal shelter, repaired (04) laterals and (01) main sewer line.
- Camera sewer main line at (04) locations.

I. PUBLIC WORKS & ENGINEERING (CONTINUED):

- Removed debris from pumps, and replaced flood lights at Main Pump Station.
- Placed antifreeze in generator and drain cleaning compound for grease in wet well at Conjurers Neck Pump Station.
- Replaced lights at Hrouda Pump Station.
- Removed pump for repairs at C&B Pump Station.
- Changed lead float and placed drain cleaning compound for grease in wet well at Dunlop Farms Pump Station.
- Removed pump number one for repairs at Appomattox Pump Station.
- Continued checking all pump stations and methane pump daily.

Water Utility

- Replaced (19) meters, (05) tops, cleaned (02) boxes, repaired (01) service, (04) main lines, (01) setter, and responded to (07) miscellaneous water requests.
- Backflow/Cross Connection Technician conducted (42) surveys, (27) completed, (15) incomplete and assisted with locating underground utilities performing (32) hours.
- Collected weekly routine water samples, performed THM's, HAA's sent to Appomattox River Water Authority's (ARWA) lab and performed bacterial sample, disinfected by products sent to Richmond lab for testing.
- Miss Utility locating required (161) man-hours.

II. PLANNING & COMMUNITY DEVELOPMENT:

	Month	YTD
1. Fence Permits	0	0
2. New Sign Permits	4	4
• Edward Jones – 130 Temple Lake Drive		
• H&R Block – 671 Southpark Boulevard		
• Tax America – 656 Boulevard		
• Sleepy's – 64 Southgate Square		
3. Neighborhood Revitalization –		
2011 Emergency Home Repair Rehabilitation funding		\$52,135
Repairs Completed	#0	
Repairs in the Works	#6	
2011 Applications being processed	#6	

Six (6) grant recipients have been selected for this funding cycle. Depending on project costs, additional grants may be given to those on the waiting list.

4. **Zoning Property Maintenance**

Property Maintenance			Zoning		
	Month	YTD		Month	YTD
Total Inspections	6	6	Total Inspections	9	9
Violations	5	5	Violations	9	9
Violations Resolved	4	4	Violations Resolved	3	3
House # Violations			Tall Grass		
	Month	YTD		Month	YTD
Total Inspections	3	3	Total Inspections	0	0
Violations	3	3	Violations	0	0
Violations Resolved	0	0	Violations Resolved	0	0

II. PLANNING & COMMUNITY DEVELOPMENT (CONTINUED):

Inoperable Motor Vehicles			Building Code		
	Month	YTD		Month	YTD
Total Inspections	20	20	Total Inspections	3	3
Violations	19	19	Violations	2	2
Violations Resolved	11	1	Violations Resolved	0	0
Signs			Other		
	Month	YTD		Month	YTD
Total Inspections	3	3	Total Inspections	1	1
Violations	3	3	Violations	0	0
Violations Resolved	0	0	Violations Resolved	0	0

5. Building Inspections

	Month	YTD
New Construction Inspections	228	228
Permits for new Residents	0	0
Cost New Homes	\$0	\$0
Existing House & Maintenance Additions	8	8
Demolitions	0	0
Permits for Commercial	4	4
Cost for Commercial	\$1,011,150	\$1,011,150
Plumbing Permits Issued	16	16
Electrical Permits Issued	16	16
Mechanical Permits Issued	7	7
Swimming Pool Permits Issued	0	0
Inoperative Vehicles Towed	0	0
Letters on Water Cutoff	0	0
Court Cases	0	0

Rental Inspections

	Month	YTD
Total Units Registered	0	0
Total Units Inspected	31	31
Dwellings	11	11
Multi-family	20	20
Apartments	0	0
First Inspection		
Passed	31	31
Failed	0	0
Second Inspection	0	0
Passed	0	2
Failed	0	0
Re-Inspection – Phase 1	10	10
4 Year Cert. Issued	0	0
Apartments		
No. of Units Certified	0	0

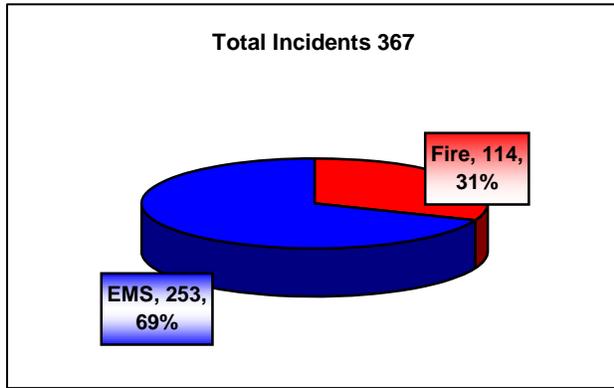
III. POLICE DEPARTMENT:

- ✓ Our officers responded to 3,751 calls for service during the month of January, 2012. During the same month last year, we responded to 4,276 calls for service—a 12% decrease. No robberies were reported this month, however there were two (2) reported in 2011 — a 100% decrease. There was one (1) reported aggravated assault this January, and one (1) reported during the month of January, 2011— no change. We responded to three (3) burglaries in January, 2012, compared with a response to eight (8) burglaries during the month of January, 2011—a 63% decrease. There were 84 Part I, or serious, crimes reported to the Colonial Heights Police Department in January, 2012. Sixty-three (63) of those, or 75%, have been cleared. Specific percentages for the Part I crimes and arrests are available upon request.
- ✓ Overall, the month of January has been a quiet month. We continue to show significant decreases in calls for service and violent crimes. However, larcenies, including shoplifting, continue to increase into the New Year. At the start of the month, we made some supervisory shift changes. These changes occur yearly and are done to promote and extend better working relationships. We feel both the officers and supervisors learn different perspectives which, in turn, provides a better product to the citizens we serve.
- ✓ We are sad to report the passing of one of our narcotics canines, “Lue”, who succumbed to cancer. “Lue” and his handler, Senior K-9 Officer Wayne Moody, gave the City, our department and surrounding agencies seven years of exceptional service. We have started preparations for the Law Enforcement Memorial Breakfast, which will be held on May 9th. We are the host agency this year and have already secured our guest speaker—Virginia Supreme Court Justice Cleo Powell. It is our hope that many of our dignitaries attend this year and pay their respects to the families that gave the ultimate sacrifice in the line of duty.

III. POLICE DEPARTMENT (CONTINUED):

- ✓ Our **Operations Bureau** had a solid month of police work. Captain Keith Early reported numerous examples of good investigative work as well as two vehicle pursuits, one of which ended with an arrest and the other having warrants on file. The Animal Control aide position has been closed after receiving 70 + applications. We will begin the hiring process this month. Ride-along forms, policies and ID badges have been updated to streamline the process. Several Bike Patrol officers have been putting the good weather to use by patrolling the mall area on our bicycles. I have seen them out the past several weekends and they look sharp on their patrols.
- ✓ Our **Law Enforcement Services Bureau** reported that they have started to prepare our *Annual Report*. It is our plan to have the report completed by mid-March. Preparations continue for the Brady murder trial, as files and records are copied and submitted for pre-trial hearings. A July date has been tentatively set; however, I will not be surprised if that date is continued to the fall. Officers in the bureau have done a few presentations that addressed internet safety, general safety and medication abuse.
- ✓ Our **Investigations Division** had another good month. They were assigned 21 new cases and cleared 16 of them—some from the previous month—for a clearance rate of 72%. Cases which were assigned included burglary, grand larceny, vandalism, sexual assault, embezzlement and two death investigations. Investigations also processed nine (9) concealed weapon permits and five (5) precious metal permits.
- ✓ Our **Street Crimes Unit (SCU)** continues to search for wanted subjects within our city. Working with D.E.A. and the Virginia State Police, SCU is still investigating numerous fraudulent prescription cases involving a local doctor and several of his family members. SCU, along with the Virginia State Police Tactical team, executed a search warrant and made an arrest of an individual for possession of heroin, possession of a firearm by a convicted felon and possession of a firearm while in possession of heroin.
- ✓ Overall, we made 301 arrests for the month, to include 74 felonies and 111 misdemeanors; worked 92 crashes; wrote 855 traffic citations; gave 910 verbal warnings; affected 21 DUI arrests and issued 71 parking citations.
- ✓ Our **Auxiliary Police** volunteered 192 hours during the month. Duties included ride-alongs, bike patrols and traffic control for the W.O.W. (Women of Worth) program at the middle school. **Sentinels** volunteered 10 hours of extra patrol service for the month.
- ✓ **Officer Gary L. Sink** has been selected as our *Employee of the Month* for December, 2011. During the month of December, 2011, Officer Gary Sink completed a PowerPoint presentation on proper lock-up procedures. This presentation is now used in conjunction with the department's policy on proper lock-up procedures and for in-house training on this policy. Officer Sink also responded to a residence in Sherwood Hills for several alarm calls during the month of December. At the residence, he found an elderly female living alone. After speaking with a family member and establishing that she needed assistance, he arranged for the lady to make application for the department's KeepSafe Program. Gary also had a good month statistically. He issued 30 traffic summonses, obtained six (6) warrants and had a 75% clearance rate on his cases. For his initiative and compassion, Gary was presented with Regal Cinema movie tickets and a gift certificate for concessions.

IV. FIRE & EMS DEPARTMENT:



Total Fire Type Incidents: 86
Total EMS Patients: 254
 (Total EMS incidents 284)

Fire units arrived on scene in less than 7 minutes on 55.3% of emergency incidents. (average response time 5:25 minutes)

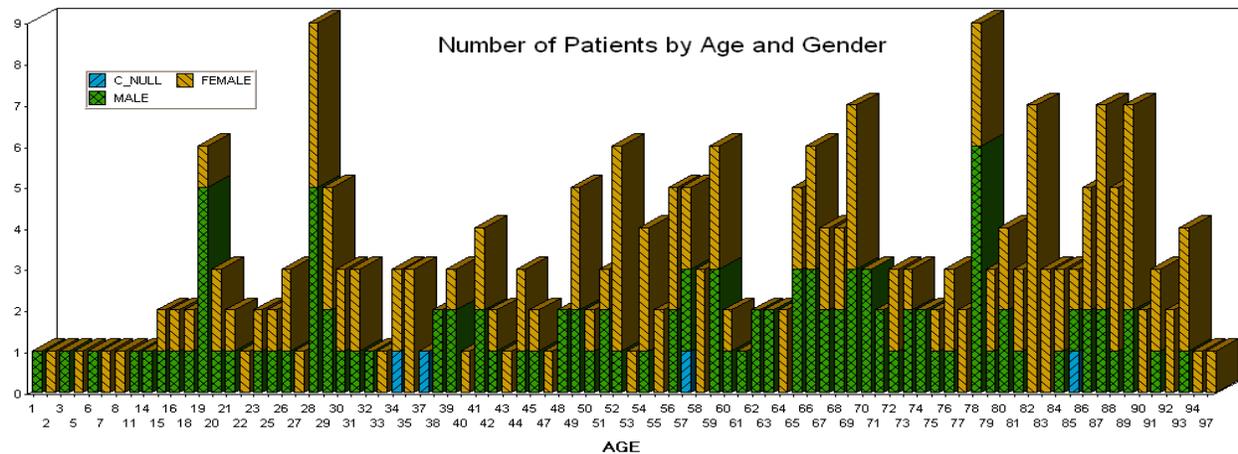
EMS units arrived on scene in less than 7 minutes on 77.7% of emergency incidents. (average response time 5:31 minutes)

Fire Division (number of incidents):

<u>Fires</u>		<u>Hazardous situations</u>		<u>Service calls and false calls</u>	
Building Fire	1	Electrical Problem	4	Good Intent Calls	21
Vehicle Fire	1	Power Line Down	3	Public Service	30
Dumpster Fire	1	Natural Gas Leak	1	Alarm Activation (no fire)	12
Brush Fire	1	Chemical/gasoline Spill	2	Child Seat Installation	3
		Overpressure, Scorch burn	1	Smoke detector installation	5
M/A EMS First Responder to Chesterfield	6	M/A received from Chesterfield Fire	3	M/A received from Fort Lee Fire	1

EMS Division (number of patients):

Abdominal pain	9	Chest Pain	40	Pain	7
Allergic Reaction	2	Choking	2	Pregnancy/Childbirth	1
Altered Mental Status	7	Convulsions/Seizure	3	Psychiatric Problem	3
Animal Bite	1	Diabetic Problem	10	Sick Person	12
Assault	3	Fall	22	Stroke/CVA	9
Auto vs. Pedestrian	1	Headache	10	Traffic Accident	16
Back Pain	3	Heart Problem	4	Traumatic Injury	5
Breathing Problem	26	Hemorrhage/Laceration	1	Unconscious	23
Cardiac Arrest	1	Overdose	3	Other type EMS Calls	30
M/A to Petersburg EMS	3	M/A received from Hopewell EMS	1		
M/A to Prince George EMS	3	M/A received from Chesterfield EMS	3		
M/A to Dinwiddie EMS	1				
M/A to Pt. Transport Services	1				



V. FINANCE DEPARTMENT:

Finance - Checks processed: 1,126

Three (3) alarm citations were processed during January.

Purchasing - 230 total purchase orders completed with 163 being processed by the purchasing and 67 departmental purchases being reviewed as compared to 207 being completed for the same period in 2011. In addition, 118 check requests were prepared by departments which are not processed by Purchasing.

Bids Issued/Opened during the month:

- Invitation # 11-02903-998 – Right Turn Lane at Southpark Blvd and Charles Dimmock Parkway, results given to Commonwealth for agreement to proceed.
- Invitation# 11-112903-997 – Appomattox River Greenway Trail – Phase II, Bids received on November 21st, contractor was given purchase order to proceed.
- Invitation # 1202203-999 – On Call Contract for Environment Contract, issued on October 26th, proposals received December 2nd and negotiations are still in process.
- Invitation # 1202203-1000 - Voice Recording System for Emergency Communications, proposal received January 6 2012 and negotiations are in process.

Other Purchasing Activity:

- Purchased three Caprice police vehicles, below the State of VA Contract pricing.
- Contract renewed for professional laboratory services at the former landfill
- Contract renewed for pest control services, stone and salt
- Purchase order issued for July 4 fireworks show.
- Quotes received on new copier for Communications
- Quote issued for HVAC repairs in Council Chambers
- Pursued pricing from Verizon wireless.
- Purchased new sewer pumps for Appomattox Pump Station
- Issued various quotes, associated with the EOC upgrade.

Risk Activity:

- Guard rail damage was reported on Lakeview Avenue - repairs completed.
- City vehicle sustained significant windshield damage, while parked.
- A City police vehicle sustained front end damage while responding to check the traffic signals on Charles Dimmock Parkway. Another vehicle was involved, and damaged also. VML Insurance is presently doing an investigation on this accident.

Utility Billing:

Bi-monthly Utility Bills Sent – 3,770

Delinquent Notices Sent –774 or 21.5% with 116 cut off for nonpayment

VI. HUMAN RESOURCES DEPARTMENT:

Advertisements

<u>Department</u>	<u>Position</u>
Fleet Maintenance	Senior Automotive Mechanic
Fire & EMS	EMS Firefighter
Fire & EMS	Telecommunicator
Public Works	Utility Technician
Recreation & Parks	Summer Recreation Program (Part-time)

Applications & Testing

Total applications received for the following position recruitments:

VI. HUMAN RESOURCES DEPARTMENT (CONTINUED):

Police Officer (Certified)	15
Animal Control Aide (Part-time)	75
Senior Automotive Mechanic	34

Training

- ☆ New employees continue to complete required ICS and VML University on-line training courses.

Miscellaneous

- ☆ Participated in a Line of Duty Act (LODA) training webinar on January 19, 2012 to better understand notification requirements and coverage associated with the act.
- ☆ The annual OSHA Summary Log (2011) was distributed to departments for posting throughout City buildings from February 1 – April 30, 2012.

Worker's Compensation

- ☆ The following workers' compensation reports were filed during the month of January 2012:

<u>Date</u>	<u>Department</u>	<u>Description of Injury</u>
01/17/12	Police	Right pinkie finger cut while entering residence for medical call.
01/18/12	Communications	Allergic reaction to dust and paint fumes.
01/27/12	Fire	Pricked left index finger while moving fire debris.
01/30/12	Fire	Left ankle sprain on uneven ground while exiting ambulance.

VII. INFORMATION TECHNOLOGY DEPARTMENT:

- ☆ The **City's web site** had 44,123 visits in the month of January with 75,622 page views, including 2,543 visits to the City job listings page. The top five pages visited after the home page were: Library, Jobs, Purchasing RFPs, Real Estate Assessment Search, and Recreation & Parks.
- ☆ Citizens submitted and city staff processed 267 service requests and questions through the "Citizens Action Center" online during the month of January. The FAQs were viewed 589 times during this same period.
- ☆ January's City e-News was distributed via email to 4,038 customers. The City of Colonial Heights' Facebook Page now has 2,136 fans.
- ☆ Proactive Information Management completed 70.00 hours of IT service and maintenance for City departments this month.
- ☆ The IS Coordinator reviewed vendors through the RFP process and subsequently selected a new Communications Logging Recorder for the dispatch center. IT staff also met with Verizon Wireless to discuss cell service options and plans currently offered for local government.

VIII. LIBRARY:

- The library staff circulated 21,610 titles in January.
- The public computer center was used 2,024 times.
- 133 children participated in story time.
- 174 residents registered for new library cards, and an average of 630 residents used the library each day.
- The library's meeting rooms were used 93 times.
- 3,399 residents visited the Colonial Heights Virtual Library to retrieve 817 articles from their homes and offices.

IX. RECREATION & PARKS DEPARTMENT:

Recreation

In the month of January, Recreation staff completed Summer programming plans and completed the Spring/Summer Activity Guide which will be released February 6th. Staff also completed scheduling for fields for the upcoming spring to include high school practices and games, as well as youth tournaments.

Athletics	2012	2011
Youth Basketball Registration	339	345
Youth Open Gym Basketball	60	102
Adult Open Gym Basketball	33	72
Elks Hoop Shoot	30	35
Youth Wrestling	32	28
Activities/Programs	2012	2011
POWER	1	6
College Financial Planning Workshop	5	30
First Tech Robotics	12	n/a
Teen After School Program	5	34
Instructor Based Programs	2012	2011
Belly Dancing	9	11
Karate	14	15
Zumba	33	18
Cardio Fusion	12	19
Facility Usage	2012	2011
Community Room Attendance	1,065	1,235
Community Room Reservations	24	29
Teen Center Attendance-CHHS Students	40	95
Teen Center Attendance-CHMS Students	231	322

Parks/Buildings & Grounds

- Built new bullpen pitching mounds in Shepherd Stadium.
- Spread infield mix and Turface on all baseball and softball fields. Preparing fields for Spring use.
- Removed dangerous trees from Lakeview Park, Roslyn Landing Park, and Ft. Clifton Park.
- Painted Communications room and EOC room at Public Safety Building.

Horticulture

- Cut Liriope back as necessary in all landscape areas and flower beds.
- Pruned Butterfly bushes at Ft Clifton.
- Loaded wood chips at White Bank Park. Took wood chips to Archer Ave Park and spread in mulch beds.
- Transplanted dwarf Nandina bushes from War Memorial to other landscape sites.
- Toured horticulture sites with Beautification Committee.

Agency on Aging

Activities	2012	2011
AARP	35	32
Bingo in Center	126	78
Bowling	320	200
Bridge Party	88	100
Bridge Tournament	128	96
Crochet & Knitting	56	52
Senior Advisory Board	12	12
Senior Club Meeting	147	86
Senior Citizen Dance	68	78
Sing A-Long	48	22
Sing A-Long-CH Health Center	8	13
Swap Shop	52	48
Table Games	7	5
Awareness/Education		
Chronic Wellness	37	n/a
TRIAD	n/a	15
Classes		
Craft Class	16	22
Line Dance Class	8	22
Painting Class Gems by James	10	n/a
Painting Class Kay Tirpak	32	26
Painters Group	48	28
Sewing	13	n/a
Splash of Color	18	14
Tap Class Beginners	n/a	49
Tap Class Intermediate	73	136
Tap Class Advance	85	156
Quilting	28	10
Watercolor	22	15
Fitness		
Cardio Bump	72	n/a
Strength Training Class	144	150
Sit Down Exercises	284	320
Floor Exercises	67	49
Yoga	77	112
Zoomer Boomer	162	244
Tai Chi	38	76
Trips		
Holcaust Museum	12	n/a
Symphony	12	n/a
Total	2353	2271
Meals (Donations)	2012	2011
Home Del Meals	3	0
Site Meals	157	0
Breakfast Meals	0	0
Bags	0	0
Total	160	0

IX. RECREATION & PARKS DEPARTMENT (CONTINUED):

Violet Bank Museum		
	<u>2011</u>	<u>2012</u>
Attendance	231	147
<ul style="list-style-type: none"> • Dismantled Christmas Decorations • Preparing for spring/summer programs 		

Transportation	2012	2011
Total Passengers	91	43
Total Trips	563	355
Total Miles	2463	1825
Wheelchairs	13	14
Volunteer Hours	3.5	0
Donations	\$329.00	\$159.00

X. OFFICE ON YOUTH & HUMAN SERVICES:

YAC Activities

- 14 YAC members, YSC Representative, YAC Advisory attended monthly meeting
- 7 YAC members and Advisory worked a total of 28 hours on Youth Forum Planning
- 4 YAC members and Advisory completed quarterly clean-up of James Avenue.

Youth Service Commission

- Held regular meeting on January 23, 2012.

Substance Abuse Prevention Activities

- 19 Teens received VaABC, VASAP, MADD, State Police information when they received their driver's license

Kids' After School Program

- Enrollment for KAP
 - Tussing Elementary – 19
 - North Elementary – 17
 - Lakeview Elementary – 8
- Volunteer Hours
 - CHHS – 30
 - Matoaca High School – 134
 - VSU – 40
- Staff Hours JTTC Work-Study - 297

Ongoing Monthly Meeting/Trainings

- Operation Christmas Child
- Family Assessment Planning Team
- Interagency Prevention Team
- CANN-DUU Coalition Meeting
- CADRE Coalition Meeting
- Prescription Drug Summit presented by SAFE and National Counseling Group
- School Board Meeting
- Juvenile & Domestic Violence Task Force
- Survivor Day with Community Emergency Response Team Training
- Special Education Advisory Committee
- "Homework Help" presented by Parent Resource Center
- Positive Parenting Coalition
- National Alliance of Children's Trust – Strengthening Families Pilot Program

Diversion Program Participation

Parenting

- 0 families completed "Parenting with Love & Limits"

X. OFFICE ON YOUTH & HUMAN SERVICES (CONTINUED):

Community Service

- 15 youth completed 135 hours of Community Service

Shoplifting Diversion

- 23 youth and parent attended the Shoplifting Diversion Program

Anger Management

- 1 youth completed Anger Management Classes

Substance Abuse Education

- 3 youth participated in Substance Abuse Education

Presented “Assault Diversion” Program to 21 teens/parents at Chesterfield Juvenile Courthouse

Presented “Substance Abuse Education” Program to 15 teens at Chesterfield Juvenile Courthouse

XI. FLEET MAINTENANCE:

	# Workorders	Total	Sublet	Sublet total
2012	59	\$18,657.21	5	\$1,157.31
2011	88	\$22,138.15	7	\$1,074.20

Most of the repairs are normal maintenance issues. The last new police patrol unit is now in service, and 2 of the 3 new Impalas are also in service.

Billy Wilson has retired with over 20 years in the shop and we are now reviewing applications for his replacement.

The sublet repairs consist of:

Towing	150.00
Tire Repair	193.30
Painting (bus)	814.01