



# **AGENDA**

## **Regular Meeting**

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**DATE: July 12, 2011**

**CITY HALL**

**TIME: 7:00 P.M.**

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- 1. Call to Order.**
- 2. Roll Call.**
- 3. Devotion – The Honorable John T. Wood**
- 4. Pledge of Allegiance.**
- 5. Adoption of Agenda.**
- 6. Commendations and Presentations.**
  - A. Presentation of Colonial Heights Beautification Award for July 2011 to Angel Touch Electrolysis & Skin Spa.**
  - B. Presentation of Employee of the Month Award for June 2011 to Travis J. Karr, Police Officer.**
- 7. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda.**
  - A. Approval of Minutes:**
    - 1. Special Meeting, June 14, 2011.**
    - 2. Regular Meeting, June 14, 2011.**
  - B. Adoption of:**

**AN ORDINANCE NO. 11-FIN-16. (Second Reading). To amend the General Fund Budget for the fiscal year beginning July 1, 2010, and ending June 30, 2011, to appropriate \$250 of donated funds to the Sheriff's Office to be used towards the "Ride for the Torch" event.**

**AN ORDINANCE NO. 11-17. (Second Reading). To amend the General Pay Plan Class and Salary Range so as to revise the job classification for Administrative Assistant.**
- 8. Reading of Manner of Addressing Council.**

**ANY MEMBER OF THE PUBLIC ADDRESSING THE COUNCIL SHALL APPROACH THE LECTERN, GIVE HIS NAME AND ADDRESS IN AN AUDIBLE TONE OF VOICE FOR THE RECORD, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. UNLESS FURTHER TIME IS GRANTED BY THE COUNCIL, ANY MEMBER OF THE PUBLIC SHALL ADDRESS THE COUNCIL FOR A MAXIMUM OF FIVE (5) MINUTES, REGARDLESS OF THE NUMBER OF ISSUES HE DESIRES TO DISCUSS. PROVIDED HOWEVER, THAT THE MAIN PROPONENT OF ANY APPLICATION, PETITION, OR PLAN THAT IS THE SUBJECT OF A PUBLIC HEARING SHALL BE ALLOWED TO ADDRESS THE COUNCIL INITIALLY FOR A MAXIMUM OF TEN (10) MINUTES AND LATER IN REBUTTAL FOR A MAXIMUM OF THREE (3) MINUTES.**

**9.     Advertised Public Hearings.**

- A.     Public Hearings as advertised in *The Progress-Index* on June 27 and July 4, 2011.**

**AN ORDINANCE NO. 11-15. (First Reading). To amend and reordain Chapter 286, Zoning, and the official Zoning Map, of the Colonial Heights City Code by repealing the current provisions of Chapter 286 and adopting all new provisions thereto. The new Zoning Ordinance and Map completely rewrite Chapter 286, including consolidating and reorganizing zoning districts, updating terms and definitions, and adding new development and use standards for the City's various zoning districts.**

**AN ORDINANCE NO. 11-16. (First Reading). To amend and reordain § 238-1 of Chapter 238, Sewers and Sewage Disposal; §§ 250-14, 250-16 and 250-31 of Chapter 250, Subdivision of Land; and §§ 286-200, 286-300.06, 286-302.06, 286-304.06, 286-306.06, 286-310.06, 286-312.06, 286-326.12, 286-326.24, 286-326.30, 286-506.02, 286-506.12, 286-512.16, 286-512.24, 286-512.26, and 286-518.19 of Chapter 286, Zoning, of the Colonial Heights City Code, relating to the implementation of Phase III of the Chesapeake Bay Preservation Act.**

**10.    Written Petitions and Communications.**

- A.     Tom Atkinson, 179 Piedmont Avenue, Drainage/Flooding Concerns**

**11.    Hearing of Citizens Generally on Non-Agenda Issues.**

**12.    Introduction and Consideration of Ordinances and Resolutions.**

**AN ORDINANCE NO. 11-FIN-17 (First Reading). To amend the General Fund Budget for the fiscal year beginning July 1, 2011, and ending June 30, 2012, to appropriate \$40,580, of which \$17,180 is to be appropriated to Public Safety, \$4,839 in grant funds to purchase law enforcement equipment, and \$12,341 of forfeited assets to purchase police vehicular equipment; \$11,500 of grant funds to be appropriated to Parks and Recreation to purchase a production copy of a 1862 Gatling gun for display at Violet Bank Museum;**

and \$11,900 to be appropriated to Human Services, of which \$400 of donated funds is to be used for the Colonial Heights CADRE Coalition, and \$11,500 of grant funds is to be used for the Summer Youth Conservation Corps Program.

**A RESOLUTION NO. 11-21. Providing for a group health insurance credit for eligible City retirees.**

**A RESOLUTION NO. 11-FIN-1. Transferring \$45,500 from Contingencies & Miscellaneous to Information Technologies in the General Fund Budget for the fiscal year beginning July 1, 2011, and ending June 30, 2012, to reestablish the position of Information Systems Coordinator.**

**A RESOLUTION NO. 11-22. Approving revisions to the job description and class specification for Information Technology Coordinator within the Classification and Pay Plan.**

**13. Unfinished Business, Contested Ordinances and Resolutions, and Items Removed from the Consent Agenda.**

**14. Reports of Officers and Documents Related Thereto.**

**A. City Manager.**

- 1. Review of City Website Redesign and New Content Management System Project.**
- 2. Review of New City Web-based HR/Application Management System.**
- 3. Review of City Policy/Procedures for Illegal Signage.**
- 4. Update on City Courthouse Project.**
- 5. General Activity Report and/or Project Update.**

**B. City Attorney.**

**C. Director of Planning and Community Development.**

**15. Consideration of Claims.**

**16. Adjournment.**