



**Colonial Heights
City Council Regular Meeting
October 12, 2021**

Colonial Heights City Council Meeting

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- 1. Call to Order**
- 2. Roll Call**
- 3. Devotion – The Honorable John E. Piotrowski**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declarations of Personal Interest**

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7. Commendations And Presentations:

***A. Presentation Of The City's 2021 Annual Donation To
The Chesterfield/Colonial Heights Christmas Mother,
Phyllis Taylor Poats***



8. Reading of Manner Addressing Council

ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, **AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER.** Unless further time is granted by the Council, **ANY MEMBER OF THE PUBLIC** shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. **PROVIDED** however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

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9. **Written Petitions and Communications By Members of the Public and Council Members**

N/A

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10. Advertised Public Hearings

N/A

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11. Hearing of Citizens Generally on Non-Agenda Items

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12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda

A. AN ORDINANCE NO 21-20

(Second Reading) Awarding a one-time \$3,000 bonus to the City Sheriff and full-time sworn Sheriff's deputies.

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12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda

B. AN ORDINANCE NO 21-FIN-11

(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$1,120,199 consisting of: 1) \$767 in prior year donations to the Office on Youth shoe account; 2) \$2,000 in donations made to the Sheriff's Office; 3) \$1,117,432 in prior year encumbrances. Additionally, to transfer the following amounts: 1) \$2,250 from the contributions budget to the Office on Youth; and 2) \$1,790 from the Council contingency account to the contributions budget for the Crater Regional Workforce.

12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda

B. AN ORDINANCE NO 21-FIN-11 continued...

To amend the Recreation Fund budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$8,176 in prior year encumbrances.

To amend the Stormwater Fund budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$71,696 in prior year encumbrances.

To amend the Water and Sewer Fund budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$198,924 in prior year encumbrances.

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12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda

C. August 10, 2021 Regular Meeting Minutes

D. September 10, 2021 Special Meeting Minutes

E. September 14, 2021 Special Meeting Minutes

F. September 14, 2021 Regular Meeting Minutes

G. September 21, 2021 Special Meeting Minutes

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13. Introduction And Consideration Of Ordinances And Resolutions:

A. AN ORDINANCE NO 21-FIN-12

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$854,600 in additional funds to be transferred to the schools pursuant to the Memorandum of Understanding between the City and the School Board.

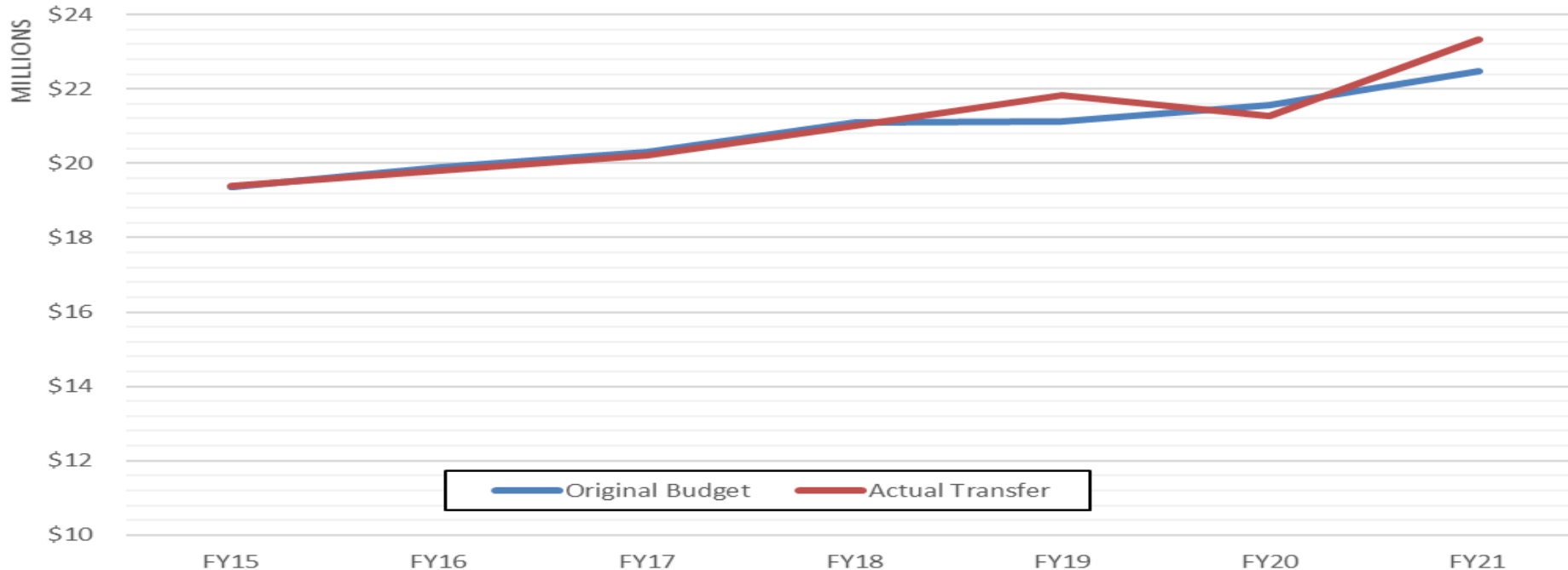
FY21 Summary: Top 6 Revenue Sources

	<u>FY21 Budget</u>	<u>FY21 Actual</u>	<u>Difference</u>
Real Estate (1.16)	20,919,203	21,389,174	469,970
Personal Property	4,803,615	4,636,162	(167,453)
Meals Tax (5 cents)	7,285,360	7,751,812	466,453
Lodging Tax	1,279,296	1,202,305	(76,991)
Sales Tax	8,061,260	8,677,937	616,677
BPOL	3,179,917	3,555,784	375,867
	45,528,651	47,213,174	\$ 1,684,523
Percentage per MOU			50.73%
Additional Revenue to go to Schools			\$ 854,559

City of Colonial Heights History of School Transfer Amounts

	FY15	FY16	FY17	FY18	FY19	FY20	FY21
Original Budget	\$19,373,430	\$19,888,172	\$20,289,595	\$21,093,249	\$21,121,071	\$21,566,405	22,475,558
Year End Adjustment	<u>9,823</u>	<u>(85,380)</u>	<u>(81,849)</u>	<u>(77,405)</u>	<u>712,497</u>	<u>(297,433)</u>	<u>854,560</u>
Actual Transfer	\$19,383,253	\$19,802,792	\$20,207,746	\$21,015,844	\$21,833,568	\$21,268,972	\$23,330,118

City Transfer to Schools Per Memorandum of Understanding



13. Introduction And Consideration Of Ordinances And Resolutions:

B. AN ORDINANCE NO 21-FIN-13

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$31,878 consisting of: 1) \$650 in prior year donations to the Animal Shelter; 2) \$1,253 in donations made to the Youth Advisory Council; 3) \$7,900 in prior year reserves for the Office on Youth; 4) \$925 in donations to the Office on Youth Shoe Fund; 5) \$5,000 in donations to the K-9 program for vehicle equipment, and 6) \$16,150 in funding from the Compensation Board for bonuses in the Sheriff's Office.

To amend the Water and Sewer Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$3,629 in insurance recoveries for the replacement of a lawn mower.

13. Introduction And Consideration Of Ordinances And Resolutions:

C. A RESOLUTION NO 21-40, AS AMENDED

Authorizing the submission to the Virginia Department of Transportation (VDOT) of an application for federal FY 2022-23 Transportation Alternatives Program funding; requesting financial assistance in an amount up to \$188,855 for the Safe Routes to School Phase III Middle School project; \$615,293 for the Boulevard Spur of the Appomattox River Greenway Trail; \$4,151,088 for Phase VI of the Appomattox River Greenway Trail; and committing to pay the 20% local match for each project and provide for future maintenance and upkeep of the completed projects. Also, repealing Resolution No. 21-40, which Council approved on September 14, 2021.

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14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda

A. AN ORDINANCE NO 21-17

(Second Reading) To grant a special exception permit, with conditions, to Roslyn Farm Corporation to permit a substance abuse clinic at 300A Temple Lake Drive, also known as parcel identification number 68125800008, which is zoned GB – General Business District.

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15. Reports of Officers and Documents Related Thereto:

A. City Manager

- 1. Update On Transaction Fees For Credit/Debit Card Payments*

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15. Reports of Officers and Documents Related Thereto:

A. City Manager

2. General Activity Report

Dates of Interest

<u>October 2021</u>	<u>November 2021</u>	<u>December 2021</u>
<u>October 19th (6:00 pm)</u> <u>City Council Special</u> <u>Meeting–Council</u> <u>Chambers</u>	<u>November 3rd (7:00 pm)</u> Planning Commission Meeting - Council Chambers (Tentative)	<u>December 8th (7:00 pm)</u> Planning Commission Meeting - Council Chambers (Tentative)
	<u>November 9th (7:00 pm)</u> City Council Regular Meeting–Council Chambers	<u>December 14th (7:00 pm)</u> City Council Regular Meeting– Council Chambers
	<u>November 16th (6:00 pm)</u> City Council Special Meeting–Council Chambers	<u>December 21st (6:00 pm)</u> City Council Special Meeting– Council Chambers (Tentative)

CITY HOLIDAYS

➤ **November** –

- Thursday, November 11th, 2021: (Government Offices Closed)
- Thursday, November 25th -Friday, November 26th, 2021 (Government Offices Closed)

➤ **December** –

- Thursday, December 23rd – Friday, December 24th, 2021 (Government Offices Closed)

CITY ACTIVITIES/EVENTS

➤ **Fort Clifton Fall Festival/Carnival Extravaganza:** Saturday, October 16th, 2021 (12:00pm-4:00pm)

➤ **Halloween in the Park:** Sunday, October 31st, 2021 (6:00pm-8:00pm) at Floral Hill Park

➤ **General Election:** Tuesday, November 2nd, 2021

➤ **Colonial Heights Christmas Parade (Oh Deer, What a Year):** Tuesday, December 7th, 2021(7:00pm)

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15. Reports of Officers and Documents Related Thereto cont.:

B. City Attorney

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15. Reports of Officers and Documents Related Thereto cont.:

C. Director Of Planning And Community Development

1. Planning Boards And Commissions Summary

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16. Adjournment



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