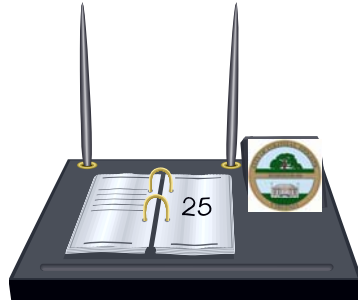


CITY MANAGER'S REPORT TO CITY COUNCIL JULY 2008



I. ENGINEERING DEPARTMENT:

A. Capital Improvement Projects

Courts Building Renovation – This work is currently being coordinated directly by the City Manager's Office. The City Manager handled a newspaper interview outlining the cost issues. The City Manager and City Attorney met with our architects and legal counsel to prepare a written response to legal counsel for the Court.

Bruce Avenue Drainage – Phase I – Within one-year maintenance period.

Bruce Avenue Drainage – Phase II – A meeting was held with the consultant to discuss the review comments. These are now being incorporated into the plans.

Lexington Drive Storm Drain Outfall – On hold pending funding reallocations.

Yacht Basin Drive Storm Drain Outfall – On hold pending funding reallocations.

Longhorn Drive Drainage Improvements – City Attorney is preparing a response.

Boulevard Widening Project (North, Fifth Lane) – Notice to proceed issued to Perkinson Construction LLC. Construction scheduled to begin in August.

Landfill Entrance Road Realignment – Staff is investigating horizontal road alignments across the Wal-Mart property, as well as Roslyn Farm property. Staff has conducted meetings with Roslyn Farms regarding the acquisition of a right of way corridor that would extend E. Roslyn Road to the landfill. Staff is awaiting the submission of survey data for the existing improvements on the Wal-Mart property.

Right Turn Lane on Southpark Boulevard (front of Wal-Mart) – Received and awarded quotes for an appraisal of the Wal-Mart property to be acquired for auxiliary lane. Expect full appraisal report by the end of August 2008.

Boulevard Signal Coordination (Sherwood to Temple). –Staff is developing a scope of work for the signal coordination.

I. ENGINEERING DEPARTMENT:

B. Economic Development Projects (under construction)

Shamin Hotels (Hampton Inn and Holiday Inn Millennium) - Holiday Inn Millennium has received a final site inspection. All items on the list have been completed with the exception of the landscaping. Building work is continuing on the Hampton Inn. Maintaining the erosion and sediment control items.

Tussing Elementary School Addition - Building work is continuing. Waterline and sanitary sewer line work is continuing. Erosion and sediment control items are being maintained.

Dunlop House Assisted Living, Phase II - Building work continues. Site work basically complete. Contractor is maintaining erosion and sediment control items.

Walgreens -Building construction continues. Sanitary sewer and waterline work installed. Maintaining erosion and sediment control items.

Ariya Family Chiropractic Center - Contractor working on the building. Little work on the site. Erosion and sediment control items being maintained.

Mount Pleasant Baptist Church Parking Lot Expansion - The plans have been approved and a pre-construction conference held.

C. Economic Development Projects (under review)

Gill's Point Section 9 - Final plans and subdivision plat have been reviewed. This is on the Planning Commission Agenda for the month of August. Planning Commission comments are to be incorporated into the plans. The matter was deferred another month by the Commission over stormwater management issues.

Wachovia Bank, N.A. Branch Expansion - Updated plans have been received and will be reviewed in the near future.

Sam's Club Expansion - Project has been re-activated. Updated plans have been received and will be reviewed shortly.

Subdivision of 1905 Boulevard - Site of Hearth and Home on the Boulevard. On the Planning Commission Agenda for August. We are awaiting the updated plat. If improvements are required a construction plan will be needed.

Jones' Office Building - Lots 4-6, Block B, Prospect Heights - A single office building is to be installed on Cloverhill Ave. Final set of updated plans has been received and will be reviewed in the near future. On the Planning Commission Agenda for August, 08.

American Family Fitness Parking Lot Expansion - A portion of the pond in front of the building will be filled to construct a new parking area. Plans have been reviewed and comments forwarded.

East Roslyn Farm Section 3, Lot 5 Erosion Control Plan - Erosion and Sediment Control plan for a proposed earth stockpile at the "Haydt Shop" on E. Roslyn Road. Plan has been reviewed and will be approved upon receipt of required Agreements and bonding.

I. ENGINEERING DEPARTMENT:

C. Economic Development Projects (under review) (Continued)

Colonial Heights Surgery Center 930 South Ave. Suite 2 - Portion of former American Family Fitness building on South Ave. being converted to a surgical suite. Plans have been reviewed and we are awaiting updated plans.

The following project(s) have been approved this month:

- Tussing Elementary School Expansion -- Sewer line revisions.
- Mt. Pleasant Baptist Church Parking Lot Expansion.

Right-of-way Permits:

- Issued 9 Permits
- Closed out 6 Permits

II. PLANNING & COMMUNITY DEVELOPMENT:

1. Three (3) fence permits issued.

2. Eight (8) sign permits issued:

- ☆ Helzberg Diamonds – 690 Southpark Boulevard
- ☆ Noah’s Ark Pet Services – 111 B. Pickwick Avenue
- ☆ USA Tattoo – 83 Sherwood Drive
- ☆ Title Loans – 651 Boulevard – temp
- ☆ Angel DeSouzas – 2108 Boulevard – temp
- ☆ Connelly’s Tattooing – 415 Boulevard
- ☆ Tan N Time – 613 Boulevard – temp
- ☆ Medallion Pools & Spa – 840 W. Roslyn Road

3. Boulevard Revitalization –

- ☆ Three (3) completed project payments processed

4. Neighborhood Revitalization:

a. 2007-8 CDBG Home Repair Grant:

- ☆ 5 plumbing & related accessibility jobs complete
- ☆ 1 accessibility job complete
- ☆ 1 accessibility job pending
- ☆ 1 termite treatment complete
- ☆ 8 roofing jobs completed
- ☆ 7 electric jobs completed
- ☆ 1 heating and air job completed
- ☆ 4 carpentry jobs completed
- ☆ 2 carpentry jobs underway
- ☆ 2 carpentry jobs pending
- ☆ Specs for 2 additional households: plumbing, heating & electric on hold to go out with new households.

c. Rental Inspection Program:

Item	Month	YTD
TOTAL UNITS REGISTERED		51
# of Dwellings registered	2	50
# of Multi-family Dwellings	0	1
# of Apts registered	0	0

II. PLANNING & COMMUNITY DEVELOPMENT (CONTINUED):

c. Rental Inspection Program (Continued):

Item	Month	YTD
TOTAL UNITS INSPECTED		51
Dwellings to be inspected	2	50
Multi-family dwellings	0	1
Apts to be inspected (10%)	0	0
Total # of Properties Sold	0	2
Failure to Register Letters	0	65
Answers Received	0	60
First Inspections made	2	66
Passed	2	15
Failed	0	51
Second Inspection	14	98
Passed	13	95
Failed	1	3
Third Inspection	0	0
Passed	0	0
Failed	0	0
Additional Inspections	0	0
Passed	0	0
Failed	0	0
Failure to schedule by owners	0	0
Total Fees Collected		
Reinspection	\$0.00	\$0.00
Late Registration	\$350.00	\$1250.00
4 year Certificates Issued		
Dwellings	13	105
Apartments (no of units certified)	0	0

5. Zoning/ Property Maintenance complaints investigated-

a. Property Maintenance

	Month	YTD
Total inspections	21	152
Violations	14	119
Violations resolved	3	68

II. PLANNING & COMMUNITY DEVELOPMENT (CONTINUED):

b. Zoning

	Month	YTD
Total inspections	2	48
Violations	1	44
Violations resolved	0	28

c. Building Code

	Month	YTD
Total inspections	0	0
Violations	0	0
Violations resolved	0	0

d. Other

	Month	YTD
Total inspections	0	0
Violations	0	0
Violations resolved	0	0

e. Inoperable Motor Vehicle Complaints

	Month	YTD
Total inspections	13	70
Violations	8	59
Violations resolved	3	31

f. Tall Grass

	Month	YTD
Total inspections	13	139
Violations	8	125
Violations resolved	11	96

g. Sign Ordinance

	Month	YTD
Total inspections	17	42
Violations	17	41
Violations resolved	5	27

The following are highlight activities for the Building Inspections Division:

	<u>Month</u>	<u>YTD</u>
1. Existing Housing and Maintenance Inspections	0	28
2. New Construction Inspections	379	2,375
3. Permits for New Residences	0	12
4. Estimated Cost for Permits for New Residences	\$0	\$1,482,040
5. Permits for Commercial Construction	8	57
6. Estimated Cost for Commercial Permits	\$392,445	\$6,893,782
7. Plumbing Permits Issued	20	104
8. Electrical Permits Issued	24	144
9. Mechanical Permits Issued	14	99
10. Swimming Pool Permits Issued	0	7
11. Inoperative Vehicles Towed	0	0
12. Letters on Water Cutoff	0	10

III. POLICE DEPARTMENT:

- ✓ Total calls for service in July, 2008, show an increase of 13.49%, going from 4,239 calls for service in 2007, to 4,811 in July, 2008.
- ✓ There were ninety-nine (99) Part I, or serious, crimes reported to the Colonial Heights Police Department in July. Seventy-five (75) of those, or 75.76%, have been cleared.
- ✓ Our **Records Division** processed 341 arrest reports, 17 Animal Control reports, 44 field interviews, 322 incident reports, 741 pawned properties, and 1,241 traffic summonses, along with a variety of other reports, totaling **2,369 reports**.
- ✓ July has been an excellent month. We have really come together and solved some good cases, as well as connected with our community. Also, we worked hand-in-hand with our co-workers from other departments within the city.
 - We started off the month with our July 4th fireworks, and every body did a fine job, even though the storm made us return for a second evening.
 - We also played in a charity softball game against the fire department, where we raised over \$2,500.00 for McGuire Veterans Hospital's recreation fund. A great time was had by all, the community support was evident and the game brought both departments even closer.
 - During the month, we issued 17 new mobile data computers to our officers that were obtained from the LInX equipment grant. Now all of our officers within the Patrol Division have a computer in their vehicle.
 - Some of the notable cases that were solved and arrests made were the shooting at Southpark Mall, the check cashing store armed robberies that have plagued the Richmond metro area, the catalytic converter thefts that affected the tri-cities, the graffiti vandalisms throughout the city and the dirty diaper bandit who littered on our new I-95 on-ramp. Both patrol officers and detectives worked cooperatively with each other and neighboring jurisdictions to solve and make arrests in these cases. Our officers have shared information and obtained several confessions that have aided us in solving crimes in Henrico County, Chesterfield County and the City of Petersburg.
- ✓ Our **Law Enforcement Services Division** has been very busy with a variety of duties. They have coordinated and participated in a multitude of events, as follows:
 - July 4th Fireworks
 - Honor Guard training
 - Colonial Heights TRIAD meeting
 - Career Development testing
 - Library's *Summer Reading Program*
 - Crime Solvers "*Text-A-Tip*" media release
 - Our speed trailer was utilized on Franklin Avenue, Elmwood, Old Town Drive, Swift Creek Lane, Pleasantdale Avenue, Woodlawn Avenue, Sherwood Drive, Oakwood Drive, Meridian and Carroll Avenues.
 - Our speed pads have been utilized on Piedmont Avenue and Elmwood Drive in an effort to study speeding the area.
- ✓ Our **Patrol Division** tagged 45 inoperative vehicles during the month of July, while five (5) inoperative street lights were reported to Dominion Power for repair.

III. POLICE DEPARTMENT (CONTINUED):

- ✓ During the month of July, a total of 1,241 traffic summonses were issued and 1,064 warnings were given by the Patrol Division officers. A total of 104 felony charges and 223 misdemeanor charges were also issued during the month of July. A total of 88 parking citations were issued, 36 DUI arrests were made, and 66 crashes were reported. A total of 241 new cases were assigned to Patrol officers for investigation, and 192 cases have been cleared, or 79%. The detectives were assigned a total of 23 new cases for investigation and, of those, 22 cases, or 96%, have been cleared.
- ✓ The **Animal Control Division** impounded 13 dogs and 31 cats. During the month of July, there were 20 dogs returned to their owners, with 10 dogs and five (5) cats adopted out. Members of the community surrendered three (3) dogs and 19 cats to the shelter. Animal Control officers investigated one (1) dog bite and one (1) cat bite. At the end of the month, Animal Control investigated a total of 153 complaints, three (3) summonses were issued, and a total of \$669.00 in fees was collected.
- ✓ Our **Auxiliary** officers donated a total of 322 hours to court appearances, meetings, sporting or civic events, extra duty, traffic details and other duties as assigned. **Sentinel** volunteers donated a total of 37 hours.

Crime	July 2007	July 2008	Percentage of Increase/Decrease
Aggravated Assaults	1	3	200.00%
All criminal arrests	227	341	50.22%
Arson	1	0	-100.00%
Burglaries	3	2	-33.33%
Calls for services	4,239	4,811	13.49%
DUI arrests	20	36	80.00%
Larceny	63	72	14.29%
Motor Vehicle thefts	9	3	-66.67%
Robberies	1	1	0.00%
Shoplifting arrests	23	39	69.57%
Simple Assaults	16	19	18.75%
PART I (Serious) OFFENSES			
July 2008	Number Reported	Number Cleared	Percentage Cleared
	99	75	75.76%

IV. FIRE & EMS DEPARTMENT:

FIRE DIVISION:

TOTAL FIRE TYPE CALLS: 151

Call Descriptions:

Alarm System Activations	13
Alarm System Malfunctions	5
Assist Invalid	3
Assist Police Calls	20
Bomb Removal	3
Brush Fires	7
Child Safety Seat Installations	12
Cover Assignment	2
Dispatched then Cancelled Calls	16
Electrical Equipment Problems	2
Gas/Other Combustible Liquid Spills	6
Good Intent Calls	15

No:

Call Descriptions:

Hazardous Condition	2
Haz-Mat Investigation	1
No Incident on Arrival	1
Overheated Motor	1
Power Lines Down	3
Public Fire Education	4
Public Service Assistance Calls	24
Smoke Detector/CO2 Installations	5
Smoke Scare/Odor Removal	2
Structure Fire	1
Vehicle Fires	3

No:

Mutual Aid Given:

Chesterfield - EMS 1st Responder	4
CR Haz-Mat Team	1
Fort Lee	1
Petersburg	1
Prince George	1

No:

Mutual Aid Received

Chesterfield	1
Fort Lee	1
Petersburg	1

~A fire unit arrived on-scene in 6 minutes or less from the time of dispatch on 83.6% of all calls received during the month~

EMS DIVISION:

TOTAL EMS PATIENTS: 337

Call Descriptions:

Abdominal Pains	21
Allergic Reactions	2
Altered Level of Consciousness Calls	7
Assaults	4
Bite/Sting	2
Chest Pains	53
Difficulty Breathing	28
Falls	24
Fire Standby Call	1

No:

Call Descriptions:

Motor Vehicle Accidents	13
OB/GYN Calls	3
Other Injury/Medical Calls	141
Overdose Calls	3
Public Service Calls	5
Strokes	6
Suicides	3
Trauma Patients	3
Unresponsive Patients	18

No:

Mutual Aid Given:

Chesterfield	2
Dinwiddie	1
Petersburg	5
Prince George	1

No:

Mutual Aid Received

Chesterfield	1
Fort Lee	6
Petersburg	3

No:

~Patient contact was established in 8 minutes or less from the time of dispatch on 85% of all calls received during the month~

IV. FIRE & EMS DEPARTMENT (CONTINUED):

Training Division

Number of Classes Taught:	16
Attendees:	141
Man Hours	248.50

V. FINANCE DEPARTMENT:

- Checks processed:

General Fund	375
Payroll Checks	1,031
Other	<u>104</u>
Total	<u>1,510</u>

- Fourteen alarm citations were processed during July.

- Year-end software closeout procedures were completed. Requested preliminary audit work-schedules were received, distributed and completed. This included the preliminary grant schedule requested by auditors which was completed during this period.

- Independent Auditors were onsite to perform preliminary audit work, including first year of extended internal control documentation required by new accounting requirements.

- Fraud and whistleblower policy was instituted and distributed to City Departments.

- **Purchasing** – 488 total purchase orders were completed with 130 being processed by purchasing and 88 departmental purchases being reviewed as compared to 396 being completed for the same period in 2007. In addition, 178 check requests were prepared by departments which are not processed by Purchasing.

- Bids Issued/Opened during the month:
 - Invitation #08-02297-935, Pavement Line Marking. Sealed bid was issued on July 17 2008 and opened on July 29 008. Payne’s Parking Designs Inc was the low bidder.

- Other Purchasing Activity:
 - Blanket Purchase Orders for the entire fiscal year have been set up for all Departments. The will expedite the purchasing process for those small dollar items that are needed on a regular basis.

 - Five new police vehicles were ordered during the month. The cars are expected to be in before Oct 1 2008. All accessory equipment (light bars, push bumpers) have been ordered.

 - Contract documents were approved during the month to extend the center (fifth) lane of the Boulevard north toward the Swift Creek Bridge. The notice to proceed has been given to Perkinson Construction, with work beginning early August 2008. The project is scheduled to be completed by Jan 1 2009.

 - The contract documents for Slurry Pavers to provide emulsified asphalt slurry seal and crack sealant for various roads in the City are almost finalized. The City’s Engineering Department has been notified to schedule a preconstruction meeting with the vendor.

V. FINANCE DEPARTMENT (CONTINUED):

- The Vac Con jet/vacuum unit truck for the Storm water crew has been ordered. The truck is scheduled to be delivered in early January 2009. Financing of the truck has been finalized with B B & T.
- A recommendation from the telephone consultant has been received, and the committee will meet to go over the proposal the second week in August.
- **Risk –**
 - **Claims –**
 - 1) A claim was filed against the City, due to a baseball leaving the field and hitting a car window. The City paid the individuals \$100 deductible amount through its no fault coverage.
- **Utility Billing – During July:**
 - Bi-monthly Utility Bills Sent – 3,671
 - Delinquent Notices Sent – 556
 - Delinquent Notices Percentage – 16.1%
 - Services cut off for nonpayment 79. Cut off was delayed 1 week due to scheduling employees to ICS (FEMA) classes.

VI. HUMAN RESOURCES DEPARTMENT:

- **Advertisements**

<u>Department</u>	<u>Position</u>
Police	Animal Control Officer
Police	Animal Control Aide (Part-time)

- **Applications and Testing**

A total of 76 applications were received for the position of Animal Control Officer in the Police Department.

- On-line training courses for full- and part-time employees were purchased from VML Insurance Programs through a matching grant program. The new program, which offers over 50 training courses (e.g. safety and OSHA topics), will be available for employee use on August 4, 2008. In addition, a training coordinator was appointed by each department to help with the implementation of the new training program and future training events.

- **Workers Compensation**

VML Insurance Programs introduced a new workers' compensation reporting system on July 29, 2008. The new system will change the method used for reporting job related injuries/illnesses from paper to telephone, and will be accessible 24/7 through a toll-free phone number. This change will provide supervisors and employees with a uniform reporting process, immediate injury management, and nurse triage services, as well as minimize paperwork and administrative time. Training for supervisors, employees, training coordinators, and administrative staff will be held throughout September 2008.

VI. HUMAN RESOURCES DEPARTMENT (CONTINUED):

The following employee(s) filed a workers' compensation report during the month of July 2008:

<u>Date</u>	<u>Department</u>	<u>Description of Injury</u>
07-04-08	Communications	Discomfort in right ear while wearing headset during a storm with lightning.
07-04-08	Communications	Discomfort in right ear while wearing headset during a storm with lightning.
07-04-08	Communications	Discomfort in left ear while wearing headset during a storm with lightning.
07-04-08	Communications	Pain in left ear & left hand while wearing headset during a storm with lightning.
07-04-08	Public Works	Left hand cut on tailgate while unloading truck.
07-21-08	Police	Restrained subject kicked employee in right leg & knee.
07-26-08	Police	Officer fell during foot pursuit scratching left hand, right forearm & right knee.
07-30-08	Public Works	Right foot twisted while stepping off slope mower.

VII. INFORMATION TECHNOLOGY DEPARTMENT:

- ☆ The City's web site had 42,782 visits in the month of July with 81,501 page views, including 3,165 visits to the City job listings page. The top five pages visited after the home page were: Library, Jobs, Real Estate Assessment Search, 4th of July Information Page, and Recreation & Parks.
- ☆ Citizens submitted and city staff processed 104 service requests and questions through the "Citizens Action Center" online in the month of July.
- ☆ Wireless internet access was set up for the press box at Shepherd Stadium in anticipation of the start of the BIB Tournament July 31.
- ☆ The Information Systems Coordinator worked with IT Services Vendor CodeBlue to replace two failed UPS devices in the City Hall server room. In addition, the first IT User Committee Meeting was held on July 16 and a list of IT Standards, Policies and Procedures has been drafted.

VIII. LIBRARY:

- ☆ The library staff circulated 32,963 titles in July.
- ☆ The public computer center was used 2,603 times.
- ☆ 868 children participated in the summer reading program.
- ☆ 265 residents registered for new library cards, and an average of 781 residents used the library each day.
- ☆ The library's meeting rooms were used 66 times.
- ☆ 2,510 residents visited the Colonial Heights Virtual Library to retrieve 690 articles from their homes and offices.

IX. RECREATION & PARKS:**RECREATION**

	<u>2008</u>	<u>2007</u>
	26	26
Adult Summer Softball	teams	teams
Aerobics	n/a	11
Belly Dancing Class	24	24
Cardio Kick Boxing	20	11
Cheerleader Registration	91	98
Community Building Attendance	1,085	1290
Community Building Reservations	27	27
Football Camp	41	39
Football Registration	149	146
Golf	0	0
July 4th Festivities	5,000	20,000
Karate	16	13
Middle School Dance	n/a	76
New York Trip	n/a	42
Pavilion Attendance	1,020	1637
Pavilion Reservations	20	28
Playground Attendance	183	220
Senior Citizen Attendance	2,874	2295
Skateboard Park	373	477
Special Ed Program	4	4
Summer Splash	310	265
Tennis	43	38
Tot Program	25	25
Tuesday Teens Program	13	20
Violet Bank Museum	490	364
Youth Basketball Camp	80	76

Back to School Festival is August 21. Over \$1,300.00 in monetary donations.

Other Back to School donations: 150 free roller skating passes to Chester Skate Land; \$50.00 Target gift card; 2 PEAK Experiences day passes; pass to Richmond Ice Zone; and \$125.00 Playroom gift card.

National Youth Sports Coaches Certification: 7 new members; 16 continuing members; and 2 additional sport members.

Hosting the Mid Atlantic American Legion Regional Tournament, Aug 14-18. Tournament has booked 55 at Holiday Inn Express in CH.

SENIOR CITIZEN CENTER

<u>Activities Report</u>	<u>2008</u>	<u>2007</u>
AARP	0	0
Bingo in Center	82	62
Bob Ross Painting Class	8	4
Bowling	164	175

IX. RECREATION & PARKS (CONTINUED):

SENIOR CITIZEN CENTER

<u>Activities Report</u>	<u>2008</u>	<u>2007</u>
Classic Country	65	n/a
Club Meeting	203	140
Colonial Downs	n/a	20
Craft Class	8	0
Crochet & Knitting	48	42
Diana Martin Oil painting class	n/a	5
Floor Exercises	147	56
Golf at Prince George	513	482
Line Dance Class	66	37
Lunch Out	40	7
Messages	40	62
Movies	5	7
Painters Group	36	14
Painting for Kids Class	n/a	44
Party Bridge	124	164
Sandwich Social	42	32
Senior Citizen Advisory Board	9	9
Sing A-Long	26	48
Sing-a-long CH Health Care Center	11	15
Sit Down Exercises	296	258
Strength Training Class	240	238
Table Games	0	8
Tai Chi	36	35
Tap Class Advance	56	110
Tap Class Beginners	36	60
Tap Dance Intermediate	57	n/a
Tournament Bridge	80	84
Triad Meeting	34	6
Virginia Museum Of Fine Art	n/a	8
Yoga	43	72
Zoomer Boomer Exercise	278	n/a
Total	2874	2295

			<u>2008</u>	<u>2007</u>
			<u>Donations</u>	<u>Donations</u>
Meals				
Bags	40	30	60.00	\$30.00
Breakfast Meals	80	60		
Home Del Meals	80	75		
Site Meals	0	0		
Total	200	165		
Transportation			<u>Donations</u>	<u>Donations</u>
Total Miles	3772	2789	277.00	\$190.70
Total Passengers	504	628		
Volunteer Hours	0	0		
Wheelchairs	16	21		

IX. RECREATION & PARKS (CONTINUED):

Crocheting Group made and donated 98 Hats, Afghans and Slippers to From the Heart, Cares & RSVP.

Violet Bank Museum

	<u>2008</u>	<u>2007</u>
Attendance	490	364

- ☆ Work completed included concrete and exhibit work under front portico.
- ☆ Took in 150 bullet molds and 50 war carved bullets.
- ☆ Began disassembling exhibit upstairs.
- ☆ 2 day participation at Petersburg Battlefield.
- ☆ Museum exterior was featured in opening shot of an "A & E" Series.
- ☆ "Paranormal State" and film of the investigative team briefing was shot in Historical Society Room. Show aired July 28 with a special thanks to VB in credits.

Parks, Buildings and Grounds

- ☆ Cleaned parks and park bathrooms daily at White Bank Park, Lakeview Park, Ft Clifton Park. Wash out pavilions at White Bank Park as needed.
- ☆ Checked daily and clean as needed the High School concession stand bathrooms, Lakeview softball concession stand bathrooms and Soccer Complex concession stand bathrooms.
- ☆ Clean Shepherd Stadium before and after games and for tournaments.
- ☆ Cleaned Stadium restroom before and after events.
- ☆ Prepared A-field, B-field, Civic field, Shepherd Stadium field, Lakeview 1 and 2 daily for games.
- ☆ Wash out Stadium dugouts as needed for games.
- ☆ Nail drag all baseball and softball fields as needed.
- ☆ Repaired mound and batters box area in Shepherd Stadium with clay as needed.
- ☆ Repaired mound and batters box area with clay at Middle School baseball field.
- ☆ Repaired practice mounds with clay A-field, B-field and in Stadium.
- ☆ Picked up trash around Municipal Building complexes (daily).
- ☆ Cut grass and trimmed as needed at Church property, Ft Clifton, Lakeview Park, Library, Shuford Ave, Violet Bank, Fire Station #2, Public Safety Building, City Hall, Health Dept, War Memorial, School Board, Courts Building, White Bank Park, Edinborough playground, Wakefield playground, Flora M. Hill Park, Dog Pound, pistol range, Community Center, A-field, B-field, Civic field, Shepherd Stadium, Lakeview 1 and 2.
- ☆ Cut grass on ball fields and soccer fields as needed.
- ☆ Cut dead limbs from trees at Library. Loaded on truck and took to landfill.
- ☆ Perform preventative maintenance on lawn mowers.
- ☆ Patched hole in sheetrock in training room at Public Safety Building. Sanded patched area and painted.
- ☆ Hung Smart Board in training room in Public Safety Building.
- ☆ Hung drug cabinet on wall at the Dog Pound.
- ☆ Repaired two doorstops and installed one doorstop at Dog Pound.
- ☆ Reinstalled ceiling tiles at old Colonial Heights Baptist Church.
- ☆ Vacuumed carpet at old Colonial Heights Baptist Church.
- ☆ Laid out and painted 2 field hockey fields at Soccer Complex for field hockey camp.
- ☆ Moved furniture and file cabinets at Commonwealth Attorney's office.
- ☆ Repaired desk drawer at Commonwealth Attorney's office.

IX. RECREATION & PARKS (CONTINUED):

Parks, Buildings and Grounds (Continued):

- ☆ Hung 4 bulletin boards and pictures at Commonwealth Attorney's office.
- ☆ Hung AED cabinets in Courts Building.
- ☆ Hung pictures in Law Library at Courts Building.
- ☆ Installed doorstop on Conference Room at Public Safety Building.
- ☆ Top dressed outfield in Stadium.
- ☆ Laid out soccer field and painted at Soccer Complex for soccer camp.
- ☆ Washed out Stadium as needed after games.
- ☆ Performed maintenance on paint machine.
- ☆ Removed regular mound and built new mound for BIB tournament.
- ☆ Laid out and painted football practice field at Middle School, band practice field at High School, and field hockey field at High School.
- ☆ Picked up fence pipe from Elite Fence to repair fence in Stadium.
- ☆ Repaired fence in Stadium.
- ☆ Took basketball goals to High School and picked up after Youth Basketball Camp.
- ☆ Lowered and raised flags as needed at Courts Building, Public Safety Building, City Hall, and Fire Station #2.
- ☆ Cut brush and trimmed trees at White Bank Park. Loaded and took to landfill.
- ☆ Power washed stands and sidewalks in Stadium.
- ☆ Replace water supply line in men's restroom at Fort Clifton.
- ☆ Repaired fence gate at Wakefield playground.
- ☆ Replace wire on fence gate at Stadium.
- ☆ Repaired faucet in men's restroom at Stadium.
- ☆ Removed old fence poles at old Colonial Heights Baptist Church.
- ☆ Cleaned, painted, and sealed floor at Dog Pound.
- ☆ Took trailer to Gale Welding to have tailgate repaired.
- ☆ Repaired vinyl soffit at Health Dept building.
- ☆ Picked up Water Reel from Watkins Equipment.
- ☆ Set up Water Reel and watered as needed at Soccer Complex.
- ☆ Staff Attended ICS-200 training.
- ☆ Installed temporary fence and moved bases for charity softball game between Police Dept and Fire Dept.
- ☆ Removed fence and bases after Fire and Police Dept. game.
- ☆ Went to Home Depot and got hardware to hang door at Dog Pound. Hung door at Dog Pound.
- ☆ Mixed concrete and repaired sidewalk at 3rd base locker room in Stadium.
- ☆ Went to Home Depot to get door for Stadium press box.
- ☆ Cut, painted, and installed door on Stadium press box.
- ☆ Repaired fence on Police impound at Garage.
- ☆ Sprayed as needed grass killer on parking lot and sidewalks at Courts Building, City Hall, Fire Station #2, Dog Pound, Police Firing Range, Ft. Clifton, White Bank, Violet Bank, Lakeview basketball court, and Public Safety Building.
- ☆ Sprayed grass killer on mulch beds at Ft. Clifton and White Bank, along fence in Stadium, Civic field, B-field, High School baseball field, High School softball field, and on baseball infield at Tussing Elementary and Middle School softball infield.
- ☆ Spot treat Stadium for weeds.
- ☆ Replace light bulbs in Stadium shop.
- ☆ Put field dirt mix in infield at Stadium and Middle School baseball field.
- ☆ Repaired broken sprinkler head at Soccer Complex.
- ☆ Seeded Stadium with Riviera grass seed.

IX. RECREATION & PARKS (CONTINUED):

- ☆ Core aerated Stadium and Civic field. Mat dragged in cores on both fields.
- ☆ Fertilized Stadium.
- ☆ Took reel mower to Smith Turf to be repaired. Picked up when it was ready.
- ☆ Repaired hose on Water Reel.
- ☆ Press Box at Shepherd Stadium remodeled with sliding windows and air conditioning.

X. OFFICE ON YOUTH & HUMAN SERVICES:

VJCCCA Programs

- Shoplifting Diversion Program was held serving 35 Colonial Heights/Chesterfield youth
- Service Learning Program supplied 35 youth with job sites and supervision for 369 hours of community service.

Youth Advisory Council

- Sponsored *Lemon Aid* stand; earning \$300 for childhood cancer research; 12 YAC members participated.
- 8 YAC members helped to provide lunches for Tri-Cities Work Camp Volunteers
- 7 YAC members went to Peak Experiences
- 8 YAC members went to Busch Gardens

Pocahontas Youth Conservation Corp

- 7 youth are working for 3 weeks at Pocahontas State Park in the Youth Service Corp program

Drivers' Bags

- 18 Youth received VaABC, VASAP, MADD, State Police information when they received their driver's license

Training & Meetings

- SASSI Training in Virginia Beach with Abby Lynch & Tricia Quenan attending

XI. FLEET MAINTENANCE:

	<u># of Workorders</u>	<u>Total</u>	<u>Sublet</u>	<u>Sublet Total</u>
2008	93	\$17,328.42	2	\$ 441.52
2007	96	\$14,281.85	7	\$1,029.84

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Horticulture

- ⊗ Watered all sites four times a week, 800 gallons per day.
- ⊗ Continue mulching, fertilizing, cutting, pruning and weeding sites throughout the City.
- ⊗ Worked with Office on Youth, Beautification Committee and Chesterfield Juvenile Detention Center.
- ⊗ Continue to edge all sites three times a week, cut grass at the Legacy Garden and Chesterfield Highland Park once a week.
- ⊗ Pruned shrubs, crape myrtles and removed a dead tree at the Public Safety Building.

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Horticulture (Continued)

- ☼ Attended the International Society of Arboriculture class in North Carolina and now recognized as an ISA Certified Arborist.
- ☼ Responded to miscellaneous tree calls took pictures of trees damaged by new construction on Snead Avenue.
- ☼ Attended FEMA class offered by the City.
- ☼ Planted annuals at Fire Station II and all Civic and Gateway Signs.
- ☼ Planted Annuals and Perennials at I95 and Temple Avenue.
- ☼ Planted a River Birch tree at Public Works with Office on Youth.
- ☼ Purchased and installed watering system “Tree Gators” to drought/stressed trees throughout the City.
- ☼ Started cleaning all beds, applied post emergence herbicide in preparation for fall mulch beginning September 1.

Vegetation

Picked up litter at the following locations:

- Boulevard
- Charles Dimmock Parkway
- Conduit Road
- Ridge Road
- Roslyn Avenue
- Spruce Avenue
- Dupuy Avenue
- Hamilton Avenue
- Prince Albert Avenue
- Westover Avenue
- West Roslyn Avenue
- Temple Avenue

Trimmed limb/bushes, removed dead/fallen trees and storm damage at the following locations:

- Conduit Road
- Meridian Avenue
- 205-211 Winston Avenue
- 156 and 160 Carroll Avenue
- 400 and 500 blocks Chesterfield Ave.
- 1005 Lakewood Drive
- 2306 Wakefield Avenue
- 146 and 158 Chesterfield Avenue

Sprayed for weeds and high grass at the following locations:

- Windmere Drive
- Hope Ridge Court
- Virginia Avenue
- Temple Avenue
- Conduit Road
- Dunlop Farms Boulevard
- Marvin Avenue
- Canterbury Lane
- Old Town Drive
- 206 Pecan Tree Terrace
- 501 Lake Avenue
- 517 Springdale Avenue

Cut and trimmed grass at the following locations:

- Arlington Road
- Biltmore Drive
- Boulevard
- Branders Bridge Road
- Bruce Avenue
- Canterbury Lane
- Chesterfield Avenue
- Conduit Road
- Covington Road
- Dunlop Farms Boulevard
- Dupuy Avenue
- Ellerslie Avenue
- Hillside Lane
- Hope Ridge Court
- Kent Avenue
- Marvin Avenue
- Meridian Avenue
- Old Town Drive
- Prince Albert Avenue
- Recycling Center
- Ridge Road
- Roslyn road
- Sadler Avenue
- Snead Avenue
- Spruce Avenue
- Temple Avenue
- Vo-Tech
- Washington Avenue
- Westover Avenue
- White Bank Road

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Other:

- Responded to miscellaneous complaints concerning high weeds, dead trees and drainage issues.
- Removed gravel and sand from entrance at Conduit and Old Town Creek Roads.
- Placed sand on transmission fluid spill and cleaned with sweeper at 1209 West Roslyn Road.
- Removed 34 dump trucks loads of construction debris from Public Works Complex.
- Assisted Animal Shelter moving cages.
- Staff attended ICS 200 FEMA class.
- Assisted Horticulture Division trimming shrubs at the Public Safety Building, setting up benches at the Library and the Engineering Division moving furniture.
- Removed guardrail from paper street at Lenoir Avenue.
- Removed debris from under Temple Avenue Bridge and repaired 56' x 1" expansion joints with joint sealer.
- Installed driveway pipe for drainage at 114 and 117 Deerwood Drive.
- Supervisors completed interviews for the Stormwater Forman's position.

Concrete Curb and Gutter restoration at the following locations:

- | | | | |
|---|------|---|-----|
| • 901 Williamsburg Road
5' Curb and Gutter | | • 209 Piedmont Avenue
Curb and Gutter | 65' |
| • 902 Williamsburg Road
Curb and Gutter | 6.5' | • 108 Verbov Avenue
Curb and Gutter | 5' |
| • 3204 Holly Avenue
Curb and Gutter | 7' | • 215 Washington Avenue
Curb and Gutter, 12' CG9 | 27' |

Placed topsoil around new Curb and Gutters, sidewalks, drop inlets and sinkholes at the following locations:

- | | |
|------------------------|------------------------------|
| • 160 Carroll Avenue | • 5118 Salem Court |
| • 209 Piedmont Avenue | • 907 Yorkshire Road |
| • 215 Homestead Drive | • Jersey Court at Angus Lane |
| • 337 Shade Tree Drive | |

Stormwater and Drainage

Removed debris from storm drain, drainage pipe, grates, gutters and ditches from the following locations:

- | | |
|-------------------------------------|----------------------------------|
| • 1023 Forest View Drive | • 148 Chesterfield Avenue |
| • 110 Royal Oak Avenue | • 206 Pecan Tree Terrace |
| • 209 and 418 Westover Avenue | • Hamilton at Westover Avenues |
| • 217 Dupuy Avenue | • Kent Avenue |
| • 83 Sherwood Drive | • Lafayette at Hamilton Avenues |
| • Boulevard behind Big Lots | • Marvin at Chesterfield Avenues |
| • Brookhill Ave. at Forest View Dr. | • Meridian Avenue |
| • Charlotte Avenue | • Sherwood Drive at Boulevard |
| • Colonial at Westover Avenues | • Elmwood at Greenwood Avenues |

Solid Waste

Recycling

- 178 CITIZENS USED THE TGE Recycling Center to dispose of category 1 materials, brush, cardboard, batteries, oil/antifreeze, propane tanks, appliances with Freon and metal products
- Collected \$20.00 for removal of Freon
- Removed twenty-three batteries and 185 gallons of used oil for recycling

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Transfer Station

- The Convenience Center closed July 1, 2008

Transportation

Streets

Asphalt placed in potholes, low spots, shoulder, driveway, new curb and gutters, water and sewer utility cut at the following locations:

- Boulevard
- Edinborough Drive at Perthshire Lane
- Riverview Road
- Washington Avenue
- Bermuda at Beechwood Avenues
- Brandywine Road at Brandywine Court
- Brandywine at Huntington Roads
- Dunlop Farms Boulevard at Longhorn Dr.
- Heron Run Road
- White Sands Court
- Longhorn Drive
- 3600-3606 Perthshire Lane
- 107 Eastman Avenue
- 119 Marvin Avenue
- 146 Charlotte Avenue
- 209 Piedmont Avenue
- 307 Greenmeadow Court
- 400 Norwood Drive
- 201 and 209 Prince Albert Avenue
- 501 Lake Avenue
- 616 Lakeview Avenue
- 617 and 626 Charles Avenue
- 1600 Clifton Drive
- 3117 Woodlawn Avenue
- 3267 Longhorn Drive
- 3602 Hemlock Avenue
- 3702 School Avenue
- 3207,3209,3213 and 3215 Bermuda Ave.
- 200 Chesterfield Avenue

Placed stone in alleys, sinkholes, drainage ditches and shoulders at the following locations:

- 200 Hillside Lane
- 200 Pinecliffe Drive
- 612 Ryan Avenue
- Between Bristol Ave. and Boulevard
- Between Lynchburg & Suffolk Avenues
- 215 Homestead Drove
- 21 Comstock Drive
- Between Lynchburg and Hamilton Ave.
- Between Norfolk & Suffolk Avenues

Traffic Operations

- Signals
 - Did preventative maintenance on four (4) traffic cabinets.
 - Replaced four (4) LED traffic lights.
 - Replaced two (2) 2 pedestrian crossing lights.
 - Installed 14 new amber and amber arrow LED traffic lights.
 - Replaced controller at Eilerslie and Dunlop hit by lighting.
- Signals and Markings
 - Made and put up 6 assorted signs throughout the City.
 - Made and put up 18 new high intensity street name signs.
 - Put down new SCHOOL emblem southbound on Conduit.
 - Made and put up 4 signs for recycling center.
- Street Lights
 - Checked all ornamental street lights all working.
- Traffic Control
 - Responded to 5 after- hours call backs for malfunctioning traffic lights and downed stop signs.
 - Provided traffic control for utilities and public works on Lakeview.
- Miscellaneous
 - Put up 17 seasonal flags for beautification committee.
 - Replaced faulty 752 card for Opti-com @Westover and Blvd.

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Utilities

Wastewater

Responded to sewer backups at the following locations:

- 3113 Atlantic Ave.
- 1701 Franklin Ave.
- 412 Gould Ave.
- 201 Norwood Dr.
- 1218 Covington Ave.
- 3106 Frederick Ave.
- 302 Hillcrest Ave.
- 128 Sadler Ave.

Install/repair sewer clean out or lateral at the following locations:

- 3645 Ashby Ave.
- 707 Elko Ave.
- 3243 Jersey Ct.
- 128 Sadler Ave.
- 3113 Atlantic Ave.
- 302 Hillcrest Ave.
- 315 Roanoke Ave.
- 307 Washington Ave.

Camera sewer main/lateral at the following locations:

- 1218 Covington Rd.
- 3267 Longhorn Dr.
- Dupuy Rd. @ Battery Place

Flushed sewer main line at the following locations:

- 3420 Blvd.
- 400 Cloverhill Ave.
- 1912 Franklin Ave.
- 307 Orange Ave.
- 509 Riverview Rd.
- 505 Springdale Ave.
- 503 Cameron Ave.
- 3736 Conduit Rd.
- Hamilton Ave. @ Blvd.
- 145 Piedmont Ave.
- 147 Roanoke Ave.
- 2207 Wakefield Ave.

Repaired sewer manholes, tops and inverts at the following locations:

- 3646 Ashby Ave.
- 100 Laurel Parkway
- 100 Highland Ave.

Checked the following manholes “trouble spot” locations:

- Battery Place @ Plumtree Ave.
- 3209 Bermuda Ave.
- 102 Boykins Ave.
- 410 Cameron Ave.
- Colonial Ave. @ Lafayette Ave.
- Eastman Ave.
- Greenleaf @ Fairlie Rd.
- Jackson Ave. @ Blvd.
- Jefferson Ave. @ Royal Oak Ave.
- Lakeside Dr.
- 1017 Lakewood Dr.
- 118 Lee Ave.
- Newcastle Dr.
- 220/306 Orange Ave.
- Parking lot of Pleasure Island
- Shuford Ave.
- 401 Taswell Ave.
- West Ave. @ George Ave.
- 509 Riverview Rd.
- Blvd. behind Pino’s
- 617 Blvd.
- 231 Breezy Hill Dr.
- Charles Ave. @ Atlantic Ave.
- Dale Ave.
- 921 @ 1020 Forestview Dr.
- Highland Ave.
- 204 Jefferson Ave.
- Lafayette Ave. @ Blvd.
- Lakeside Dr. @ Lakeview Ave.
- 100 Laurel Parkway
- 212 Maple Ave.
- 209 Nottingham Dr.
- Pickwick Alley
- 83 Sherwood Dr.
- Stuart Ave. @ Washington Ave.
- 100 blk. Of Washington Ave.
- Yew Ave.

Responded to miscellaneous sewer calls at the following locations:

- 1600 Clifton Dr.
- E. Westover Ave. @ Fischer Ave.

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Repaired utility cuts at the following locations:

- 3419 Blvd.
- Lakeview Ave.
- 307 Greenmeadow Ct.

Distributed rat bait in manhole at the following locations:

- 2110 Franklin Ave.
- 303 Kent Ave.

Responded to citizen complaint for sewer bugs at the following locations:

- Elko Ave. @ James Ave.
- 227 Huntington Rd.
- 303 Maple Ave.
- 706 Floral Ave.
- 300 Blk. Maple Ave.
-

Main Pump Station comminutor out of service. Checked pumps and pulled debris from wet well manually.

Responded to alarms at the following locations:

- 2701 Conduit Rd. (MPS)
- Dunlop Farms Pump Station

Performed preventative maintenance at the following locations:

- Appomattox Pump Station
- C&B Pump Station
- Hillcrest Pump Station
- Sherwood Hills Pump Station
- 2701 Conduit Rd. (MPS)
- Dimmock Pump Station
- Hrouda Pump Station

Miss Utility locating required 204 man-hours for the month of July 2008.

Water

Replaced water meters at the following locations:

- 3113 Atlantic Ave.
- 325 Bristol Ave.
- 209 Piedmont Ave.
- 913 Williamsburg Rd.
- 2102 Blvd.
- 123 Huntington Rd.
- 210 Ridge Rd.

Set meter for new construction at the following locations:

- 412 Dupuy Ave.
- 529 Waterfront Dr.
- 215 Washington Ave.

Repaired/install new water service at the following locations:

- 1236 Choptank Ct.
- 116 Greenmeadow Dr.
- 401 Temple Ave.
- 307 Greenmeadow Ct.
- 209 Piedmont Ave.
- 3126 Woodlawn Ave.

Abandoned old service line at the following location:

- 616 Lakeview Ave.

Repaired or raised meter box at the following locations:

- 23 Brandywine Ct.
- 1032 Germar Ct.
- 202 Lynchburg Ave.
- 313 Norfolk Ave.
- 312 Richmond Ave.
- 2007 Snead Ave.
- 5017 Conduit Rd.
- 103 Indian Rock Ct.
- 202 N. Valley Rd.
- 1101 Peace Cliffe Ct.
- 1115 Shuford Ave.
- 201 Temple Ave.

Install or replace meter setter at the following locations:

- 610 Charles Ave.
- 166 West Westover Ave.
- 505 Pinehurst Ave.
- 319 Waterfront Dr.

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Pulled meter and sent to Chesterfield to be tested for the following location:

- 3113 Atlantic Ave.

Replaced fire hydrant cap at the following location:

- George Ave. @ Adams Ave.

Performed water shut off at the following locations:

- 8 Brandywine Ct.
- 224 Lafayette Ave.
- 411 Southpark Circle
-

Performed flow test at the following locations:

- 1218 Elmwood Dr.
- 207 Greenmeadow Dr.
- 223 Plumtree Ave.
- 157 Roanoke Ave.
- 337 Shade Tree Dr.
- 840 W. Roslyn Rd.

Backflow/Cross Connection Survey at the following locations:

- 205 Archer Ave.
- 2403 Blvd.
- 3235 Blvd.
- 3509 Blvd.
- 1909 Blvd.
- 3236 Blvd.
- 3611 Blvd.
- 3517 Blvd.
- 1101 Blvd.
- 3107-13 Blvd.
- 101 Brookhill Ct.
- 114 Charlotte Ave.
- 2711 Conduit Rd.
- 250 E. Ellerslie Ave.
- 1305 Elmwood Dr.
- 600 Forestview Dr.
- 101 Homestead Dr.
- 131 Jennick Dr.
- 3231 Jersey Ct.
- Kennon Pointe Dr.
- 211 & 213 Lynchburg Ave.
- 319 Norwood Dr.
- 109 Seaton Dr.
- 103 Seaton Dr.
- 796 Southpark Blvd.
- 601 Southpark Blvd.
- 628 Southpark Blvd.
- 400 Southpark Blvd.
- 647 Southpark Blvd.
- 551 Southpark Blvd.
- 648 Southpark Blvd.
- 790 Southpark Blvd.
- 411 Southpark Blvd.
- 1869 Southpark Circle
- 300 A & B Temple Lake Dr.
- 2530 White Oak Ct.
- 305 Winston Ave.
- 3120 Woodlawn Dr.
- 907 Yorkshire Rd.

Responded to dirty water complaint at the following locations:

- 802 Old Town Dr.
- 1104 Wellington Dr.

Performed yard maintenance at the following locations:

- Appomattox PS
- Archer Ave. Right of Way
- C&B Pump Station/Right of Way
- Chesterfield Metering Pit/ROW
- Conduit Rd.
- Conjurers Neck Pump Station
- Dimmock Pump Station
- Dunlop Farms Pump Station
- Hillcrest Pump Station
- Hrouda Pump Station
- MPS/Right of Way
- ROW behind Conv. Center
- Sherwood Hills Pump Station
- Sherwood Hills Water Tower/ROW
- Southpark Water Tower
- Wakefield Ave Sewer ROW
- Moose Ln. @ Creek Pt.

Pulled meter for utility billing at the following locations:

- 311 Orange Ave.
- 509 ½ Riverview Rd.

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Responded to miscellaneous water calls at the following locations:

- 200 Beechwood Ave.
 - 3812 Conduit Rd.
 - 304 Highland Ave.
 - 2001 Southpark Circle
 - Verizon Southpark Mall
 - 2547 White Oak Ct.
 - 3108 Conduit Rd.
 - 206 Crestwood Dr.
 - 1042 Hoperidge Ct.
 - 113 Verbov Ave.
 - 1205 Wellington Rd.
 - 624 Woodcliffe Dr.
-
- Collected routine weekly disinfect water samples and 1st stage THM/HHA samples and sent to ARWA lab for testing for the month of July.
 - Collected second stage samples for the month of July and sent to Richmond Lab.
 - Coordinated water shutdown for new Walgreens.
 - Installed air gap and screens at Shepherd Stadium Water Tower.
 - Installed new sump pump and related piping in valve vault at Sherwood Hills Water Tower.
 - Replaced barbed wire on fence at Southpark Water Tower.
 - Performed routine maintenance of venting methane out of line at Dimmock Pump Station.

Richard A. Anzolut, Jr.
City Manager

cc: Department Heads
City Attorney
City Clerk