

CITY MANAGER'S REPORT TO CITY COUNCIL MAY 2008



I. ENGINEERING DEPARTMENT:

A. Capital Improvement Projects

Boulevard Clock Tower and Message Center – Negotiations and contract development are complete.

Bruce Avenue Drainage – Phase I – Within one-year maintenance period.

Bruce Avenue Drainage – Phase II – Updated plans that now replace most sanitary sewer mains and most water mains have been received and reviewed. A meeting is planned June 6 with the consultant to discuss the review comments.

Longhorn Drive Drainage Improvement – One of the grantors, Mr. Brockwell, in contact with City Manager.

Temple Avenue/I-95 Northbound Ramp – VDOT and contractor continue work on adding a merging on-ramp from Temple Avenue to NB I-95. Finalizing signage and pavement markings. Anticipated completion and opening June 16, 2008.

Boulevard Widening Project (North, Fifth Lane) – Opened bids. Most responsive bid less than anticipated. Awaiting authorization from VDOT to award bid to Perkinson Construction.

Landfill Entrance Road Realignment – Staff is investigating horizontal road alignments across the property. Received request from Mr. Rod Williams for city to provide appraisals of Wal*Mart property to be acquired for road access.

Right Turn Lane on Southpark Boulevard (front of Wal-Mart) – Received request from Mr. Rod Williams for city to provide appraisals of Wal*Mart property to be acquired for auxiliary lane.

Boulevard/Government Center Enhancement – Federal Aid, SAFETEA-LU Enhancement Program – Received final draft of PSA. Working with Purchasing and City Attorney to provide City General Provisions.

I. ENGINEERING DEPARTMENT (CONTINUED):

A. Capital Improvement Projects (Continued):

Boulevard Widening Project (Westover to Bruce, Fifth Lane) – Federal Aid, CMAQ Program – Continuing to work with MPO and VDOT staff to program additional flexible funds and consolidate administration of projects.

Boulevard Signal Coordination (Sherwood to Temple). – We have received approval from VDHR. Staff is working with VDOT to accommodate pedestrian accesses along the corridor. Staff is awaiting signed contract documents from the consultant.

B. Economic Development Projects (under construction)

N. Riverview at Roslyn E&S Control (Old Landfill Property North of Temple Avenue) – Removal of the buried waste is complete. Fill has been placed on top of the clay cap and topsoil has been spread. Received copy of Brownfields Certification Report for Landfill Reclamation prepared by developer's consultant and submitted to VA Dept. of Environ. Quality for approval. They have constructed a turn-a-round at the entrance.

Shamin Hotels (Hampton Inn and Holiday Inn Millennium) - Building work is continuing and landscaping work has begun. Some paving within the parking lots is continuing. Maintaining the erosion and sediment control items.

Landmark Realty New Office Building - Building work is continuing and the contractor is grading the lot and installing internal curb and gutter. The water and sewer services to the building have been connected. Erosion and sediment control items are being maintained.

Tussing Elementary School Addition - Building work is continuing. Contractor is constructing curb and gutter and sidewalk and has cleared for an additional parking lot. Erosion and sediment control items have been maintained.

Dunlop House Assisted Living, Phase II - Building work continues. Contractor is grading around the building. Contractor is maintaining erosion and sediment control items.

Walgreens - Contractor has installed silt fences and E & S items. The site has been cleared and fill is being placed.

Ariya Family Chiropractic Center - Contractor is grading the lot and installing new 6" waterline.

I. ENGINEERING DEPARTMENT (CONTINUED):

C. Economic Development Projects (under review)

Ashton Car Wash - Plans are complete pending receipt of traffic signal plans at Jennick Dr. and Charles H. Dimmock Parkway. Site bonding has been received for work within the site. The City Attorney is in the process of completing traffic signal negotiations with the Ashton Car Wash attorney.

I. ENGINEERING DEPARTMENT (CONTINUED):

C. Economic Development Projects (under review)(Continued)

School Maintenance Building - This building will be constructed behind Lakeview Elementary School. A second review has been completed and we are now awaiting the consultant's response comments. The consultant has provided a no rise certification and is currently preparing a Floodway Study with the intention of remapping the floodway in the site area.

Erosion and Sediment Control for Athletic Fields - We are currently awaiting Council's decision on updated plans. These will include additional tree buffer areas along the rear of the Covington Road lots. The matter is scheduled for Council's discussion on June 17th.

Mount Pleasant Baptist Church Parking Lot Expansion - The plans are now complete with the exception of the landscaping.

Subdivision of 1905 Boulevard - Site of Hearth and Home on the Boulevard. Splitting the lot that extends from Snead to the Boulevard into two lots. Planning Commission has approved the plat and waived construction of improvements. The waiver has been referred City Council by petition. The plat has been reviewed and we are awaiting the updated plat.

Denny's - The plans are now complete and will be approved for construction upon receipt of required bonds, etc.

Roslyn Farm Corporate Office - (located beside the Virginia Credit Union) - Construction plans have been reviewed and we are awaiting updated plans.

American Family Fitness Parking Lot Expansion - A portion of the pond in front of the building will be filled to construct a new parking area. Plans have been received and will be reviewed in the near future.

The following project(s) have been approved this month:

- Resubdivision Lot 10, Chesterfield Heights (plat)
- Resubdivision Lot 10, Chesterfield Heights (improvement plan)
- BLA Lots 2 & 3 J.E. Gill Estate
- Resubdivision Riverside Park Lots 37-41 (plat)
- Resubdivision Riverside Park Lots 37-41 (improvement plan)
- BLA Between Lots 1 & 2 Block C, Moore

Right-of-way Permits:

- Issued eight permits and closed out one.

II. PLANNING & COMMUNITY DEVELOPMENT:

1. Seven (7) fence permits issued.
2. Six (6) sign permits issued:
 - ☆ Ann's Cleaners – 654 Boulevard
 - ☆ Applebee's – 449 Southpark Circle
 - ☆ Ashley Furniture – 1899 Southpark Boulevard
 - ☆ Holiday Inn Express – 401 E. Roslyn Road
 - ☆ Jewelry Creations – 1910 Boulevard
 - ☆ Waskey Construction – 1908 Boulevard

II. PLANNING & COMMUNITY DEVELOPMENT (CONTINUED):

3. Boulevard Revitalization –
 - ☆ Phase V – 3 contracts executed. 2 completed project payments processed.
4. Neighborhood Revitalization:
 - a. **2006-7 CDBG Home Repair Grant:**
 - ☆ All jobs finished
 - b. **2007-8 CDBG Home Repair Grant:**
 - ☆ 3 plumbing & related accessibility jobs complete
 - ☆ 1 plumbing and 1 carpentry jobs pending
 - ☆ 1 additional plumbing job is complete
 - ☆ 1 termite treatment has been completed
 - ☆ 6 roofing jobs have been completed
 - ☆ 7 electric jobs have been completed
 - ☆ 1 heating and air job has been completed
 - ☆ Misc. carpentry jobs for 7 houses – No bids received!
 - c. **Rental Inspection Program:**

Item	Month	YTD
TOTAL UNITS REGISTERED		49
# of Dwellings registered	1	48
# of Multi-family Dwellings	0	1
# of Apts registered	0	0
TOTAL UNITS INSPECTED		49
Dwellings to be inspected	1	48
Multi-family dwellings	0	1
Apts to be inspected (10%)	0	0
Total # of Properties Sold	0	2
Failure to Register Letters	0	65
Answers Received	0	60
First Inspections made	0	64
Passed	0	13
Failed	0	51
Second Inspection	13	64
Passed	13	62
Failed	0	2
Third Inspection	0	0
Passed	0	0
Failed	0	0

II. PLANNING & COMMUNITY DEVELOPMENT (CONTINUED):

c. Rental Inspection Program (Continued):

Item	Month	YTD
Additional Inspections	0	0
Passed	0	0
Failed	0	0
Failure to schedule by owners	0	0
Total Fees Collected		
Reinspection	\$0.00	\$0.00
Late Registration	\$350.00	\$1250.00
4 year Certificates Issued		
Dwellings	13	72
Apartments (no of units certified)	0	0

5. Zoning/ Property Maintenance complaints investigated-

a. Property Maintenance

	Month	YTD
Total inspections	9	124
Violations	6	101
Violations resolved	5	65

b. Zoning

	Month	YTD
Total inspections	3	42
Violations	2	39
Violations resolved	1	24

c. Building Code

	Month	YTD
Total inspections	0	0
Violations	0	0
Violations resolved	0	0

d. Other

	Month	YTD
Total inspections	0	0
Violations	0	0
Violations resolved	0	0

e. Inoperable Motor Vehicle Complaints

	Month	YTD
Total inspections	5	50
Violations	1	37
Violations resolved	0	28

II. PLANNING & COMMUNITY DEVELOPMENT (CONTINUED):

f. Tall Grass

	Month	YTD
Total inspections	78	115
Violations	71	98
Violations resolved	54	71

g. Sign Ordinance

	Month	YTD
Total inspections	0	25
Violations	0	24
Violations resolved	0	13

The following are highlight activities for the Building Inspections Division:

	<u>Month</u>	<u>YTD</u>
1. Existing Housing and Maintenance Inspections	0	13
2. New Construction Inspections	323	1,512
3. Permits for New Residences	1	8
4. Estimated Cost for Permits for New Residences	\$108,500	\$1,128,500
5. Permits for Commercial Construction	8	37
6. Estimated Cost for Commercial Permits	\$524,775	\$6,185,229
7. Plumbing Permits Issued	8	63
8. Electrical Permits Issued	21	100
9. Mechanical Permits Issued	17	78
10. Swimming Pool Permits Issued	1	5
11. Inoperative Vehicles Towed	0	0
12. Letters on Water Cutoff	4	10

III. POLICE DEPARTMENT:

- ✓ Total calls for service in May, 2008, show an increase of 11.17%, going from 4,084 calls for service in 2007 to 4,540 in May, 2008.
- ✓ There were 83 Part I, or serious, crimes reported to the Colonial Heights Police Department in May. Fifty-two (52) of those, or 62.65%, have been cleared.
- ✓ Our Records Division processed 307 arrest reports, 28 Animal Control reports, 40 field interviews, 314 incident reports, 616 pawned properties, and 1,042 traffic summonses, along with a variety of other reports, totaling 2,718 reports.
- ✓ We were very proud to be featured on *American's Most Wanted* as we made the 1,000th capture in the show's history. Several of our officers received their 15 minutes of fame with their reenactment of the arrest. During the airing of this special edition, a plaque displaying our handcuffs was presented to John Walsh, the long-time host of the show and child welfare activist.
- ✓ As most know already, we had two of our officers involved in a motor vehicle crash while on duty this past month. Recruit Officer Lino Covello and his Field Training Officer, Mike Foster, were struck while on patrol. The driver of the other vehicle was found to be at fault. We had the Virginia State Police respond to investigate the crash. Recruit Covello sustained only minor injuries and has since returned to duty. However, Officer Foster was hospitalized for a short period of time to monitor the bruising of his spine and brain. He is now resting at home and is following up with his medical providers. We are expecting a full recovery and Mike is anxious to return to duty.

III. POLICE DEPARTMENT (CONTINUED):

- ✓ We are also nearing our goal of being fully staffed. The officers continue to work hard in the field as well as make efforts to recruit their associates from area departments. We have been very pleased with our applicant pool of certified officers lately. We are very pleased with the hard work of Recruit Officer Joey Baird while attending the police academy. Recruit Officer Baird set the standard at graduation by achieving top honors in marksmanship and physical fitness, and he received the overall top recruit award in his class. We are also excited to report the hiring of certified officer Robert Clark, who comes from the Sussex County Sheriff's Department. We feel he will make a good addition to our team after he completes our field training program. We have two conditional offers of employment to certified officers from Petersburg and Chesterfield County. Once they successfully complete some additional requirements, we hope to bring them aboard very soon.
- ✓ Our **Law Enforcement Services Division** has been very busy with a variety of duties. They have coordinated and participated in a multitude of events, as follows:
 - Special Olympics' "*Cops and Lobsters*" event at Red Lobster raised almost \$1600.00;
 - *Click It or Ticket* seatbelt survey was conducted in May;
 - A bicycle rodeo was held in cooperation with Recreation and Parks;
 - Officers attended the annual *Police Memorial Breakfast* held at the Hopewell Moose Lodge, honoring fallen law enforcement officers, hosted this year by the Petersburg Bureau of Police;
 - Attended the monthly Colonial Heights TRIAD meeting;
 - Participated in the Colonial Heights High School *Career Fair*;
 - Organized the city-wide *Sensitive Document Destruction* effort, which turned out to be a great success;
 - Our speed trailer was utilized for several days on Elmwood Drive and Woodlawn Avenue;
 - Our speed pads have been utilized on Perthshire Lane and Colonial Avenue.
- ✓ We are proud to report that we organized our first "*Take 25*" event. This was a nationwide initiative that asked parents and guardians to spend 25 minutes talking with their children about safety issues. Working with our school system, letters and resource materials were distributed to the parents and guardians of 1,300 students. As a follow-up, we also published a safety message in our local newspaper.
- ✓ Our **Investigations Bureau**, has cleared a variety of cases, to include a sexual assault of a 12- year-old by two 15-year-olds; an armed robbery at Taco Bell where several units with additional law enforcement resources captured the suspect and recovered all of the evidence related to the robbery; a couple of runaway cases that involved the National Center for Missing and Exploited Children; several credit card frauds, as well as several stolen automobiles.
- ✓ In an effort to locate and capture wanted subjects from our department, we have increased the exposure of our fugitives by placing their photos on an additional website: centralvirginiamostwanted.com.

III. POLICE DEPARTMENT (CONTINUED):

- ✓ Our officers within the Patrol Division worked at an optimal level with several duties which included the Fort Clifton Festival, VSU graduation traffic, CHSO Special Olympics motorcycle ride, and enforcement efforts with zero tolerance at Benny's Tavern.
- ✓ **School Resource Officer** Derek Pattison and Sr. School Resource Officer Renee Walters are winding down the school year. Officer Pattison participated in the high school's *After-Prom* festivities. Senior Officer Walters spoke at an assembly for rising fifth and sixth grades and parents of sixth- graders. She also made two arrests for assault. D.A.R.E. Officer Sophie Benkendorf is finishing up with elementary school graduations, and they have been met with many positive comments from parents of the students participating.
- ✓ Our **Patrol Division** tagged 47 inoperative vehicles during the month of May, while several inoperative street lights were reported to Dominion Power for repair.
- ✓ During the month of May, a total of 1,042 traffic summonses were issued and 786 warnings were given by the Patrol Division officers. A total of 65 felony charges and 154 misdemeanor charges were also issued during the month of May. A total of 84 parking citations were issued, 36 DUI arrests were made, and 107 crashes were reported. A total of 226 new cases were assigned to Patrol officers for investigation, and 168 cases have been cleared, or 74%. The detectives were assigned a total of 29 new cases for investigation and, of those, 17 cases, or 58%, have been cleared.
- ✓ The **Animal Control Division** impounded 28 dogs and 25 cats. During the month of May, there were no dogs returned to their owners, but 11 dogs and 18 cats were adopted out. Members of the community surrendered four (4) dogs and 18 cats to the shelter. Animal Control officers investigated two (2) dog bites and one (1) cat bite. At the end of the month, Animal Control investigated a total of 308 complaints, three (3) summonses were issued and a total of \$602.00 in fees was collected.
- ✓ Our **Auxiliary** officers donated a total of 477 hours to court appearances, meetings, sporting or civic events, extra duty, traffic details and other duties as assigned. **Sentinel** volunteers donated a total of 75 hours.
- ✓ Chief Jeff Faries graduated in May from the three week-long *Leadership in Police Organizations* course in Duluth, Minnesota, at the Center for Police Leadership offered by the International Association of Chiefs of Police. This program, fully funded through a scholarship, focused on leadership training for chiefs of smaller departments, such as ours. Chief Faries had the honor of being one of only 19 chiefs nationwide selected by the IACP to participate in this program.

Crime	May 2007	May 2008	Percentage of Increase/Decrease
Calls for services	4,084	4,540	11.17%
Aggravated Assaults	0	1	100.00%
All criminal arrests	200	307	53.50%
Arson	2	0	-200.00%
Burglaries	2	5	150.00%
DUI arrests	21	36	71.43%
Larceny	39	54	38.46%

III. POLICE DEPARTMENT (CONTINUED):

Crime	May 2007	May 2008	Percentage of Increase/Decrease
Motor Vehicle thefts	1	6	500.00%
Robberies	2	3	50.00%
Shoplifting arrests	14	25	78.57%
Simple Assaults	19	14	-26.32%
	PART I (Serious) OFFENSES		
May 2008	Number Reported	Number Cleared	Percentage Cleared
	83	52	62.65%

IV. FIRE & EMS DEPARTMENT:

FIRE DIVISION:

TOTAL FIRE TYPE CALLS: 103

<u>Call Descriptions:</u>	<u>No:</u>	<u>Call Descriptions:</u>	<u>No:</u>
Alarm System Activations	14	Excessive Heat/Explosion	1
Alarm System Malfunctions	5	Gas/Other Combustible Liquid Spills	6
Assist Police Calls	2	Good Intent Calls	8
Attempted Burn	1	Haz-Mat Investigation	1
Authorized Controlled Burn	1	No Incident on Arrival	2
Brush Fires	5	Public Fire Education	1
Building/Structure Fire	1	Public Service Assistance Calls	22
Child Safety Seat Installations	8	Smoke Detector/CO2 Installations	4
Cooking Fire	1	Smoke Scare/Odor Removal	2
Cover Assignment Call	1	Vehicle Fire	1
Dispatched then Cancelled Calls	12	Water/Steam Leak	1
Electrical Equipment Problems	3		
<u>Mutual Aid Given:</u>	<u>No:</u>	<u>Mutual Aid Received</u>	
Chesterfield - EMS 1st Responder	2	Chesterfield	2
Chesterfield	1	Fort Lee	1

~A fire unit arrived on-scene in 6 minutes or less from the time of dispatch on 90% of all calls received during the month~

EMS DIVISION:

TOTAL EMS PATIENTS: 276

<u>Call Descriptions:</u>	<u>No:</u>	<u>Call Descriptions:</u>	<u>No:</u>
Abdominal Pains	12	Motor Vehicle Accidents	14
Allergic Reactions	2	OB/GYN Calls	3
Altered Level of Consciousness Calls	2	Other Injury/Medical Calls	134
Assaults	8	Overdose Calls	1
Bite/Sting	1	Public Service Calls	5
Cardiac Arrests	2	Strokes	3

IV. FIRE & EMS DEPARTMENT (CONTINUED):

<u>Call Descriptions:</u>	<u>No:</u>	<u>Call Descriptions:</u>	<u>No:</u>
Chest Pains	27	Suicide	1
Difficulty Breathing	32	Trauma Patient	1
Falls	18	Unresponsive Patients	8
Fire Standby Calls	2		

<u>Mutual Aid Given:</u>	<u>No:</u>	<u>Mutual Aid Received</u>	<u>No:</u>
Chesterfield	1	Fort Lee	3
Dinwiddie	1		
Hopewell	2		
Petersburg	4		
Prince George	2		

~Patient contact was established in 8 minutes or less from the time of dispatch on 87% of all calls received during the month~

Training Division

Number of Classes Taught:	15
Attendees:	116
Man Hours	379.50

V. FINANCE DEPARTMENT:

- Checks processed:

General Fund	382
Payroll Checks	656
Other	<u>101</u>
Total	<u>1,139</u>

Eight alarm citations were processed during May.

Completed guidelines for reporting, investigation and prosecution of fraud and irregularities found in the workplace.

- **Purchasing** – 203 total purchase orders were completed with 129 being processed by purchasing and 71 departmental purchases being reviewed as compared to 284 being completed for the same period in 2007. In addition, 141 check requests were prepared by departments which are not processed by purchasing.
- **Bids/Issued/Opened during the Month:**
 - **Pavement widening & related work to extend the center (fifth) lane of the Boulevard (RT 1/301) north toward the Swift Creed Bridge**
(Invitation for Bid # 08-02225-932)
Issue Date: May 1 2008
Opened Date: May 22 2008
Status: Waiting on approval from VDOT to issue award.
 - **Emulsified Asphalt Slurry Seal & Crack Sealant for Various Roads**
(Invitation for Bid # 08-02295-933)
Issued Date: May 15 2008
Opened Date: May 29 2008
Status: City Engineering Department evaluating bids received

V. FINANCE DEPARTMENT (CONTINUED):

- **Land Sale**
(Invitation # 08-02106-934)
Issue Date: May 15 2008
Opening Date: June 10 2008
- Other Purchasing Activity:
 - PO issued for air condition system in server rooms at Public Safety Building & City Hall. Vendor called and advised that the units were in, and installation to begin the first week in June.
 - Processed addendum for additional services for architect doing services on Community Building Addition.
 - PO issued for CDBG Emergency Home Repair Program – Plumbing
 - Procured emergency purchase of pump for Dunlop Farms Pump Station
 - Reissued CDBG carpentry quote due to the fact that no quotes were received.
 - Finalized contract for July 4 fireworks display.
 - Formalized with Cross Roads Ford the ability to get 2009 police vehicles at 2008 prices.
 - Received pricing on Va Con truck for Public Works. Sealed bid will not have to be issued, as the City will use a contract provided by Fairfax County. Currently in the process of getting lease pricing.
 - Coordinated the changing of the locks at the old Colonial Heights Baptist Church.
 - Revised the City contract for stone and sand, due to the increase in gas prices.
 - Issued Quote to apply epoxy finish on Fire State # 1 Bay floors
 - Attended Telephone committee meeting to discuss next course of action.
 - Conducted phone line inventory on all City lines for phone consultant
 - Began work on sealed bid associated with former church property.
 - Discussed with Townes and Associates, additional work associated with the sports complex behind the Vo Tech center.
 - Discussed with Nextel the present contract the City has for cell phone service.
 - On June 11, Purchasing and Accounts Payable will be meeting with the HR liaison group members and other administrative assistants to go over Purchasing and Accounts Payable procedures. Purchasing will be talking about Blanket orders, departmental ordering and new Receiving Reports procedures.

V. FINANCE DEPARTMENT (CONTINUED):

- **Risk –**
 - **General –**
 - 1) A vehicle parked near the Optimist Club, had its windshield shattered by a baseball. Cost to repair is \$350. This will be paid out of the City's no fault coverage.
 - 2) City forces, while cutting grass on Temple Avenue, threw a rock from the ridding lawn mower and struck a vehicle, cracking the windshield. VA Auto Glass was called, and the windshield fixed for \$500.
 - **Property –**
 - 1) Shrubbery in front of the entrance to Interstate 95, was damaged by a vehicle being chased by the VA State Police.
 - 2) A weed eater fell off the back of a Public Works truck. A witness stated he saw another vehicle stop, pick it up, and drive away.
 - **Automobile –**
 - 1) A City Utility truck struck another vehicle at a stoplight on Temple Avenue. It seems that both vehicles were stopped at a traffic light, when the Utilities truck left first, striking the other vehicle in the fender.
 - 2) Police vehicle traveling north on the Boulevard, was struck by another vehicle, which turned in front of the police vehicle. The VML Insurance appraiser has come to look at our vehicle, and it has been declared totaled. Garage has been advised to remove anything from the car we might be able to use, before it is taken to the salvage yard.
- **Utility Billing – During May:**
 - Bi-monthly Utility Bills Sent – 3,672
 - Delinquent Notices Sent – 637
 - Delinquent Notices Percentage – 18.4%
 - Services cut off for nonpayment – 120

VI. HUMAN RESOURCES DEPARTMENT:

- **Advertisements**

<u>Department</u>	<u>Position</u>
Police	Police Officer (Certified)
Police	Police Officer Recruit
Public Works	Project Coordinator
Public Works	Senior Engineering Technician
Public Works	Utility Foreman

- Conducted a review/discussion session on May 19, 2008 for Fire Department supervisory staff on the following topics: employee evaluation system, worker's compensation, and training resources.
- Conducted a Human Resources Liaison meeting on May 21, 2008 to review/discuss the following topics: pre-employment testing requirements, transaction form processing, training resources, and employee events.

VI. HUMAN RESOURCES DEPARTMENT (CONTINUED):

• **Workers Compensation**

The following employee(s) filed a workers' compensation report during the month of May 2008:

<u>Date</u>	<u>Department</u>	<u>Description of Injury</u>
05-16-08	Fire	Blood borne pathogen exposure (right finger needle stick).
05-21-08	Public Works	Vehicle accident reported (driver); no injury.
05-21-08	Public Works	Vehicle accident reported (passenger); no injury.
05-21-08	Public Works	Vehicle accident reported (passenger); no injury.
05-24-08	Police	Left shoulder pain from vehicle accident.
05-24-08	Police	Leg and head injury from vehicle accident.

VII. INFORMATION TECHNOLOGY DEPARTMENT:

- ☆ The City's web site had 51,476 visits in the month of May with 87,190 page views, including 2,632 visits to the City job listings page. The top five pages visited after the home page were: Citizens Online Help Desk, Jobs, Library, Real Estate Assessment Search, and Recreation & Parks.
- ☆ A new website was launched for the Colonial Heights Appomattox Trail System (C.H.A.R.T.S.) – www.colonialheightstrails.org, which will provide the public with information and updates on the progress of the trails project.
- ☆ All employee end users were trained in May on the new Citizens Request Management System, which goes live online June 2.
- ☆ The Information Systems Coordinator conducted interviews for IT Computer Service vendors and established the City's IT User Committee. In addition, she coordinated the Blackberry Server software upgrade with Code Blue Technologies.

VIII. LIBRARY:

- ☆ The library staff circulated 26,151 titles in May.
- ☆ The public computer center was used by 2,488 patrons.
- ☆ 28 children participated in story time activities.
- ☆ 215 residents registered for new library cards, and an average of 613 residents used the library each day.
- ☆ The library's three meeting rooms were used 99 times.
- ☆ 2,379 residents visited the Colonial Heights Virtual Library to retrieve 282 articles from their homes and offices.

IX. RECREATION & PARKS:

Recreation & Parks		
<u>ACTIVITY</u>	<u>2007</u>	<u>2008</u>
Adult Softball # of teams	26	26
Aerobics	15	n/a
Aquifina Pitch Hit and Run	n/a	9
Belly Dancing	10	26

IX. RECREATION & PARKS (CONTINUED):

Recreation & Parks		
ACTIVITY	2007	2008
Bicycle Rodeo - Helmet Giveaway (Ages 2-18)	n/a	40
Bicycle Rodeo -Safety Workshop-Parents	n/a	25
Colonial Heights Hershey Hall of Fame Track Meet	8	10
Community Building Attendance	1430	1201
Community Building Resrvations	29	28
Fort Clifton Festival	15,000	12,000
Home Delivered Meals	150	155
Karaoke	71	n/a
Karate	9	16
Number of people using vans	866	712
Park Attendance	2,395	2,275
Park Reservations	42	45
Senior Citizen Attendance	2,505	2,620
Skateboard Park	423	110
Tae Box	15	42
Teen Dance	72	99
Tennis Clinic	n/a	7
Van Mileage	3,777	3,827
Violet Bank Museum	322	354
Volunteer Van Driver Hours	9	41
Yankees-Orioles	40	40
Youth Baseball/ Softball Reservations	565	521

Senior Citizen Center		
ACTIVITY	2007	2008
AARP	50	58
Bingo in Center	72	62
Bob Ross Painting Class	0	9
Bowling	124	195
Club Meeting	180	211
Craft Class	0	6
Crochet & Knitting	58	54
Diana Martin Oil painting class	0	0
Floor Exercises	93	121
Golf at Prince George	605	496
Karaoke	71	n/a
Line Dance Class	54	88
Lunch Out	11	n/a
Messages	30	n/a
Movies	6	12
Painters Group	21	28

IX. RECREATION & PARKS (CONTINUED):

Senior Citizen Center		
<u>ACTIVITY</u>	<u>2007</u>	<u>2008</u>
Party Bridge	140	104
Patio Paver Class	n/a	48
Riverside Theatre	n/a	36
Sandwich Social	32	32
Seniors Dance at Moose Lodge	n/a	56
Sing A-Long	13	32
Sing-a-long CH Health Care Center	12	12
Sit Down Exercises	231	215
Strength Training Class	300	189
Table Games	0	0
Tai Chi	26	24
Tap Class Advance	100	96
Tap Class Beginners	90	33
Tap Class Intermediate	n/a	93
Texas Trip	42	n/a
Tournament Bridge	68	64
Triad Meeting	64	15
Watercolor	12	17
Yoga	n/a	21
Zoomer Boomer	n/a	153
Total	2505	2620
Meals		
Bags	30	30
Breakfast Meals	60	60
Home Del Meals	60	\$65.00
Site Meals	0	0
Total	150	155
Transportation		
Total Miles	3777	3827
Total Passengers	866	712
Volunteer Hours	9	41
Wheelchairs	43	24

Crocheting group donated 115 hats, afghans and slippers for CARES, RSVP and From the Heart.

Dancing Grannies performed at CH Baptist Church, Dunlop House, Fort Clifton Festival and Lafayette House.

IX. RECREATION & PARKS (CONTINUED):

Violet Bank Museum

	<u>2008</u>	<u>2007</u>
Attendance	354	322

- ☆ Coordinated Fort Clifton Festival Civil War Displays.
- ☆ Hosted Ettrick Historical Society at Violet Bank Museum.
- ☆ Added 67 bullet molds of various calibers.
- ☆ Hired roof contractor to repair roof at VB.
- ☆ Promotion and research work requests.

Parks, Buildings and Grounds

- ☆ Cleaned parks and park bathrooms daily at White Bank Park, Lakeview Park, Ft Clifton Park.
- ☆ Checked daily and clean as needed the High School concession stand bathrooms, Lakeview softball concession stand bathrooms and Soccer Complex concession stand bathrooms.
- ☆ Clean Shepherd Stadium before and after games and for tournaments.
- ☆ Cleaned Stadium restroom before and after events.
- ☆ Prepared Shepherd Stadium field, Civic field, High School baseball field, Middle School baseball field and Middle School softball field daily for spring High School sports.
- ☆ Wash out Stadium dugouts as needed for games.
- ☆ Paint soccer fields at Soccer Complex and Football Stadium as needed.
- ☆ Nail drag all baseball and softball fields as needed.
- ☆ Picked up trash around Municipal Building complexes (daily).
- ☆ Cut grass and trimmed as needed at Church property, Ft Clifton, Lakeview Park, Library, Shuford Ave, Violet Bank, Fire Station #2, Public Safety Building, City Hall, Health Dept, War Memorial, School Board, Courts Building, White Bank Park, Edinborough playground, Wakefield playground, Flora M. Hill Park, Dog Pound, pistol range, Community Center, A-field, B-field, Civic field, Shepherd Stadium, Lakeview 1 and 2.
- ☆ Cut grass on ball fields and soccer fields as needed.
- ☆ Picked up tables and chairs that were purchased from Sam's Club and took to Ft. Clifton to be stored.
- ☆ Cut low hang limbs and underbrush in Ft. Clifton in preparation for Ft Clifton Arts Festival. Loaded limbs and underbrush in trailer and took to dump.
- ☆ Spread rock dust on paths and roads at Ft. Clifton in preparation for Ft Clifton Arts Festival.
- ☆ Hauled brush away from Ft. Clifton. Preparing for Ft. Clifton Arts Festival.
- ☆ Removed gates in fence to Tussing Elementary field. This was for parking to Ft. Clifton Arts Festival.
- ☆ Moved soccer goals at Tussing Elementary for parking to Ft. Clifton Arts Festival.
- ☆ Bagged ice and put in freezer for Ft. Clifton Arts Festival.
- ☆ Set up tents, tables, and chairs at Ft. Clifton Arts Festival.
- ☆ Took trashcans to Ft. Clifton for Arts Festival.
- ☆ Helped vendors set up at Ft. Clifton Arts Festival.
- ☆ Met contractor at Ft. Clifton to have PA system checked.
- ☆ Cleaned up Ft. Clifton after Arts Festival.
- ☆ Repaired gate on Stadium that had been vandalized.
- ☆ Turned on water at Middle School baseball field and Middle School softball field.
- ☆ Repaired drinking fountain at B-field.

IX. RECREATION & PARKS (CONTINUED):

Parks, Buildings and Grounds (Continued)

- ☆ Moved soccer goal at High School.
- ☆ Repaired water leak in High School concession restroom.
- ☆ Covered mound in Shepherd Stadium when rain occurred.
- ☆ Repaired mound and home plate area with mound clay.
- ☆ Removed carpet from Commonwealth Attorney's office at Courts Building.
- ☆ Moved furniture at Commonwealth Attorney's office.
- ☆ Carried chairs from Ft. Clifton to War Memorial for Memorial Day. Returned chairs to Ft. Clifton afterwards.
- ☆ Replaced broken stall door in restroom at Ft. Clifton.
- ☆ Cut and replaced broken boards on benches at Floral M. Hill Park.
- ☆ Took Kubota tractor to garage to have battery replaced.
- ☆ Performed preventative maintenance on mowers.
- ☆ Took 2 trailers to garage to be repaired and inspected.
- ☆ Lowered and raised City and State flags around City as needed.
- ☆ Repaired damaged areas in Stadium with Turface and Emerald Green.
- ☆ Cleaned out old shed at Dog Pound and took contents to dump.
- ☆ Tore down old shed at Dog Pound.
- ☆ Vacuumed up water from carpet in Sheriff's Department. Water was from leaking roof drain.
- ☆ Met Charlie Conner from Pioneer Paint to look at paint machine and determine what parts needed to ordered to fix it.
- ☆ Repair and rebuild paint machine.
- ☆ Relocated one sign and hung a new sign on Courts Building for Commonwealth Attorney's office.
- ☆ Took power pruners to Conners to be repaired.
- ☆ Bought shelving unit from Home Depot and installed in mechanical room at PSB.
- ☆ Took paint trailer to Gale Welding to be repaired.
- ☆ Cut limbs overhang roadway from Moose building to bottom at White Bank Park. Loaded limbs on trailer and took to dump.
- ☆ Took tractor to Tussing Elementary and started repairing damage to field from parking for the Ft. Clifton Arts Festival.
- ☆ Removed plaque from front hall at City Hall. Repaired sheetrock and hung new picture in its place.
- ☆ Worked on ice machine in Stadium to try and get running.
- ☆ Repair drag on Sand Pro.
- ☆ Change mound and base distances as needed for games on A-field.
- ☆ Meet Turgreen to have Stadium and Soccer fields sprayed.
- ☆ Mark infield radius at 2 High School baseball fields, so irrigation heads can be moved.
- ☆ Fertilized Shepherd Stadium field.
- ☆ Setup and start irrigation around the City.

X. OFFICE ON YOUTH & HUMAN SERVICES:

Office on Youth:

- Co-sponsored the Moose Lodge dance for Colonial Heights Middle School. Approximately 120 youth attended.
- Staff attended S.A.F.E. Board Meeting.
- Staff attended Underage Drinking Task Force.

X. OFFICE ON YOUTH & HUMAN SERVICES (CONTINUED):

Kids' After-School Program:

- Held KAP car wash as a program fundraiser.
- Denise Tatum, KAP Coordinator, attended grant writing workshop.
- Held last KAP Family Dinner and year end celebration.

VJCCCA Programming:

- 12 individuals, who received their license, were given driver's safety bags.
- 3 families completed the parenting with love and limits.
- 26 individuals with a parent attended the Shoplifting Diversion Program.
- 27 individuals completed 155 hours of service learning.
- 8 youth participated in Life Skills Classes.

Better Beginnings Coalition:

- New Coordinator hired – Denise Tatum
- Coordinator attended state-wide training
- Better Beginnings held lunch meeting

XI. FLEET MAINTENANCE:

	<u># of Workorders</u>	<u>Total</u>	<u>Sublet</u>	<u>Sublet Total</u>
2008	83	\$12,359.64	7	\$1,398.09
2007	61	\$ 7,967.39	2	\$ 195.00

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Horticulture

- ⊗ Continue mulching, fertilizing, cutting, pruning and weeding all sites throughout the City.
- ⊗ Worked with Office on Youth and Beautification Committee.
- ⊗ Assisted Beautification Committee at Fort Clifton Festival weekend May 10 and 11, 2008.
- ⊗ Planted seasonal annuals.
- ⊗ Watered all sites twice a week.
- ⊗ Removed all winter plants.
- ⊗ Installed plaque at Chesterfield Highland Park.
- ⊗ Spoke at the Kiwanis Club.
- ⊗ Cut grass at all sites three times a week.

Vegetation

Picked up litter at the following locations:

- Conduit Road
- Edinborough Drive
- Ellerslie Avenue
- Gills Drive
- River Oaks Avenue
- Roslyn Road
- Sadler Avenue
- Temple Avenue
- West Westover Avenue
- White Bank Road

Trimmed limbs removed trees and trimmed bushes at the following locations:

- Brame Avenue
- Royal Oak Avenue
- 3031/2 Temple Avenue
- Danville Avenue
- Corner of Richmond & Fischer Aves.

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

City Contractor removed trees, trimmed limbs and/or grinded stumps at the following locations:

- 101 Brookhill Court
- 108 Hanover Avenue
- 210 Richmond Avenue
- Across from 204 Orchard Lane
- 216 Lee Avenue
- Adjacent to 408 Springdale Ave.
- Adjacent to 501 Lake Avenue
- Corner of Pinehurst & Ivey Aves.
- Rear of 2200 Franklin Avenue

Removed storm damage from the following locations:

- Moose Lane Avenue
- Corner Richmond & Lee Avenues

Sprayed for weeds and high grass at the following locations:

- 208 Biltmore
- Boulevard behind Waffle House
- Chares Dimmock Parkway
- Ellerslie Avenue
- Helen Avenue
- Ridge Road
- Ridge Road
- Sherwood Drive
- Snead Avenue
- Spring Drive
- Temple Avenue

Cut and trimmed grass at the following locations:

- Archer Avenue
- Bluff Court
- Bluff Terrace
- Branders Bridge Road
- Chesterfield Avenue
- Convenience Center
- Dunlop Farms Boulevard
- East Westover Avenue
- Ellerslie Avenue
- Helen Avenue
- Ivey Avenue
- Meridian Avenue
- North Temple Avenue
- Ridge Road
- Riverview Avenue
- Sherwood Drive
- Stuart Avenue
- Triangle on Spruce Avenue
- West Westover Avenue
- Wright Avenue
- Biltmore Drive
- Bluff Drive
- Boulevard
- Charles Dimmock Parkway
- Conduit Road
- Covington Road
- Dupuy Avenue
- Edinborough Avenue
- Gills Drive
- Hope Ridge Court
- Marvin Avenue
- Moose Lane
- Old Town Drive
- River Oaks Avenue
- Roslyn Road
- Snead Avenue @Ridge Road
- Temple Avenue
- West Roslyn Road
- White Bank Road

OTHER

- Cleaned and preformed preventive maintenance on city equipment.
- Assisted Horticulture Division with mulching and cleaning around beds throughout City.
- Continue to clean and load dumpsters at the Convenience Center.
- Responded to miscellaneous calls concerning, driveways, drainage issues and trees.
- Assisted Human Resource and City Manager offices relocating file cabinets.
- Cleaned alley between Jefferson and Royal Oak Avenues and behind 324 Hamilton Avenue.
- Assisted Police and Fire Department with the burning of documents on May 21, 2008.
- Assisted Purchasing Department with moving of surplus items from Police Department and Library to the Public Works Complex.
- Removed six flatbed dump trucks loads of construction debris from Public Works Complex to Richard Crowder Construction.

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Concrete Sidewalk and Curb and Gutter restoration at the following locations:

- 1001 Conjurers Drive 40' Radius Curb and Gutter
- 1001 Germar Court 8' Sidewalk
- 115 & 119 Richmond Avenues 7' Curb and Gutter
- 2511 White Oak Court 16.5' Curb and Gutter
- 2624 Bent Oaks Court 10' Curb and Gutter
- 3200 Holly avenue 15' Curb and Gutter
- 3605 Spruce Avenue 8' Sidewalk
- 612 Fairlie Road Repaired a small area of Curb & Gutter
- 920 Jamestown Road 10' Curb and Gutter
- Angus and Longhorn Drives 24' Curb and Gutter

Placed topsoil around new curb and gutters, sidewalks, drop inlets and sinkholes at the following locations:

- 144 Windsor
- 204 and 208 Honeycreek Court
- 2511 White Oak Court
- 3605 Spruce Avenue
- 920 Jamestown Road
- Longhorn Drive
- Marvin Avenue & Cambridge Place
- 202 Maple Avenue
- 210 Piedmont Avenue
- 3200 Holly Avenue
- 917 Williamsburg Road
- Kennon Point Drive

Stormwater and Drainage

Removed debris from storm drain, drainage pipe, grates, gutters and ditches from the following locations:

- 111 Lakeside Drive
- 212 Dupuy Avenue
- 3208 Glenview Avenue
- 565 Riverview Avenue
- Boulevard
- Charlotte Avenue
- Forest View Drive
- Jefferson Avenue
- Marvin Avenue
- Royal Oak Avenue
- 115 School Avenue
- 219 Orange Avenue
- 3608 Hemlock Avenue
- Battery Place
- Brookhill Avenue
- Chesterfield Avenue
- Heron Run Drive
- Maple Lane
- Plumtree Avenue

SOLID WASTE RECYCLING

- Recycled 80 cubic yards of metal products.
- Removed 640 cubic yards of solid waste debris.
- Removed 15 Refrigerators and 10 Air Conditioners.

TRANSFER STATION

- 788 citizens used the Convenience Center to dispose of debris, garbage and metal products.
- Collected \$3,190.00 and \$150.00 in coupons for the month.

TRANSPORTATION

Streets

Placed stone in alleys, sinkholes, and shoulders at the following locations:

- 201 and 305 Cloverhill Avenue
- 624 Lakeview Avenue
- 101 Kennon Point Court
- 331 Shade Tree Drive
- 150 Piedmont Avenue
- 263-269 Kennon Point Drive

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Asphalt placed in potholes, low spots, shoulder, driveway, new curb and gutters, water and sewer utility cut at the following locations:

- B Avenue
- A Avenue
- Boulevard
- 1610 Cedar Lane
- Poplar Street
- Fairfax Avenue
- 628 Hamilton Avenue
- 215 and 302 Hillcrest Avenue
- 500 Huntington Road
- 905 and 907 Lakewood Drive
- 121 Stratford Drive
- Temple Avenue
- 919 Yorkshire Road
- 3200 Holly Avenue
- 620 Williamsburg Road
- 713, 715, 807 & 80-9 Colonial Ave.
- 210 Piedmont Avenue
- 303, 305, and 307 Kent Avenue
- 215 Washington Avenue
- Newcastle Drive
- Essex Road
- Southpark Boulevard
- Roanoke Avenue
- 129 Elmwood Drive
- Forest View Drive
- 624 Charles Avenue
- Dover Lane
- Tussing
- Westover Avenue
- Vance Avenue
- Lakeview Avenue
- 702 Elko Avenue
- 622 Hamilton Avenue
- 2542 White Oak Court
- 510 and 624 Compton Road
- 138-140 Pickwick Avenue
- 157 Roanoke Avenue
- 1220 West Roslyn Road

Traffic Operations

- Signals
 - Did preventative maintenance on four traffic cabinets
 - Replaced four LED traffic lights
 - Replaced four pedestrian crossing lights
 - Installed five section traffic signal for left turn on to Lee Avenue
 - Replaced six bent brackets on signals from tornado
- Signs and Markings
 - Made and put up 14 assorted signs throughout the city
 - Made and put up 12 new high intensity street name signs
 - Made two new Adopt-a-Highway signs for Fire Department
 - Replaced five broken sign post from tornado
 - Started final phase of pavement marking for 07-08
- Street Lighting
 - Replaced six ornamental light bulbs
- Traffic Control
 - Responded to two after- hours call backs for malfunctioning traffic lights
 - Worked over twice, once with VDOT and once with pavement marking
- Miscellaneous
 - Worked several days with VDOT on milling, pavement markings an signage for new 95 North on ramp
 - Helped Recreation Dept. with Ft. Clifton preparation and clean up with barrels, cones, barricades, and stop sign

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

UTILITIES

Wastewater

Responded to sewer backups at the following locations:

- 922 Azalea Ln.
- 624 Charles Ave.
- 626 Colonial Ave.
- 233 Lafayette Ave.
- Lakeview Elem. Concession Stand
- 1711 Blvd.
- 118 Charlotte Ave.
- 204 Crestwood Ave.
- 313 N. Temple Ave.
- 2307 Wakefield Ave.

Install/repair sewer clean out or lateral at the following locations:

- 630 Charles Ave.
- 519 Chestnut Ave.
- 606 Hamilton Ave.
- 108 Oak Ave.
- 2013 Snead Ave.
- 624 Charles Ave.
- 626 Colonial Ave.
- 317 Maple Ave.
- 143 Windsor Ave.

Camera sewer main/lateral at the following location:

- 508 James Ave.

Flushed sewer main line at the following locations:

- 909 E. Westover Ave.
- 206 Hillcrest Ave.

Repaired sewer manholes, tops and inverts at the following locations:

- 100 Laurel Parkway
- 315 Maple Ave.

Checked the following manholes “trouble spot” locations:

- Battery Place @ Plumtree Ave.
- 3209 Bermuda Ave.
- 102 Boykins Ave.
- 410 Cameron Ave.
- Colonial Ave. @ Lafayette Ave.
- Eastman Ave.
- Greenleaf @ Fairlie Rd.
- Jackson Ave. @ Blvd.
- Jefferson Ave. @ Royal Oak Ave.
- Lakeside Dr.
- 1017 Lakewood Dr.
- 118 Lee Ave.
- Newcastle Dr.
- 220/306 Orange Ave.
- Parking lot of Pleasure Island
- Shuford Ave.
- 401 Taswell Ave.
- West Ave. @ George Ave.
- Blvd. behind Pino’s
- 617 Blvd.
- 231 Breezy Hill Dr.
- Charles Ave. @ Atlantic Ave.
- Dale Ave.
- 921 & 1020 Forestview Dr.
- Highland Ave.
- 204 Jefferson Ave.
- Lafayette Ave. @ Blvd.
- Lakeside Dr. @ Lakeview Ave.
- 100 Laurel Parkway
- 212 Maple Ln.
- 209 Nottingham Dr.
- Pickwick Alley
- 83 Sherwood Dr.
- Stuart Ave. @ Washington Ave.
- 100 blk. of Washington Ave.
- Yew Ave.
- 509 Riverview Rd.

Responded to miscellaneous sewer calls at the following location:

- 149 Charlotte Ave.

Flushed storm drains at the following locations:

- 212 Dupuy Ave.
- Plumtree Ave. @ Battery Place
- Lakeside Dr.

Repaired utility cuts at the following location:

- 1220 West Roslyn Rd.

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Distributed rat bait in manhole at the following location:

- 2110 Franklin Ave.

Responded to citizen complaint for sewer bugs at the following locations:

- 216 Ridge Rd.
- 2104 Snead Ave.
- 2008 Snead Ave.

Main Pump Station comminutor out of service. Checked pumps and pulled debris from wet well manually.

Responded to alarms at the following locations:

- Dimmock Pump Station
- Dunlop Farms Pump Station

Miss Utility locating required 167 man-hours for the month of May 2008.

Water

Replaced water meters at the following locations:

- 1600 Clifton Dr.
- 626 Colonial Ave.
- 118 Kennon Pt.
- 610 Pinehurst Ave.
- 603 Walnut Ave.
- 517 Colonial Ave.
- 318 Jefferson Ave.
- 709 Lafayette Ave.
- 2102 Wakefield Ave.
- 1348 Whitehall Dr.

Set meter for new construction at the following locations:

- 630 Blvd.
- 408 Highland Ave.
- 1125 W. Roslyn Road
- 3599 Blvd.
- 200 Kingfisher Way
- 215 Washington Avenue

Repaired service line break at the following location:

- 2542 White Oak Ct.

Responded to meter leak complaint at the following locations:

- 1214 Oakwood Dr.
- 548 Roslyn Ave.

Repaired or raised meter box at the following locations:

- 148 Briarcliffe Ct.
- 914 Dogwood Dr.
- 328 Jackson Ave.
- 105 Lakeside Dr.
- 203 N. Valley Rd.
- 212 Spring Dr.
- 148 Watercress Ct.
- 108 W. Highland Ct.
- 805 Colonial Ave.
- 218 Heron Run Dr.
- 210 Lafayette Ave.
- 126 Lakeside Dr.
- 327 Royal Oak Ave.
- 2107 Wakefield Ave.
- 106 Watercress Ct.
- 114 W. Highland Ct.

Install or replace meter setter at the following locations:

- 624 Charles Ave.
- 606 Hamilton Ave.
- 415 Hillcrest Ave.
- 3218 Holly Ave.
- 626 Colonial Ave.
- 2102 Wakefield Ave.
- 317 Jefferson Ave.
- 343 Jefferson Ave.

Check fire hydrant for leak at the following location:

- 201 James Ave.

Performed water shut off at the following locations:

- 154 Piedmont Ave.
- 105 S. Valley Rd.

XII. PUBLIC WORKS & ENGINEERING (CONTINUED):

Installed water main valve at the following location:

- 107 Eastman Ave.

Backflow/Cross Connection Survey at the following locations:

- Blvd.
- 3629 Blvd.
- 3209 Blvd.
- 3660 Blvd.
- 3107-E Blvd.
- 3233 Blvd.
- Brockwell Ln.
- 445 Charles Dimmock Pkwy.
- 456 Charles Dimmock Pkwy.
- 3451-A Conduit Rd.
- 100 Highland Ave.
- 343 Jefferson Ave.
- 501 Lake Ave.
- 501 Old Town Dr.
- 800 South Ave.
- 930 South Ave
- 628 Southpark Blvd.
- 800 Southpark Blvd.
- 500 Southpark Blvd.
- 230 Southpark Circle
- 401 Temple Ave.
- 131 Temple Lake Dr.
- 3524 Blvd.
- 3628 Blvd.
- 3107 Blvd.
- 3221 Blvd.
- 629 Blvd.
- Rose Garden – Blvd.
- 458 Charles Dimmock Pkwy.
- 241 Charles Dimmock Pkwy.
- 280 Charles Dimmock Pkwy.
- 215 Dunlop Farms Blvd.
- 201 James Ave.
- 439 Jennick Dr.
- 901 Meridian Ave.
- 157 Roanoke Ave.
- 930 South Ave.
- Southgate Sq.
- 400 Southpark Blvd.
- 647 Southpark Blvd.
- 601 Southpark Blvd.
- 449 Southpark Circle
- 801 Temple Ave.
- 300 A/B Temple Lake Dr.

Responded to dirty water complaint at the following locations:

- 219 Cambridge Place
- 306 Maple Ave.
- 152 Carroll Ave.
- 309 Orange Ave.

Performed yard maintenance at the following locations:

- Archer Ave. Park/Sewer Right of Way
- 2701 Conduit Rd.
- Conjurers Neck Pump Station
- Dimmock Pump Station
- Sherwood Hills Pump Station
- Right of Way behind CH Convalescent Center
- 2701 Conduit Rd. Right of Way
- Conduit Rd. behind Peoples Adv. CU
- C&B Pump Station/Right of Way
- Dunlop Farms Pump Station
- Southpark Water Tower

Pulled meter for utility billing at the following location:

- 408 Highland Ave.

Responded to miscellaneous water calls at the following locations:

- 100 Blk. Lakeside Dr.
- 3100 Holly Ave.
- 5101 Nantucket Ct.

Collected routine weekly water samples and sent to ARWA lab for testing for the month of May.

Collected second stage samples for the month of May.

Responded to Shepherd Stadium Water Tower for overflow.

Richard A. Anzolut, Jr.
City Manager

cc: Department Heads
City Attorney
City Clerk