

CITY OF COLONIAL HEIGHTS, VIRGINIA
Regular Meeting of City Council
Tuesday, April 9, 2019

1. Call to Order

The Regular Meeting of City Council was called to order by Mayor Kochuba at 7:00 P.M.

2. Roll Call

The following members of Council and Council's staff were present for roll call by the Clerk:

Present: Councilman Michael A. Cherry
Councilman Kenneth B. Frenier
Councilman W. Joe Green, Jr.
Councilman John E. Piotrowski
Vice Mayor Elizabeth G. Luck
Mayor T. Gregory Kochuba

Absent: Councilman John T. Wood

Also Present: Mr. Douglas E. Smith, City Manager
Mr. Hugh P. Fisher, III, City Attorney
Mrs. Pamela B. Wallace, City Clerk

3. Devotion

A devotional prayer was led by Mrs. Luck.

4. Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Kochuba.

5. Adoption of Agenda

A motion was made by Mayor Kochuba, seconded by Mr. Cherry, to adopt the agenda as presented.

Vote: 6-0
Yes: Cherry
Frenier
Green, Jr.
Piotrowski
Luck

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Kochuba
No: None
Absent: Wood
Abstained: None

Motion: UNANIMOUS PASS

6. Declarations of Personal Interest

There were none.

7. Commendations and Presentations

- A. A RESOLUTION NO 19-23**
Recognizing and commending the service of Dr. Joseph O. Cox, Jr.

A motion was made by Mr. Cherry, seconded by Mrs. Luck, to adopt Resolution No. 19-23.

Vote: 6-0
Yes: Cherry
Frenier
Green, Jr.
Piotrowski
Luck
Kochuba
No: None
Absent: Wood
Abstained: None

Motion: UNANIMOUS PASS

- B. A PROCLAMATION**
Designating the Month of April as Child and Youth Month in the City of Colonial Heights, Virginia
- C. A PROCLAMATION**
Designating the month of April as Child Abuse Awareness and Prevention Month in the City of Colonial Heights, Virginia
- D. New Employee Introduction**
Introduction of New City Employees hired by the Library

E. Presentation of the City Manager's FY 2019-2020 Proposed Annual Operating Budget

Mr. Smith and Finance Director Sheila Minor provided budget highlights, which included the most recently proposed Cigarette Tax. Additionally, Mrs. Minor reported on the General Fund revenue trends specifically noting the five largest revenue sources.

Continuing, Mrs. Minor provided information on the following:

- General Fund Expenditures**
- Capital Project funding from General Fund Operating Budget**
- Outstanding Debt**
- Chesterfield Shared Services**
- Over view of all funds adopted and proposed**
- Year-to-year change in City funds**
- Unfunded budget requests**

Mr. Smith stated staff would be available at the upcoming work session to address specific budget questions.

Mr. Green stated that the noted \$200,000 allocated for the Pay Plan Study was not the cost of the study but the amount proposed to bring salaries to a competitive level.

8. Reading of Manner of Addressing Council.

Mr. Fisher read the Manner of Addressing Council.

9. Written Petitions and Communications

There were none.

10. Advertised Public Hearing

- A. (Second Reading) To approve a special use permit for Roslyn Farm Corporation to allow a 19 square foot monument sign on a parcel located on East Roslyn Court known by parcel identification number 69011100012. The sign will be advertising an off-site business also located on East Roslyn Court.**

A motion was made by Mr. Cherry, seconded by Mr. Green, to adopt Ordinance No. 19-1.

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Mrs. Hall, Director of Planning and Community Development, provided a brief explanation for the purpose of the request and the location.

There were no comments from the public.

There were no specific questions from Council.

Vote: 6-0
Yes: Cherry
Frenier
Green, Jr.
Piotrowski
Luck
Kochuba
No: None
Absent: Wood
Abstained: None

Motion: UNANIMOUS PASS

11. Hearing of Citizens Generally on Non-Agenda Items

Patricia Palmer, 116 Hampton Drive – Mrs. Palmer began discussing a matter in litigation, and due to the nature of Mrs. Palmer’s issue, Mr. Fisher requested Mrs. Palmer contact his office to make an appointment if she wished to discuss her issue.

12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in accordance with the Consent Agenda.

- A. AN ORDINANCE NO 19-3**
(Second Reading) authorizing the City Manager to enter into a Right-of-Way Agreement with Virginia Electric and Power Company, dba Dominion Energy Virginia, granting an easement to lay underground power lines on City-owned property with an address of 501 Lake Avenue (parcel identification number 08000100010).
- B. AN ORDINANCE NO 19-4**
(Second Reading) Awarding the City Attorney a 3% bonus.
- C. February 19, 2019 Special Meeting Minutes**
- D. March 12, 2019 Special Meeting Minutes**

E. March 12, 2019 Regular Meeting Minutes

A motion was made by Mr. Cherry, seconded by Mr. Piotrowski, to approve the Consent Agenda as presented.

**Vote: 6-0
Yes: Cherry
Frenier
Green, Jr.
Piotrowski
Luck
Kochuba
No: None
Absent: Wood
Abstained: None**

Motion: UNANIMOUS PASS

13. Introduction and Consideration of Ordinances and Resolutions

**A. AN ORDINANCE NO 19-FIN-3
(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2018, and ending June 30, 2019, to appropriate \$304,149 in funds from the Riverside Regional Jail Authority (RRJA) back to the RRJA in compliance with bond requirements.**

To amend the Water and Sewer fund Budget for the fiscal year beginning July 1, 2018, and ending June 30, 2019, by appropriating \$398,150 in reimbursement funds from the South Central Wastewater Authority (SCWA) for emergency repairs of various sewer lines in the City and for completion of an infrastructure condition assessment and utility rate study.

A motion was made by Mayor Kochuba, seconded by Mrs. Luck, to adopt Ordinance No. 19-FIN-3.

Mr. Smith provided an overview of the ordinance and asked Todd Flippen, Assistant Director of Public Works, to provide additional comments relative to reimbursement of funds from the SCWA and addressed questions from Council.

Vote: 6-0

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**Yes: Cherry
Frenier
Green, Jr.
Piotrowski
Luck
Kochuba**

No: None

Absent: Wood

Abstained: None

Motion: UNANIMOUS PASS

B. A RESOLUTION NO 19-21

Authorizing the City Manager to enter into the “Commonwealth of Virginia Voluntary Group Long Term Care Insurance Program Employer Adoption Agreement” with the Virginia Retirement System.

A motion was made by Mr. Cherry, seconded by Mrs. Luck, to adopt Resolution No. 19-21.

Mr. Smith stated the option would be the employee’s choice. At the request of Mayor Kochuba, Mr. Smith provided information relative to the average cost to the employee.

Vote: 6-0

**Yes: Cherry
Frenier
Green, Jr.
Piotrowski
Luck
Kochuba**

No: None

Absent: Wood

Abstained: None

Motion: UNANIMOUS PASS

C. A RESOLUTION NO 19-22

Providing signatory authority to the City Manager to execute the Special Project Service Agreement with the Central Virginia Waste Management Authority (CVWMA) for Collection, Transportation and Processing of Household Hazardous Waste, Used Oil, Oil Filters and Antifreeze.

A motion was made by Mayor Kochuba, seconded by Mr. Green, to adopt Resolution No. 19-22.

There was no formal discussion.

Vote: 6-0
Yes: Cherry
Frenier
Green, Jr.
Piotrowski
Luck
Kochuba
No: None
Absent: Wood
Abstained: None

Motion: UNANIMOUS PASS

14. Unfinished Business, Contested Ordinances and Resolutions, And Items Removed From the Consent Agenda.

- A. AN ORDINANCE NO 18-30**
(Second Reading) Finding that the dwelling and shed at 608 Hamilton Avenue are unsafe and constitute a public nuisance that violates the Virginia Maintenance Code and the Statewide Fire Prevention Code, and requesting corrective action.

A motion was made by Mr. Green, seconded by Mr. Piotrowski, to adopt Ordinance No. 18-30.

Mr. Fisher provided an update on the proposed ordinance, recalling that the owner of the property had obtained a building permit and made minor repairs. Mr. Fisher advised that the building permit had expired without the repairs being completed. Mr. Fisher advised Council of the current condition of the property as documented by the City Building Official.

Addressing Mayor Kochuba's question, Mr. Fisher stated the next step was filing a lawsuit and possible demolition of the structure.

Vote: 6-0
Yes: Cherry
Frenier
Green, Jr.

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Piotrowski
Luck
Kochuba
No: None
Absent: Wood
Abstained: None

Motion: UNANIMOUS PASS

15. Reports of Officers and Documents Related Thereto.

A. City Manager

1. General Activity Report

Mr. Smith provided Council with the upcoming dates of interest.

2. Quarterly City Street Project Updates

Mr. Todd Flippen, Assistant Director of Public Works, provided an update on the City's current construction contracts:

- Temple Avenue Resurfacing (Boulevard to Conduit) - No cost to the City**
- Temple Avenue Resurfacing (Conduit to City limits) - No cost to the City**
- Dupuy Avenue Improvements (Battery Place to City Limits) - \$350,000**
- Conduit Road and Ellerslie Avenue (intersection improvements) - \$304,832**
- 2019 Annual Pavement Project (Watercress Court, Washington Avenue, and Jefferson Avenue) - \$502,705**

Mr. Flippin provided additional information noting projects currently under construction, noting a completion date as well as projects under design, noting a start date.

Addressing Mr. Piotrowski, Mr. Fisher stated he had not received any information on the situation regarding the landfill.

B. City Attorney

Mr. Fisher had nothing to report.

C. Director of Planning and Community Development

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Mrs. Hall reported that the Planning Commission held their monthly meeting Tuesday, April 2, at which time they approved a special use permit for a cell tower on the Archileti property. Mrs. Hall also reported there would be no May Planning Commission meeting, but the Board of Zoning Appeals would meet May 9, 2019.

16. Adjournment

There being no further business, a motion was made by Mr. Green, seconded by Mrs. Luck, and carried unanimously on voice vote to adjourn the meeting. The meeting was adjourned at 8:54 P.M.

APPROVED:

T. Gregory Kochuba, Mayor

ATTEST:

Pamela B. Wallace, City Clerk