

**CITY OF COLONIAL HEIGHTS, VIRGINIA**  
**Regular Meeting of City Council**  
**Tuesday, January 9, 2018**

**1. Call to Order**

**The Regular Meeting of City Council was called to order by Mayor Kochuba at 7:00 P.M.**

**2. Roll Call**

**The following members of Council and Council's staff were present for roll call by the Clerk:**

**Present:** Councilman Michael A. Cherry  
Councilman Kenneth B. Frenier  
Councilman W. Joe Green, Jr.  
Councilman John E. Piotrowski  
Councilman John T. Wood  
Councilwoman Elizabeth G. Luck  
Mayor T. Gregory Kochuba

**Absent:** None

**Also Present:** Mr. Douglas E. Smith, City Manager  
Mr. Hugh P. Fisher, III, City Attorney  
Mrs. Kelly M. Hall, Acting Director of Planning  
Mrs. Sheila S. Minor, CPA, Director of Finance  
Col. Jeffrey W. Faries, Police Chief  
Mr. A. G. Moore, Fire Chief  
Mr. Craig Skalak, Director of Parks and Recreation  
Mrs. Karen Epps, Director Economic Development  
Mr. William E. Henley, Director of Public Works

**3. Devotion**

**A devotional prayer was led by Mr. Green.**

**4. Pledge of Allegiance**

**The Pledge of Allegiance was led by Mayor Kochuba.**

**5. Adoption of Agenda**

**A motion was made by Mr. Cherry, seconded by Mrs. Luck, to amend the agenda as presented.**

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**Vote: 7-0**  
**Yes: Cherry**  
**Frenier**  
**Green, Jr.**  
**Piotrowski**  
**Wood**  
**Luck**  
**Kochuba**  
**No: None**  
**Absent: None**  
**Abstained: None**

**Motion: UNANIMOUS PASS**

**6. Declarations of Personal Interest**

**A Declaration of Personal Interest was read by Mr. Frenier and filed with the Clerk.**

**Before continuing, Mayor Kochuba recognized Mr. Mike Yates, School Board Chairman, who was present for the meeting.**

**7. Commendations and Presentations**

**A. Presentation of Awards for the 2017 Annual Colonial Heights Christmas Parade Winners.**

**Mr. Skalak and Mr. Spruill of the Recreation and Parks Department, presented the following awards:**

**Mayor's Award:**

**B & T Towing / Colonial Heights Civitains**

**Judges' Choice:**

**1<sup>st</sup> Place – Colonial Heights Chamber of Commerce**

**2<sup>nd</sup> Place – Ft. Lee Credit Union**

**Band Category:**

**1<sup>st</sup> Place – Petersburg High School**

**2<sup>nd</sup> Place – Colonial Heights High School**

**Dance Category:**

**1<sup>st</sup> Place – Genia Johnson Dance Company**

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**2<sup>nd</sup> Place – Angel DeSousa’s School of Dance**

**Float Category:**

**1<sup>st</sup> Place – Central City Towing**

**2<sup>nd</sup> Place – Highland United Methodist Church**

- B. Recognition of Colonial Heights Firefighter Timothy Alan Dodd, Jr. as a recipient of the Retail Merchants 28<sup>th</sup> Annual Valor Awards**

After Fire Chief A. G. Moore provided Council with the circumstances surrounding Firefighter Dodd’s meritorious actions, Mayor Kochuba presented him with a City coin on behalf of Council recognizing his heroic actions.

- C. Introduction and Comments by Gray Collins City of Colonial Heights Commonwealth’s Attorney**

Gray Collins, newly elected Commonwealth’s Attorney, introduced himself and his staff as well as providing his goals as Commonwealth’s Attorney.

**8. Reading of Manner of Addressing Council.**

The City Attorney read the Manner of Addressing Council.

**9. Written Petitions and Communications**

There were none.

**10. Advertised Public Hearing**

There were none.

**11. Hearing of Citizens Generally on Non-Agenda Items**

Tom Crocket, 307 Norwood Drive – Expressed his concern relative to the parking of more than one tow truck at the residence whose business is B & T Towing.

**12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in accordance with the Consent Agenda.**

- A. AN ORDINANCE NO 17-FIN-20  
(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018, to increase and reallocate appropriations in the amount of \$2,000 for the purpose of appropriating a citizen donation in the amount of \$2,000 to the Police Department or equipment.**

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**A motion was made by Mr. Frenier, seconded by Mr. Cherry, to approve the Consent Agenda as presented.**

**Vote: 7-0**  
**Yes: Cherry**  
**Frenier**  
**Green, Jr.**  
**Piotrowski**  
**Wood**  
**Luck**  
**Kochuba**  
**No: None**  
**Absent: None**  
**Abstained: None**

**Motion: UNANIMOUS PASS**

**13. Introduction and Consideration of Ordinances and Resolutions**

- A. AN ORDINANCE NO 18-FIN-1**  
**(First Reading) to amend the Capital Projects Budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018, to increase appropriations in the amount of \$269,624 for the purchase of a medic unit (ambulance), funded through RSAF grant funds and the use of assigned reserves.**

**There was no discussion on this ordinance; therefore, a motion was made by Mr. Green, seconded by Mr. Piotrowski, to adopt Ordinance No. 18-FIN-1 as presented.**

**Vote: 7-0**  
**Yes: Cherry**  
**Frenier**  
**Green, Jr.**  
**Piotrowski**  
**Wood**  
**Luck**  
**Kochuba**  
**No: None**  
**Absent: None**  
**Abstained: None**

**Motion: UNANIMOUS PASS**

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**B. RESOLUTION NO 18-1  
Specifying the regular meeting dates of the Colonial Heights City Council.**

**There being no questions or comments, a motion was made by Mr. Green, seconded by Mrs. Luck, to adopt Resolution No. 18-1.**

**Vote: 7-0  
Yes: Cherry  
Frenier  
Green, Jr.  
Piotrowski  
Wood  
Luck  
Kochuba  
No: None  
Absent: None  
Abstained: None**

**Motion: UNANIMOUS PASS**

**C. RESOLUTION NO 18-2  
Petitioning the Virginia Department of Transportation for additional maintenance payments for certain streets.**

**A motion was made by Mr. Cherry, seconded by Mr. Green, to adopt Resolution No. 18-2.**

**Mr. Smith stated that the City had the opportunity annually to adjust the street mileage inventory and as pointed out by staff, there were some recent development where additional street segments needed to be added. In reviewing the inventory, staff discovered missing segments; therefore, increasing the amount of payments to approximately \$5,600 per quarter.**

**Vote: 7-0  
Yes: Cherry  
Frenier  
Green, Jr.  
Piotrowski  
Wood  
Luck  
Kochuba**

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**No: None**

**Absent: None**

**Abstained: None**

**Motion: UNANIMOUS PASS**

**14. Unfinished Business, Contested Ordinances and Resolutions, And Items Removed From the Consent Agenda.**

**There was none.**

**15. Reports of Officers and Documents Related Thereto.**

**A. City Manager**

**Mr. Smith thanked Mr. Henley and staff for their efforts during the recent cold and snow event.**

**Mr. Smith provided Council with a hard copy of the upcoming Council Retreat Agenda.**

**B. City Attorney**

**Mr. Fisher had nothing to report.**

**Mr. Fisher advised of the Work Session for June 20, 2017, beginning at 6:00 P.M.**

**C. Director of Planning and Community Development**

**Mrs. Hall reported that the Planning Commission had a very productive meeting with items to be presented to Council in February.**

**16. Consideration of Claims**

**There were none.**

**17. Adjournment**

**Before adjourning the meeting, Mayor Kochuba reminded Council of the retreat beginning at 1 PM on January 12 at Smithfield Station, further advising there would be no work session held on the 16<sup>th</sup>. There being no further business, a motion was made by Mr. Cherry, seconded by Mrs. Luck, to adjourn the meeting.**

**APPROVED:**

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**T. Gregory Kochuba, Mayor**

**ATTEST:**

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**Pamela B. Wallace, City Clerk**