



COLONIAL HEIGHTS CITY COUNCIL AGENDA

REGULAR MEETING CITY HALL

Council Members

Michael A. Cherry
Kenneth B. Frenier
W. Joe Green, Jr.
John E. Piotrowski
John T. Wood
Elizabeth G. Luck, Vice-
Mayor
T. Gregory Kochuba,
Mayor

November 10 , 2020 201 James Avenue, Colonial Heights, VA

7:00 P.M.

1. Call To Order
2. Roll Call
3. Devotion - Mr. W. Joe Green, Jr.
4. Pledge Of Allegiance
5. Adoption Of Agenda
6. Declarations Of Personal Interest
7. Commendations And Presentations
 - A. Presentation By The Crater Planning District Commission Recognizing The City's 50 Years Of Partnership.
8. Reading Of Manner Of Addressing Council.

ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. Unless further time is granted by the Council, ANY MEMBER OF THE PUBLIC shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. PROVIDED however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.
9. Written Petitions And Communications
10. Advertised Public Hearing
 - A. AN ORDINANCE NO 20-25
(*First Reading*)To grant a special use permit to the City of Colonial Heights to allow a 110-foot monopole tower plus a 4-foot lightning rod at the top of the tower (for an overall height of 114 feet), at the Public Safety Building located at 100 Highland Avenue, known as parcel identification number 5100020102C; and repealing Ordinance No. 17-13.

Documents:

[EX SUMMARY ORDINANCE NO 20-25.PDF](#)
[AN ORDINANCE NO 20-25.PDF](#)
[PCRESO_20-11_SIGNED.PDF](#)

[03A_SUP_20-8 APPLICATION.PDF](#)
[03B_SUP_20-8 STAFF REPORT.PDF](#)
[ORD20-25_PRESENTATION.PDF](#)

B. AN ORDINANCE NO 20-26

(First Reading) To grant a special use permit to Enright Properties, LLC to permit a pawn shop at 651 Boulevard, also known as parcel identification number 4000020A01A, which is zoned BB – Boulevard Business District.

Documents:

[EX SUMMARY ORDINANCE NO 20-26.PDF](#)
[AN ORDINANCE NO 20-26.PDF](#)
[PCRESO_20-12_SIGNED.PDF](#)
[SUP_20-9 STAFF REPORT.PDF](#)
[SUP_20-9 APPLICATION.PDF](#)
[ORD20-26_PRESENTATION.PDF](#)

C. AN ORDINANCE NO 20-27

(First Reading) To grant a special use permit to POTS, LLC allowing for an accessory off-street parking area at parcel identification number 2300020E015, which lacks a principal use, for the benefit of the business at 1400 Boulevard.

Documents:

[EX SUMMARY ORDINANCE NO 20-27.PDF](#)
[AN ORDINANCE NO 20-27.PDF](#)
[PCRESO_20-13_SIGNED.PDF](#)
[SUP_20-7_STAFFREPORT.PDF](#)
[44794C-SPLAYO-1-PARKING.PDF](#)
[05A_SUP_20-7 APPLICATION.PDF](#)
[ORD20-27_PRESENTATION.PDF](#)

D. AN ORDINANCE NO 20-30

(First Reading) To adopt a revised General Pay Plan Class and Salary Range that adds a new Financial Systems Analyst position, along with the corresponding job description.

Documents:

[EX SUMMARY FINANCIAL SYSTEMS ANALYST.PDF](#)
[REQUEST FOR FINANCIAL SYSTEMS ANALYST.PDF](#)
[FINANCIAL SYSTEM ANALYST PROPOSED DESCRIPTION.PDF](#)
[AMENDED PAY PLAN.PDF](#)
[AN ORDINANCE NO 20-30.PDF](#)

E. AN ORDINANCE NO 20-FIN-20

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating a donation of \$1,400 for the Office on Youth.

To amend the Emergency Response Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$2,153,064 consisting of 1) \$2,048,354 in remaining CARES funds from the Commonwealth; and 2) \$104,710 in Community Development Block Grant CARES funds.

Documents:

[EX SUMMARY 20-FIN-20.PDF](#)

[BUDGET SUMMARY NOV 20.PDF](#)
[COVID-19 SPENDING TO 10-31-20.PDF](#)
[AN ORDINANCE NO 20-FIN-20.PDF](#)

11. Hearing Of Citizens Generally On Non-Agenda Items
12. Consideration Of Uncontested Minutes, Ordinances, Resolutions, And Motions In Accordance With The Consent Agenda

A. AN ORDINANCE NO 20-24

(Second Reading) To grant a special use permit to KHJ Colonial LLC d/b/a Keystone Truck and Tractor Museum to allow for a 99 square foot electronic message board on the existing freestanding sign structure at Keystone Truck and Tractor Museum, 880 West Roslyn Road, also known as parcel identification number 6805000001A, which is zoned IN – Industrial District.

Documents:

[EX SUMMARY ORDINANCE NO 20-24.PDF](#)
[ORDINANCE NO 20-24.PDF](#)
[PCRESO_20-10_SIGNED.PDF](#)
[SPECIALUSEPERMIT_DOCUMENTATION.PDF](#)

B. AN ORDINANCE NO 20-28

(Second Reading) Authorizing the City Manager to enter into a Right of Way or Easement Agreement with Columbia Gas of Virginia, Inc., whereby the City grants Columbia Gas of Virginia, Inc. an easement along the east side of Conduit Road which is 20 feet in width and approximately 278 feet in length for the purpose of installing a gas pipeline.

Documents:

[EX SUMMARY ORD 20-28.PDF](#)
[CGV-CH ROW AG.PDF](#)
[CGV RW V570-91-19.PDF](#)
[19-0374653-00 EXHIBIT.PDF](#)
[AN ORDINANCE NO 20-28.PDF](#)

C. AN ORDINANCE NO 20-29

(Second Reading) Awarding a Bonus to City Employees Not Included in the Hazard Pay Program.

Documents:

[EX SUM ORD NO 20-29.PDF](#)
[AN ORDINANCE NO 20-29.PDF](#)

D. AN ORDINANCE 20-FIN-19

(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$28,087, consisting of \$3,987 in grant funds from the Virginia Risk Sharing Association for safety supplies and \$24,100 in unassigned fund balance for police vehicles.

Documents:

[EX SUMMARY 20-FIN-19.PDF](#)
[BUDGET SUMM OCT 20.PDF](#)
[VRSA GRANT NOTICE.PDF](#)

[REQUEST FROM POLICE CHIEF.PDF](#)
[AN ORDINANCE NO 20-FIN-19.PDF](#)

E. February 11, 2020 Regular Meeting Minutes

Documents:

[02112020 REGULAR MEETING MINUTESFINAL.PDF](#)

F. February 18, 2020 Special Meeting Minutes

Documents:

[2182020 SPECIAL MTNG MINUTESFINAL.PDF](#)

G. September 15, 2020 Special Meeting Minutes

Documents:

[09152020 SPECIAL MTNG MINUTESFINAL.PDF](#)

H. October 13, 2020 Regular Meeting Minutes

Documents:

[10132020 REGULAR MEETING MINUTESFINAL.PDF](#)

13. Introduction And Consideration Of Ordinances And Resolutions

A. AN ORDINANCE NO 20-FIN-21

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$65,000 in reserved proceeds from the sale of the old Courthouse property and transferring such sum to the Capital Projects Fund Budget for the Violet Bank Restoration Project – Phase 1.
To amend the Capital Projects Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating for the Violet Bank Restoration Project – Phase 1 the \$65,000 transferred from the General Fund Budget.

Documents:

[EX SUMMARY 20-FIN-21.PDF](#)
[AN ORDINANCE NO 20-FIN-21.PDF](#)

B. A RESOLUTION NO 20-55

Adopting the City of Colonial Heights Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Community Development Block Grant Funds for 2020-2021.

Documents:

[EX SUMMARY RESOLUTION NO 20-55.PDF](#)
[CDBG_CV ROUND 2 PY2020_PUBLICHEARING.PDF](#)
[A RESOLUTION NO 20-55.PDF](#)

14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda

15. Reports Of Officers And Documents Related Thereto

A. City Manager

1. Emergency Management And CARES Funding Update
2. General Activity Report

Documents:

[EX SUM CM ACTIVITY REPORT.PDF](#)
[DATES OF INTEREST - CM REPORT NOV 2020.PDF](#)

B. City Attorney

C. Director Of Planning And Community Development

1. Planning Boards And Commissions Summary

Documents:

[EX SUMMARY PLANNING SUMMARY.PDF](#)
[202011 PC MEETING SUMMARY.PDF](#)

16. Adjournment