



# COLONIAL HEIGHTS CITY COUNCIL AGENDA

## REGULAR MEETING CITY HALL

### Council Members

Michael A. Cherry  
Kenneth B. Frenier  
W. Joe Green, Jr.  
John E. Piotrowski  
John T. Wood  
Elizabeth G. Luck, Vice-  
Mayor  
T. Gregory Kochuba,  
Mayor

October 13, 2020

201 James Avenue, Colonial Height, VA

7:00 PM

1. Call To Order
2. Roll Call
3. Devotion - Mr. Kenneth B. Frenier
4. Pledge Of Allegiance
5. Adoption Of Agenda
6. Declarations Of Personal Interest
7. Commendations And Presentations
  - A. Presentation Of The City's 2020 Annual Donation To The Chesterfield/Colonial Heights Christmas Mother, Phyllis Taylor Poats
8. Reading Of Manner Of Addressing Council.  
ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. Unless further time is granted by the Council, ANY MEMBER OF THE PUBLIC shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. PROVIDED however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.
9. Written Petitions And Communications
  - A. Heidi Miro, 342 King Fisher Way - The Lucy's Life Petition To Ban Archery From Conjurers Drive North Through Whitebank And Conjurers Neck For Both Moral And Safety Reasons
  - B. Receive And Open Bids For A Gas Line Easement Along Conduit Road
10. Advertised Public Hearing
  - A. AN ORDINANCE NO. 20-28  
(*First Reading*) Authorizing the City Manager to enter into a Right of Way or Easement Agreement with Columbia Gas of Virginia, Inc., whereby the City grants Columbia Gas of Virginia, Inc. an easement along the east side of Conduit Road which is 20 feet in width and approximately 278 feet in length for the purpose of installing a gas pipeline.

Documents:

EX SUMMARY ORD 20-28.PDF  
CGV RW CORP PARTNSHP CITY OF COLONIAL HEIGHTS2.PDF  
19-0374653-00 EXHIBIT.PDF  
PLAT V570-91-19.PDF  
AN ORDINANCE NO 20-28.PDF

B. AN ORDINANCE NO. 20-24

*(First Reading)* To grant a special use permit to KHJ Colonial LLC d/b/a Keystone Truck and Tractor Museum to allow for a 99 square foot electronic message board on the existing freestanding sign structure at Keystone Truck and Tractor Museum, 880 West Roslyn Road, also known as parcel identification number 6805000001A, which is zoned IN – Industrial District.

Documents:

EX SUMMARY ORDINANCE NO 20-24.PDF  
PCRESO\_20-10.PDF  
SPECIALUSEPERMIT\_DOCUMENTATION.PDF  
AN ORDINANCE NO 20-24.PDF

C. A RESOLUTION NO. 20-39

Approving a revised Lease Agreement with Collegiate Baseball Experience for the use of Shepherd Stadium.

Documents:

EX SUMMARY CBE AGREEMENT.PDF  
CITY-CBE LEASE PROPOSED REVISIONS.PDF  
CITY-CBE REVISED LEASE (CLEAN COPY).PDF  
A RESOLUTION NO 20-39.PDF

11. Hearing Of Citizens Generally On Non-Agenda Items

12. Consideration Of Uncontested Minutes, Ordinances, Resolutions, And Motions In Accordance With The Consent Agenda

A. AN ORDINANCE NO. 20-FIN-17

*(Second Reading)* To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$941,440 in prior year encumbrances.

To amend the Emergency Response Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, to appropriate the aggregate amount of \$67,252 which includes: 1) \$13,735 in prior year encumbrances; and 2) \$53,517 in CARES funds from the state Board of Elections for the November election.

To amend the Stormwater Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$41,634 in prior year encumbrances.  
To amend the Water and Sewer Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$74,139 in prior year encumbrances.

Documents:

EX SUM ORD 20-FIN-17.PDF  
ELECT - CARES ACT INFO.PDF  
ORDINANCE 20-FIN-17 (ORIGINAL).PDF  
AN ORDINANCE NO 20-FIN-17 (REVISED).PDF

B. 2020 Retreat Minutes

Documents:

[RETREAT MINUTESFINAL.PDF](#)

C. June 16, 2020 Special Meeting Minutes

Documents:

[06162020 SPECIAL MTNG MINUTESFINAL.PDF](#)

D. July 14, 2020 Special Meeting Minutes

Documents:

[07142020 SPECIAL MEETING MINUTESFINAL.PDF](#)

E. July 14, 2020 Regular Meeting Minutes

Documents:

[07142020 REGULAR MEETING MINUTESFINAL.PDF](#)

F. July 21, 2020 Special Meeting Minutes

Documents:

[07212020 SPECIAL MTNG MINUTESFINAL.PDF](#)

G. August 11, 2020 Special Meeting Minutes

Documents:

[08112020 SPECIAL MEETING MINUTESFINAL.PDF](#)

H. August 11, 2020 Regular Meeting Minutes

Documents:

[08112020 REGULAR MEETING MINUTESFINAL.PDF](#)

I. August 25, 2020 Special Meeting Minutes

Documents:

[08252020 SPECIAL MEETING MINUTESFINAL.PDF](#)

J. September 8, 2020 Special Meeting Minutes

Documents:

[09082020 SPECIAL MEETING MINUTESFINAL.PDF](#)

K. September 8, 2020 Regular Meeting Minutes

Documents:

[09082020 REGULAR MEETING MINUTESFINAL.PDF](#)

L. September 23, 2020 Special Meeting Minutes

Documents:

[09232020 SPECIAL MEETING MINUTESFINAL.PDF](#)

13. Introduction And Consideration Of Ordinances And Resolutions

A. AN ORDINANCE NO. 20-29

*(First Reading)* Awarding A Bonus to City Employees Not Included in the Hazard Pay Program.

Documents:

[EX SUMMARY ORD 20-29.PDF](#)  
[AN ORDINANCE NO 20-29.PDF](#)

B. AN ORDINANCE NO. 20-FIN-19

*(First Reading)* To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$28,087, consisting of \$3,987 in grant funds from the Virginia Risk Sharing Association for safety supplies and \$24,100 in unassigned fund balance for police vehicles.

Documents:

[EX SUMMARY 20-FIN-19.PDF](#)  
[VRSA GRANT NOTICE.PDF](#)  
[REQUEST FROM POLICE CHIEF.PDF](#)  
[AN ORDINANCE NO 20-FIN-19.PDF](#)

C. A RESOLUTION NO. 20-52

Authorizing the City Manager to enter into the First Amendment to the Lead-Acid Battery Collection and Recycling Service Agreement Between Central Virginia Waste Management Authority and Participating Local Jurisdictions.

Documents:

[EX SUMMARY.PDF](#)  
[SERVICE AGREEMENT.PDF](#)  
[AMENDMENT.PDF](#)  
[A RESOLUTION NO 20-52.PDF](#)

D. A RESOLUTION NO. 20-53

To revise the job description for Assistant Director of Public Works.

Documents:

[EX SUMMARY.PDF](#)  
[ASSISTANT DIRECTOR OF PUBLIC WORKS-ENGINEERING.PDF](#)  
[A RESOLUTION NO 20-53.PDF](#)

E. A RESOLUTION NO. 20-54

Amending the Order of Business specified in the 2019 City Council Rules of

Procedure.

Documents:

[EX SUMMARY RESO 20-54.PDF](#)  
[A RESOLUTION NO 20-54.PDF](#)

14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda

A. AN ORDINANCE NO. 20-FIN-18

*(Second Reading)* To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$95,000, consisting of 1) \$60,000 in anticipated grant funds for GIS enhancements; and 2) \$35,000 in assigned fund balance for the replacement of the City's gas pumps.

Documents:

[EX SUMMARY 20-FIN-18.PDF](#)  
[BUDGET SUMM SEPT 20.PDF](#)  
[AN ORDINANCE NO 20-FIN-18.PDF](#)

15. Reports Of Officers And Documents Related Thereto

A. City Manager

1. Emergency Management And CARES Funding Update
2. Sewer Line Repair Update
3. Christmas Parade
4. General Activity Report

Documents:

[EX SUM CM ACTIVITY REPORT.PDF](#)  
[DATES OF INTEREST - CM REPORT OCT 2020.PDF](#)

B. City Attorney

C. Director Of Planning And Community Development

1. Planning Boards And Commissions Summary

Documents:

[EX SUMMARY PLANNING SUMMARY.PDF](#)  
[100620\\_PC\\_SUMMARY.PDF](#)

16. Adjournment