



COLONIAL HEIGHTS CITY COUNCIL AGENDA

REGULAR MEETING CITY HALL

Council Members

Michael A. Cherry
Kenneth B. Frenier
W. Joe Green, Jr.
John E. Piotrowski
John T. Wood
Elizabeth G. Luck, Vice-
Mayor
T. Gregory Kochuba,
Mayor

August 13, 2019

201 James Avenue, Colonial Heights, VA

7:00 PM

1. Call To Order
2. Roll Call
3. Devotion - The Honorable W. Joe Green, Jr.
4. Pledge Of Allegiance
5. Adoption Of Agenda
6. Declarations Of Personal Interest
7. Commendations And Presentations
 - A. Presentation Of The 2018-2019 Office On Youth Annual Report
Documents:
[EX SUMMARY ANNUAL REPORT.PDF](#)
[OOY ANNUAL REPORT 2019.PDF](#)
 - B. Presentation By John Thomas On The Colonial Heights High School Building Trades Program
Documents:
[BUILDING TRADES POWER POINT 080719.PDF](#)
 - C. New Employee Introduction
Introduction Of New Employee Hired By The Police Department and the Commonwealth's Attorney.
Documents:
[EX SUMMARY NEW EMP INTRODUCTION.PDF](#)
8. Reading Of Manner Of Addressing Council.
ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. Unless further time is granted by the Council, ANY MEMBER OF THE PUBLIC shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. PROVIDED however, that the main proponent of any application, petition, or plan that is

the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

9. Written Petitions And Communications

A. Request For Special Use Permit

Charity Cochran, 403 Danville Avenue - Requests a Special Use Permit to allow two additional K9s at the residence, for a total of six K9s.

Documents:

[MEMOAPPLICATION.PDF](#)
[ANIMAL CONTROL INSPECTION LTR..PDF](#)
[ADDENDUM 403 DANVILLE \(SCAN\).PDF](#)

10. Advertised Public Hearings

A. AN ORDINANCE NO 19-20

(First Reading) Amending § 258-12 of Chapter 258, Taxation, of the Colonial Heights City Code, to grant the Director of Finance more flexibility in publicizing the due dates of real estate taxes.

Documents:

[EX SUMMARY TAX DATE ADS.PDF](#)
[AN ORDINANCE 19-20.PDF](#)

11. Hearing Of Citizens Generally On Non-Agenda Items

12. Consideration Of Uncontested Minutes, Ordinances, Resolutions, And Motions In Accordance With The Consent Agenda

A. AN ORDINANCE NO 19-16

(Second Reading) Amending Colonial Heights City Code Chapter 273, Vehicles and Traffic, by adding a section numbered 273-2.2, providing for a \$5.00 fee to be assessed as part of the defendants' costs in criminal and traffic cases in the Colonial Heights circuit and district courts, which shall be used to fund an electronic summons system.

Documents:

[EX SUMMARY ORD 19-16.PDF](#)
[AN ORDINANCE NO 19-16.PDF](#)

B. AN ORDINANCE NO 19-FIN-13

(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, by increasing appropriations by \$10,200 to 1) appropriate a \$2,000 grant to the Police Department; 2) reduce appropriations for the planned lease of computers and increase appropriations for the debt service payment on the computer lease from excess sales tax revenue for a net increase in appropriations of \$8,200; and 3) transfer \$35,877 from the public works budget to the capital project fund to cover overages for the Stratford Drive project.

To amend the Capital Projects Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, by increasing appropriations \$35,877 due to a General Fund transfer to cover additional expenditures on Stratford Drive.

Documents:

EX SUMMARY JULY FY20 BUDGET.PDF
AN ORDINANCE 19-FIN-13.PDF

C. July 9, 2019 Special Meeting Minutes

Documents:

[07092019 SPECIAL MEETING MINUTESFINAL.PDF](#)

D. July 9, 2019 Regular Meeting Minutes

Documents:

[07092019 REGULAR MTNG MINUTESFINAL.PDF](#)

13. Introduction And Consideration Of Ordinances And Resolutions

A. AN ORDINANCE NO 19-FIN-14

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019, by increasing appropriations by \$583,150 which includes: 1) \$105,000 in local sales taxes to cover expenditures over budget for the Comprehensive Services Act; 2) \$60,000 in personal property taxes to cover expenditures over budget for employee health insurance and retirement costs; and 3) a \$418,150 transfer from the General Fund to the Capital Projects Fund.

Documents:

[EX SUMMARY AUG FY19 BUDGET.PDF](#)
[AN ORDINANCE NO 19-FIN-14.PDF](#)

B. AN ORDINANCE NO 19-FIN-15

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2019, and ending June 30, 2020, to appropriate \$539,946 in encumbrances from the prior fiscal year.

To amend the Recreation Activity Fund Budget for the fiscal year beginning July 1, 2019, and ending June 30, 2020, to appropriate \$8,620 in encumbrances from the prior fiscal year.

To amend the Water and Sewer Fund Budget for the fiscal year beginning July 1, 2019, and ending June 30, 2020, to appropriate \$221,279 in encumbrances from the prior fiscal year.

Documents:

[EX SUMMARY AUG FY20 BUDGET.PDF](#)
[AN ORDINANCE NO 19-FIN-15.PDF](#)

C. A RESOLUTION NO 19-42

Approving and adopting Design-Build Procedures for certain construction contracts.

Documents:

[EX SUMMARY RESO 19-42.PDF](#)
[DESIGN-BUILD PROCEDURES.PDF](#)
[A RESOLUTION NO 19-42.PDF](#)

14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From

The Consent Agenda

15. Reports Of Officers And Documents Related Thereto

A. City Manager

1. Coastal Plain League Baseball Team Update

Documents:

[EX SUM BASEBALL LEAGUE.PDF](#)

2. Quarterly Public Works Project Updates

Documents:

[EX SUMMARY PW PROJECT UDPATE.PDF](#)
[PROJECT INVENTORY \(08_2019_UPDATED\).PDF](#)

3. Ashland To Petersburg Trail Study Update

Documents:

[EX SUMMARY TRAIL STUDY.PDF](#)

4. Discussion Of VML Presentation On Scooter Regulation

Documents:

[EX SUMMARY SCOOTER DISCUSSION.PDF](#)
[SCOOTER PRESENTATION.PDF](#)

5. General Activity Report

Documents:

[EX SUM CM ACTIVITY REPORT.PDF](#)
[DATES OF INTEREST-AUGUST 2019.PDF](#)

B. City Attorney

C. Director Of Planning And Community Development

1. Planning Department Summary

Documents:

[EX SUMMARY PLANNING SUMMARY.PDF](#)
[201908_PC_AGENDA_AMENDED.PDF](#)

16. Adjournment