



# COLONIAL HEIGHTS CITY COUNCIL AGENDA

## Council Members

Michael A. Cherry  
Kenneth B. Frenier  
W. Joe Green, Jr.  
John E. Piotrowski  
John T. Wood  
Elizabeth G. Luck, Vice-  
Mayor  
T. Gregory Kochuba,  
Mayor

## REGULAR MEETING CITY HALL

**DATE: July 9, 2019**    **201 James Avenue - Colonial Heights, VA**    **TIME: 7:00 PM**

1. Call To Order
2. Roll Call
3. Devotion - The Honorable Kenneth B. Frenier
4. Pledge Of Allegiance
5. Adoption Of Agenda
6. Declarations Of Personal Interest
7. Commendations And Presentations
  - A. A RESOLUTION NO 19-32  
Supporting the Appomattox River Trail through the Tri-Cities Region.  
  
Documents:  
  
[FOLAR PRESENTATION.PDF](#)  
[A RESOLUTION NO 19-32.PDF](#)
  - B. New City Employee Introductions  
Employees hired by the Public Works Department and Recreation and Parks Department.  
  
Documents:  
  
[EX SUMMARY NEW EMP INTRODUCTIONS.PDF](#)
8. Reading Of Manner Of Addressing Council.  
ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. Unless further time is granted by the Council, ANY MEMBER OF THE PUBLIC shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. PROVIDED however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.
9. Written Petitions And Communications
10. Advertised Public Hearings
  - A. AN ORDINANCE NO 19-16

(*First Reading*) Amending Colonial Heights City Code Chapter 273, Vehicles and Traffic, by adding a section numbered 273-2.2, providing for a \$5.00 fee to be assessed as part of the defendants' costs in criminal and traffic cases in the Colonial Heights circuit and district courts, which shall be used to fund an electronic summons system.

Documents:

[EX SUMMARY ORD 19-16.PDF](#)  
[AN ORDINANCE NO 19-16.PDF](#)

11. Hearing Of Citizens Generally On Non-Agenda Items
12. Consideration Of Uncontested Minutes, Ordinances, Resolutions, And Motions In Accordance With The Consent Agenda

A. AN ORDINANCE NO 19-17

(*Second Reading*) To vacate an existing 16' sanitary sewer easement recorded in Deed Book 300, page 304, in the Colonial Heights Circuit Court Clerk's Office; an existing 16' waterline easement recorded in Plat Book 6, page 45, in the Colonial Heights Circuit Court Clerk's Office, and an existing 30' non-exclusive ingress-egress and storm water management basin access easement recorded in Plat Book 6, page 45, in the Colonial Heights Circuit Court Clerk's Office; all across Lot 8, Dominion Southpark, parcel identification number 68216200008, as part of the Extended Stay Hotel development.

Documents:

[EX SUMMARY ORD 19-17.PDF](#)  
[PLAT.PDF](#)  
[AN ORDINANCE NO 19-17.PDF](#)

B. AN ORDINANCE NO 19-18

(*Second Reading*) To adopt a revised General Pay Plan Class and Salary Range that incorporates all changes made to job titles, job descriptions, pay grades, and salary ranges pursuant to the results of the recent pay study the Human Resources Director conducted.

Documents:

[EX SUMMARY AN ORDINANCE NO 19-18.PDF](#)  
[EXHIBIT A.PDF](#)  
[AN ORDINANCE NO 19-18.PDF](#)

C. AN ORDINANCE NO 19-FIN-12

(*Second Reading*) To amend the General Fund Budget for the fiscal year beginning July 1, 2019, and ending June 30, 2020, to appropriate an aggregate amount of \$29,799, which consists of 1) \$12,900 in Youth Conservation Corps Day Program Funds to the Office on Youth; 2) \$14,899 in additional Community Development Block Grant entitlement program funds; and 3) \$2,000 in donations received from Walmart for the Police Department.

Documents:

[EX SUMMARY JUNE FY20 BUDGET.PDF](#)  
[BUDGET AMENDMENT JUNE FY20.PDF](#)  
[YOUTH CONSERVATION CORPS MEMO.PDF](#)

[AN ORDINANCE NO 19-FIN-12.PDF](#)

D. June 11, 2019 Special Meeting Minutes

Documents:

[06112019 SPECIAL MTNG MINUTESFINAL.PDF](#)

E. June 11, 2019 Regular Meeting Minutes

Documents:

[06112019 REGULAR MTNG MINUTESFINAL.PDF](#)

F. June 18, 2019 Special Meeting Minutes

Documents:

[06182019 SPECIAL MEETING MINUTESFINAL.PDF](#)

13. Introduction And Consideration Of Ordinances And Resolutions

A. AN ORDINANCE NO 19-FIN-13

*(First Reading)* To amend the General Fund Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, by increasing appropriations by \$10,200 to 1) appropriate a \$2,000 grant to the Police Department; 2) reduce appropriations for the planned lease of computers and increase appropriations for the debt service payment on the computer lease from excess sales tax revenue for a net increase in appropriations of \$8,200; and 3) transfer \$35,877 from the public works budget to the capital project fund to cover overages for the Stratford Drive project.

To amend the Capital Projects Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, by increasing appropriations \$35,877 for General Fund transfer to cover additional expenditures on Stratford Drive.

Documents:

[EX SUMMARY JULY FY20 BUDGET.PDF](#)  
[FIN ORDINANCES FY20.PDF](#)  
[AN ORDINANCE NO 19-FIN-13.PDF](#)

B. A RESOLUTION NO 19-31

A Resolution of the City Council of the City of Colonial Heights, Virginia authorizing the lease financing of certain equipment.

Documents:

[EX SUMMARY RESO 19-31.PDF](#)  
[A RESOLUTION NO 19-31.PDF](#)

C. A RESOLUTION NO 19-33

Authorizing the City Manager to enter into the Special Project Service Agreement for Roll-Off Hauling and Front-End Collection and Recycling Services between Central Virginia Waste Management Authority and participating member jurisdictions.

Documents:

[EXSUMMARY R19-33 DO AND FEL RECYCLING.PDF](#)  
[SPSA ROLL OFF FRONT END COL SVC.PDF](#)  
[A RESOLUTION NO 19-33.PDF](#)

D. A RESOLUTION NO 19-34

Authorizing the City Manager to accept a grant from the Department of Criminal Justice Services for a new School Resource Officer.

Documents:

[EX SUM SRO GRANT.PDF](#)  
[DCJS - SCHOOL RESOURCE OFFICER GRANT PROGRAM - 20-A4752FR20 - JUNE 2019.PDF](#)  
[A RESOLUTION NO 19-34.PDF](#)

14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda

A. AN ORDINANCE NO 19-FIN-11

*(Second Reading)* To amend the General Fund Budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019, by increasing appropriations by \$21,500 1) to appropriate \$19,000 in cigarette tax revenue for the purchase of cigarette stamps; and 2) to appropriate \$2,500 in donations to the Library for the summer reading program.

To amend the Capital Projects Budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019, by increasing appropriations by \$23,211 for additional work required on the tennis courts project.

Documents:

[EX SUMMARY FY19BUDGET 19-FIN-11.PDF](#)  
[BUDGET AMENDMENT JUNE FY19.PDF](#)  
[LIBRARY REQUEST.PDF](#)  
[AN ORDINANCE NO 19-FIN-11.PDF](#)

15. Reports Of Officers And Documents Related Thereto

A. City Manager

1. Consideration Of A Request For Water And Sewer Connection For Property Located Outside The City Of Colonial Heights.

Documents:

[EX SUMMARY WATER SEWER REQ.PDF](#)  
[CITY WATER CONNECTION REQUEST LETTER - 3637 LAURA ROAD - JUNE 2019.PDF](#)  
[CITY WATER CONNECTION MAP - 3637 LAURA ROAD - JUNE 2019.PDF](#)

2. General Activity Report

Documents:

[EX SUM CM ACTIVITY REPORT.PDF](#)  
[DATES OF INTEREST - JULY 2019.PDF](#)

B. City Attorney

C. Director Of Planning And Community Development

1. Planning Department Summary

No Planning Commission meeting in July; however, there is a Planning Commission meeting scheduled in August. Additionally, there was no meetings of any Boards since the June City Council Meeting.

16. Adjournment